

STARK COUNTY  
**Mental Health &  
Addiction Recovery**

**BOARD MEETING MINUTES  
THURSDAY, MARCH 24, 2022 @ 4:00 PM**

**I. CALL TO ORDER**

Pat Williams, Board President, called the March 24, 2022, StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:00 PM.

**A. Adoption of Agenda**

Upon motion by Kathy Catazaro-Perry, seconded by Eileen Schwartz, Board members hereby adopt the agenda for the March 24, 2022, Board meeting as presented. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**B. Roll Call of Members**

Members Present

Richard Bennett  
Mark Brink  
Rick Campbell  
Kathy Catazaro-Perry  
Sharla Elton  
Mike Pomesky  
Brandice Schnabel  
Eileen Schwartz  
Leigh Shaheen  
Taylor Schauer  
Pat Williams  
Diane Wilson

Members Absent

Tom Douce

Richard Bennett, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director  
Jill Machamer, Director of Administrative Support Services  
Michele Boone, Director of Clinical Services  
Allyson Rey, Director of Marketing, Communications & Community Relations  
Cheryl Metzger, Administrative Supervisor  
Adele Holzer, Director of Finance  
Erin Ivers, Recovery Program Manager  
Allison Esber, Systems Initiative Manager  
Emily Provance, Director of Human Resources

Guests Present

Child & Adolescent Behavioral Health: Joe French  
Coleman Health Services: Stephen Inchlak  
NAMI: Kay Raga  
Pathway: Dan Latevola

**C. Welcome and Introduction of Guests**

Pat Williams welcomed everyone to the meeting.

## II. APPROVAL OF MINUTES

### A. February 24, 2022, Board Meeting Minutes

Pat Williams reported that the February 24, 2022, Board, meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Upon motion by Mark Brink, seconded by Eileen Schwartz, Board members hereby approve the February 24, 2022, Board meeting minutes as written. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## III. EXECUTIVE COMMITTEE

### A. March 22, 2022, Executive Committee Meeting Report

Pat Williams reported that the March 22, 2022, Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting.

- **Contracts executed in February 2022**

Committee members reviewed contracts under \$25K that were executed in February.

- **StarkMHAR Office Lease**

The lease for StarkMHAR's office will expire September 2024. Staff are discussing the current configuration and whether to downsize or move the office.

Upon motion by Richard Bennett, seconded by Taylor Schauer, Board members hereby approve the March 22, 2022, Executive Committee meeting minutes as printed. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## IV. FINANCE COMMITTEE

### A. March 17, 2022, Finance Committee Meeting Report

Sharla Elton reported that the March 17, 2022, Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting.

- **Provider Dashboard**

Committee members reviewed the second quarter dashboard for Provider agencies.

Upon motion by Sharla Elton, seconded by Mike Pomesky, Board members hereby approve the March 17, 2022, Finance Committee meeting minutes as printed. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

#### 1. **Resolution 22-03-066 -- StarkMHAR February 2022 Financial Statements**

Sharla Elton stated that the balance sheet has not changed much since last month. Cash is still up due to the unutilized fund balance. The change in accounts receivable is mostly due to the Signature Health settlement and receipt of funds. The change in accounts payable is due to the timing of county payments. Providers are billing at an increased rate of about \$700,000 compared to last year.

**RESOLVED,** that upon **MOTION** by Sharla Elton, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees,

StarkMHAR's financial statements listed below for the period ending February 28, 2022:

- Balance Sheet
- SFY 2022 Revenue and Expense (Budget vs. Actual)

**Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none.  
**Motion carried.**

## V. COMMUNITY AFFAIRS COMMITTEE

### A. March 21, 2022, Community Affairs Committee Meeting Report

Leigh Shaheen reported that the March 21, 2022, Community Affairs Committee meeting minutes were emailed to Board members for their review prior to the Board meeting.

- **Overdose Response**  
StarkMHAR has been focusing on the overdoses in the community with several strategies including supplying eight media outlets with overdose response materials by June 30, 2023.
- **Suicide Prevention**  
StarkMHAR has purchased paid advertising called the Science to Stop Suicide. One purpose of the campaign was to reinforce best practice messaging around suicide following a local article about suicide that did not meet recommended standards.

Upon motion by Leigh Shaheen, seconded by Taylor Schauer, Board members hereby approve the March 21, 2022, Community Affairs Committee meeting minutes as printed. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## VI. PROGRAM & EVALUATION COMMITTEE

### A. March 10, 2022, Program and Evaluation Committee Meeting Report

Michele Boone reported that the March 10, 2022, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting.

Upon motion by Brandice Schnabel, seconded by Mike Pomesky, Board members hereby approve the March 10, 2022, Program and Evaluation Committee meeting minutes as printed. **Ayes:** R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, S. Elton, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

#### 1. RESOLUTION 22-03-067 -- SUD (Substance Use Disorder) Peer Support at CommQuest

Michele Boone stated Allison Esber has been working with CommQuest regarding clients transitioning between SUD levels of care for services, for example, detox to residential and residential to IOP (Intensive Outpatient Program). A peer support specialist would assist clients transitioning to the next phase of treatment. The allocation of \$14,750 will cover one peer support position for the remainder of the fiscal year for this new program.

**WHEREAS,** StarkMHAR and CommQuest identified the need to provide additional support to their clients who are transitioning between substance use treatment levels of care to improve retention; and

**XI. ADJOURNMENT**

Pat Williams adjourned the March 24, 2022, StarkMHAR Board meeting at 4:40 pm.

  
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Jill Machamer  
Director of Administrative Support Services

**APPROVAL DATE:**

ATTEST:

  
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Sharla Elton, Treasurer  
Stark County Mental Health & Addiction  
Recovery

  
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John Alley, Executive Director  
Stark County Mental Health & Addiction  
Recovery