



**INTAKE SPECIALIST
FULL TIME
STARK COUNTY**

Coleman Health Services, a nationally recognized not-for-profit provider of behavioral health and rehabilitation programs is seeking an exceptional individual to join our recovery-oriented team of professionals to work with individuals with psychiatric disorders in Stark County, Ohio. The position's primary purpose is to provide information, education, and service navigation to individuals seeking services.

Qualified Candidates:

- Must have an BSW LSW or LPC
- At least 1 year of experience in mental health and/or crisis-related work
- Working knowledge of computers
- Able to work effectively and collaboratively as a team, interacting with clients, external care providers, consulting with psychiatrist, other clinicians, and administrative and support staff.
- Able to exercise balanced judgment in evaluating situations and making decisions, and to handle difficult or confrontational situations in a calm, consistent and equitable manner.

Preferred Candidates:

- Master's Degree with LISW or LPCC licensure
- At least 2 years of experience in mental health and/or crisis-related work
- Enrolled as a provider with a National Provider Identifier (NPI)
- Enrolled as a provider with the Ohio Department or Medicaid
- CAQH account created

Our Company Culture and Benefits Set Us Apart! Regardless of your role at Coleman Health Services, your work makes a lasting impact on those we serve. When you join our team, you become part of a collaborative community of dedicated professionals whose primary mission is to improve the lives of our clients. In return, you can also expect opportunities for career advancement and continued professional training.

While the work we do is personally rewarding on many levels, we also recognize the importance of a **competitive benefits package**. In addition to standard benefit options, including health, dental, vision, life, retirement savings, pension, and paid time off (PTO), Coleman Health Services offers Health Savings Accounts (HSA), Wellness Reimbursement, Verizon service discounts, and more depending on employment status.

Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status. E.O.E. Persons with a disability can request an accommodation to complete the application process by emailing careers@colemanservices.org with the subject line "Accommodation Request".

If interested in applying for this position, visit our website at www.colemanservices.org and select Careers, select the yellow icon to "SEE ALL CAREERS," and then select the blue icon to "Search Open Jobs" or select Career Opportunities along the top.