



AVAILABLE POSITION

Job Title:	CULTURAL ENGAGEMENT COORDINATOR	FLSA Status:	Non-Exempt
Reports To:	Director of Clinical Services	Classification:	Classified
Department:	Clinical	Last Revision	December 2025
Approved By:	Beth Watson	Date:	12/12/2025

PURPOSE

Responsible for the planning, managing, and implementation of Cultural and Linguistic Competence (CLC) within the behavioral healthcare network and be a resource for internal CLC work.

ESSENTIAL JOB FUNCTIONS

1. Responsible for Cultural and Linguistic deliverables and communication strategies including but not limited to training and technical assistance, cross-system organizational assessments, social marketing suggestions, and data collection;
2. Responsible for developing a comprehensive, strategic work plan approved by the Clinical Director to assure that strategies related to Cultural & Linguistic Competence (CLC) within the Stark County Behavioral Health System are achieved;
3. Collaborate with Stark County behavioral health providers on improving service delivery to identified populations with disparities;
4. Lead Stark County behavioral health meetings and committees related to cultural competence;
5. Build and maintain relationships with community and neighborhood-based organizations to enable StarkMHAR to expand the array of behavioral health services and supports;
6. Responsible for providing CLC related trainings to the behavioral health system annually;
7. Maintain statewide representation on key Cultural and Linguistic Competence initiatives and committees;
8. Participate in community and stakeholder activities to promote continued partnership and collaboration with community organizations as related to StarkMHAR initiatives;
9. Recommend service strategies that improve quality and utilization of service within culturally and underserved communities and populations in Stark County;
10. Act as a resource with StarkMHAR Human Resources Director on hiring and retention of staff; ensure CLC legislative, mandates, and standards, including EEOC regulations are in compliance with The Office of Civil Rights; and organizational policies reflect appropriate CLC language;
11. Responsible for oversight of established supportive services programs that ensure cultural responsiveness;
12. Ensures that work activities are delivered in a culturally and linguistically competent, trauma informed manner in accordance with evidence-based practices;
13. Assists in providing trauma informed and cultural and linguistic competent responses to the public and clients/consumers who are seeking information and assistance with behavioral health questions or system navigation by phone, email, website, or walk-ins
14. Must work congenially and cooperatively with co-workers and the public;
15. Other duties as assigned that support the operations of StarkMHAR.

REQUIRED QUALIFICATIONS

Education, Training and/or Experience

Bachelor's degree in social work, public health, psychology, sociology, communications or related similar field and a minimum of three years' experience in a community-focused agency required. Non-profit/government and/or community-based mental health/substance use experience is preferred.

Knowledge, Skills, Abilities and Personal Characteristics

Knowledge of the Enhanced CLAS (Cultural and Linguistic Appropriate Services) standards and Cultural Competency training curricula; system of care and behavioral health field knowledge; working understanding of how to effect system change, project management experience preferred; fluency in both English and Spanish preferred.

Certification, Licenses, Registrations

None

PHYSICAL DEMANDS

Nature of work requires ability to operate standard business office equipment. Requires ability to communicate and exchange information, collect, compile and prepare work documents, set up and maintain work files. Should be capable of moving up to 40 lbs. Travel by automobile will be required occasionally

WORKING CONDITIONS

Work performed in a general office environment. May require availability for additional hours during peak periods. Requires periodic participation and attendance at organization sponsored events and meetings. Amount of travel or other special conditions required: Limited travel, mainly local within the county, periodic out of state meetings or conferences may be required.

This job description is not intended to be a complete list of all responsibilities, duties or skills required for the job and is subject to review and change at any time, with or without notice, in accordance with the needs of Stark County Mental Health & Addiction Recovery. Since no job description can detail all the duties and responsibilities that may be required from time to time in the performance of a job, the changing nature of the job shall also be considered part of the jobholder's responsibility.

CONDITIONS OF EMPLOYMENT

Note: The final applicant selected for this position, prior to appointment, will be required to submit to a drug test for illegal drug use. The test site shall be chosen and paid for by the Board. An applicant with a positive test result will not be offered employment. Applicant will also be subject to an investigative background report and any other requirements of Ohio law.

Salary Range – 20 hours per week: StarkMHAR Grade 4 \$25,963 – 38,944. ***Suggested Starting Range** \$25,963 - \$30,831

*An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities that could qualify for a higher starting salary.

Hours: Monday – Friday 8AM to 5PM with one-hour unpaid lunch. Alternative scheduling may be available.

Application Deadline: Until Filled

Apply online at <https://www.applicantpro.com/openings/starkmhar/jobs>

OR MAIL RESUME TO: **Attention: Human Resource Department
Stark County Mental Health & Addiction Recovery
121 Cleveland Ave SW
Canton, Ohio 44702**

EOE/Minorities/Females/Vet/Disabled