

Terms, Abbreviations, and Definitions Associated with the Request for Proposals Process

This is a non-exhaustive list; there may be other terms and abbreviations you encounter in your work with StarkMHAR – we hope you’ll ask for clarification when needed!

Term or Abbreviation	Definition
Adult Care Facility – ACF	A residential care facility that provides support people who can't safely live by themselves but who don't need skilled medical services 24 hours a day, and thus don't need to be in a nursing home, where more intensive care is provided. StarkMHAR provides assistance to some individuals who meet criteria to offset the cost of their care in Behavioral Health ACFs.
Allocation Process	The process by which StarkMHAR distributes funds to provider agencies.
Behavioral Health	Includes both mental health and substance use. In Stark County, there is a continuum of prevention, intervention, treatment and recovery support services available to address the Behavioral Health concerns of residents.
C & P Chart	Consultation & Prevention Chart; which includes the locations and other points of information regarding proposed school-based mental health consultation, behavioral health prevention, and/or early childhood mental health consultation services.
Certified Peer Support	Peer recovery services are community-based services for people with a mental illness or substance use disorder. Services are activities that promote recovery, self-determination, self-advocacy, well-being, and independence. https://mha.ohio.gov/community-partners/peer-supporters
CLAS Standards	Culturally and Linguistically Appropriate Services; The National CLAS Standards are a set of 15 action steps intended to advance health equity, improve quality, and help eliminate health care disparities by providing a blueprint for individuals and health and health care organizations to implement culturally and linguistically appropriate services. https://youtu.be/29rEtJcxku4
Consultation Services	Mental health service providers offer consultation to systems, administrators, teachers, parents or other adults to recommend techniques and to provide support or suggestions to better meet student mental health needs.
DEI	Diversity, Equity, & Inclusion
Direct Costs	Expenses within your budget that can be connected to a specific product or outcome.
Diversity	Differences that may include race, gender, religion, sexual orientation, ethnicity, nationality, socioeconomic status, language, (dis)ability, age, religious commitment, or political perspective.
DUNS	Data Universal Numbering System; A unique 9-digit identification number provided by Dun & Bradstreet (D&B). The federal government requires that all applicants for federal grants and cooperative agreements (with the exception of individuals other than sole proprietors) have a DUNS number. https://www.irs.gov/pub/irs-utl/duns_num_guide.pdf
Equity	Promoting justice, impartiality, and fairness within the procedures, processes, and distribution of resources by institutions or systems. “How can we level the playing field?”
Evidence-Based Practice – EBP	Refers to using the best available evidence for decision-making and providing efficient and effective care for consumers on a scientific basis. Funded providers are expected to utilize established EBPs in their work.
Flex Funds	Funding that is available to providers that can be used to support client needs in their recovery beyond funded services. Some examples include bus passes, adjunctive therapies, and YMCA memberships. The need for flex funds must be justified and

	directly tied to the recipients' success in services. Requests for flex funds must be sent directly to StarkMHAR outside of the RFP process (unless flex funds are to be part of a program's budget due to programmatic requirements).
Inclusion	Ensures that individuals who are diverse actually feel and/or are welcomed. Inclusion exists when you, your institution, and your program are truly inviting to all.
Indirect Costs	Expenses within your budget that are involved with maintaining and running a company.
Language Access Plan	A plan by which a provider will ensure any client can access services regardless of their primary language. The LAP eliminates barriers for consumers.
Length of Stay	As used in the RFP documents, this refers to the amount of time a person will be engaged with your services.
Mandates	A state law that requires entities like StarkMHAR to provide a particular service(s).
Narrative	The written portion of the RFP; This is where providers should clearly explain the population served and location(s) of the proposed services, as well as the outcomes that will be achieved by the program. This portion also asks for the process steps involved for clients receiving services in a program, including the essential elements, comparative advantages, delivery strategy, and other core features of the service.
Non-Medicaid	As used in the RFP documents, this refers to funding that is not billable to Medicaid (or another third-party payor) for various reasons.
Non-Medicaid Eligible Rates	Billing codes that can be developed by StarkMHAR to capture the cost of a program that are not outlined by Medicaid.
OBHIS	The Ohio Behavioral Health Information System (OBHIS) is a reporting system for OhioMHAS. It is a client-level episode of care information and outcomes reporting system. https://mha.ohio.gov/research-and-data/obhis
Ohio Administrative Code – OAC	A compilation of the administrative rules adopted by state agencies in Ohio. https://codes.ohio.gov/ohio-administrative-code/5122
Ohio Revised Code – ORC	Contains all current statutes of the Ohio General Assembly. https://codes.ohio.gov/ohio-revised-code/chapter-340
OhioMHAS	Ohio Department of Mental Health and Addiction Services (OhioMHAS). The mission of OhioMHAS is to provide statewide leadership of a high-quality mental health and addiction prevention, treatment and recovery system that is effective and valued by all Ohioans. https://mha.ohio.gov/home
OhioMHAS Certifications	Certifications assigned by the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for providing specific services. There is an application process that accompanies this certification process. Services funded by StarkMHAR must be certified by OhioMHAS. https://mha.ohio.gov/supporting-providers/licensure-and-certification
Outcomes Report	A report that is submitted to StarkMHAR twice a year by funded providers (unless otherwise specified). It contains the outcome measures approved by StarkMHAR and the results for the reporting period. It helps providers and StarkMHAR measure progress that program participants make through the SFY.
Outcomes Statements	Statements accompanied by percentages that project the accomplishments of a program.
Personnel Cost Schedule	An RFP document which is where an organization lists all employees, the percentage of their time for each program, their role, and other data.

Prevention Services	These services are designed to reduce risk factors, increase resiliency and prevent the development of further at-risk behavior through universal programs that target the general population, selective programs that target individuals with risk factors, or indicated prevention that targets individuals with early signs of mental, emotional, or behavioral disorders. Click here for the Guidance Document.
Priorities by Level/type	Developed as a reference for how to prioritize services if there is a scarcity of funds or resources.
Program Code	A designated series of numbers assigned to each funded program to help identify it for billing and reporting purposes.
Pseudo UCI	A unique client identifier assigned to each funded program to help identify it for billing and reporting purposes.
Rate Sheet	A spreadsheet created by StarkMHAR and sent to each funded provider that outlines how each funded program will bill for services.
Recovery	A process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential.
Recovery Support Services	Non-clinical supports, often provided by individuals who are in recovery themselves, who assist individuals in initiating and sustaining recovery from a substance use disorder.
RFP	Request for Proposals; the process by which service providers apply for funding for the following state fiscal year from StarkMHAR
ROSC/RROSC	Recovery-Oriented System of Care or Resiliency & Recovery-Oriented System of Care. From SAMHSA: "A ROSC is a coordinated network of community-based services and supports that is person-centered and builds on the strengths and resiliencies of individuals, families, and communities to achieve abstinence and improved health, wellness, and quality of life for those with or at risk of alcohol and drug problems." https://www.samhsa.gov/sites/default/files/rosc_resource_guide_book.pdf
SDOH	Social Determinants of Health; Non-medical factors that influence health outcomes. They are the conditions in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life. https://odh.ohio.gov/know-our-programs/health-equity/social-determinants-health
SED	Serious Emotional Disturbance; An individual under the age of 21 years old with the presence of a diagnosable mental, behavioral, or emotional disorder that resulted in functional impairment which substantially interferes with or limits the child's role or functioning in family, school, and/or community activities. The presence of an SED may require the services & coordination thereof, of multiple youth-serving systems. https://codes.ohio.gov/ohio-administrative-code/rule-5122-24-01
SFY	State Fiscal Year, which runs July 1 through June 30. This is the fiscal year on which StarkMHAR functions.
SMI	Serious Mental Illness; An individual age 18 and over, who currently, or at any time during the past year, has had a diagnosable mental, behavioral, or emotional disorder of sufficient duration to meet diagnostic criteria, that has resulted in functional impairment which substantially interferes with or limits one or more major life activities. https://codes.ohio.gov/ohio-administrative-code/rule-5122-24-01
TIC	Trauma-Informed Care; 1) realizing the prevalence of trauma; 2) recognizing how trauma affects ass individuals involved with the program, organization, or system, including its own work force; 3) responding by putting this knowledge into practice (Substance Abuse and Mental Health Services Administration https://www.samhsa.gov). There are many trauma-informed strategies that organizations can adopt to help people overcome the effects of trauma, ranging from organizational changes in the culture and atmosphere of a health care setting to full adoption of practices to address trauma at the clinical level.

UCI	Unique Client Identifier; it is assigned by Partner Solutions and is used when billing for each individual client
Waitlist Report	A monthly report required to be submitted to StarkMHAR from treatment providers, which reports monthly waiting data for approved services.