

JOB POSTING: Clinical Supervising Counselor – Cleveland Avenue Outpatient

We are currently seeking a **Clinical Supervising Counselor** for our **Cleveland Avenue Outpatient office** in **Canton**. The **Clinical Supervising Counselor** will coordinate the operation of the clinical program at the Cleveland Avenue Outpatient office, in conjunction with the Clinical Site Coordinator. In this role, the Clinical Supervising Counselor will be responsible for providing clinical supervision, clinical guidance, and training for Master's level interns. This position will provide clinical supervision only and will not administratively supervise staff.

Full-Time Benefits!!!!!!

- 80 hours annually of PTO (paid time off)
- 80 hours annually of sick time
- 16 hours annually of Mental Health/Personal leave
- Ten paid holidays on an annual basis
- Health, Dental, Vision insurance, etc. – eligible first of the month following start date
- CommQuest 403b with employer match
- Workshop/CEU and licensure reimbursement annually

Job Duties include:

- Provides clinical supervision of Master's level Intern(s), maintaining compliance with their educational requirements.
- In conjunction with Site Coordinator, will also provide clinical supervision on an as-needed basis to dependent licensure.
- Maintains staff compliance with CommQuest, OMHAS, COA, and CARF rules.
- Works in close collaboration with other Site Coordinators and Clinical Supervising Counselors.
- Reports staffing issues and/or concerns to the Site Coordinator and does not take independent disciplinary action.
- Presents a highly active positive approach to internal and external public and human relations.
- Conducts weekly, biweekly, or monthly meetings with assigned staff to provide support and supervision and continue program quality improvement efforts.
- Maintains open and positive communication with interns in order to ensure an optimal experience for them and to encourage retaining them as future staff.
- Provides site coverage in the event of an emergency situation
- Monitors clinical record compliance and adherence to clinical protocols in the following departments/areas (varies by site): medical records, Outcomes/BHDs, interns, and dependently licensed clinical staff.
- Collaborates with all other clinical staff to ensure quality coordinated care is provided; including but not limited to, Medical, MedSom, MAR, Supported Employment, Detox, etc.
- All other duties as assigned.

Minimum Qualifications:

- Master's degree in Counseling, Social Work, or related field is required.
- **LPCC-S** or **LISW-S** is desired. Those with LISW or LPCC may be considered.
- 3+ years of clinical supervision experience is required.
- Must demonstrate strong organizational and leadership skills with knowledge and experience in monitoring clinical compliance.
- Must have a team approach and have the ability to motivate in a supportive manner.

Interested parties, HR can be reached at 330-754-5412 or HR@commquest.org. Please include your name, resume, and what position you are interested in with your message.

We are an equal opportunity employer. All applicants will be considered for employment without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status. www.commquest.org