



JOB POSTING: Cook / Kitchen Assistant – Wilson Hall

CommQuest is currently seeking a full-time **Cook / Kitchen Assistant** for our **Massillon Recovery Campus**. The **Cook** is responsible for the operation of food service for clients at Wilson Hall and other various programs located on the Massillon Recovery Campus. Responsibilities include meal preparation and serving, dishwashing, and kitchen and dining operation. Does require some evenings and weekends.

Full-Time Benefits!!!!!!

- *80 hours annually of PTO (paid time off)*
- *80 hours annually of sick time*
- *16 hours annually of Mental Health/Personal leave*
- *Ten paid holidays on an annual basis*
- *Health, Dental, Vision insurance, etc. – eligible first of the month following start date*
- *CommQuest 403b with employer match*

Job Duties include:

- Plan and prepare meals for residents, staff, and/or visitors according to nutritional and budget standards and planned menus.
- Assist residents with food preparation and work therapy in the kitchen and dining areas.
- Dishwashing, kitchen and dining operation.
- Maintain a clean, sanitary, and organized kitchen.
- Assure menus accommodate residential with allergies, special health requirements, etc.
- All other duties as assigned.

Minimum Qualifications:

- Minimum of a high school diploma or GED equivalent is required.
- Previous experience cooking in a commercial kitchen or for large groups is extremely helpful.
- Must be able to follow a set menu and account for inventory.
- Must work as part of a team and be able to work compassionately with our clients and staff.
- Must be willing to receive training and certification through the Massillon Health Department.

Interested parties, please send Resumes to: HR@commquest.org. Please include which position you are applying for in the subject line of the email.

We are an equal opportunity employer. All applicants will be considered for employment without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

www.commquest.org