



**BOARD MEETING MINUTES
THURSDAY, JUNE 24, 2021 @ 4:00 PM**

I. CALL TO ORDER

Pat Williams, Board President, called the June 24, 2021, StarkMHAR (Stark County Mental Health and Addiction Recovery) video and teleconference meeting to order at 4:03 PM.

A. Swearing in of Board Members

Pat Williams reported that the Stark County Commissioners approved the reappointments of Eileen Schwartz, Brandice Schnabel, Tom Douce, and Leigh Shaheen to the Mental Health and Addiction Recovery Board. All four Board members were sworn in for a four-year term.

B. Adoption of Agenda

Upon motion by Richard Bennett, seconded by Kathy Catazaro-Perry, Board members hereby adopt the agenda for the June 24, 2021, Board meeting as presented. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

C. Roll Call of Members

Members Present

Richard Bennett
Elizabeth Bowen
Mark Brink
Rick Campbell
Kathy Catazaro-Perry
Tom Douce
Sharla Elton
Mike Pomesky
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Pat Williams
Diane Wilson

Members Absent

Julie Gonzalez

Richard Bennett, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Michele Boone, Director of Clinical Services
Allison Esber, Systems Initiative Manager
Allyson Rey, Director of Marketing, Communications & Community Relations
Cheryl Metzger, Administrative Supervisor
Anju Mader, Chief Integration Officer
Emily Provance, Director of Human Resources
Jennifer McIntosh, Director of PartnerSolutions

Jen Richeson, Continuous Improvement Manager
Carrie Long, Manager of Resource Development
Adele Holzer, Manager of Accounting and Financial Reporting
Erin Ivers, Forensic Coordinator/Forensic Monitor

Guests Present

Child & Adolescent: Joe French
Coleman : Stephen Inchak, Allison Petranic
Foundations: Dave Schaffer
NAMI : Kay Raga
Ohio Guidestone: Monica Mlinac

C. Welcome and Introduction of Guests

Pat Williams welcomed everyone to the meeting.

II. SPECIAL RECOGNITION

A. Allison Petranic, Coleman

Allison Esber shared that the StarkMHAR clinical department wanted to recognize Allison Petranic. Allison is the Director of Mobile Response for Coleman Crisis. Allison has demonstrated a collaborative and adaptive approach. She recently worked with Canton Municipal Court, StarkMHAR, Heartland Behavioral, Stark County Probate Court, and Stark County Jail. An individual at the jail needed complex behavioral health and Allison worked for multiple days on identifying and eliminating roadblocks to getting him admitted to the hospital. She has demonstrated this level of attention and care multiple times.

B. Board Members – Julie Gonzalez and Elizabeth Bowen

Pat Williams stated that Julie and Elizabeth's appointments with the StarkMHAR Board end on June 30, 2021. Pat Williams shared that Julie was appointed to the Stark County Mental Health and Recovery Board on August 9, 2007, by the Stark County Commissioners. Julie's appointment was right after the Drug and Alcohol and Mental Health Boards had merged to become the Stark County Mental Health and Recovery Board, which was a time of transition and many challenges. During her time with the Board, Julie served as the Board Vice-President for several years and as the Board President. During her second Board presidency, she led the levy initiative which ensured that StarkMHAR was able to renew their local levy to continue providing much needed services. Julie has also served on the Program and Evaluation, Education and Training, Community Affairs, and Executive Committees.

Elizabeth Bowen was also appointed to the Stark County Mental Health and Recovery Board on August 9, 2007, by the Stark County Commissioners. Elizabeth was part of that first Board for the newly combined two boards and was the first secretary for the newly formed Board and then was appointed as the Board Vice President before becoming the Board President from 2014 to 2016. Elizabeth has served on the Finance, Information & Business Technology and Executive Committees and committed countless hours to the success of the StarkMHAR Board.

Pat thanked them for their years of service and wished them luck in their future endeavors.

III. APPROVAL OF MINUTES

A. May 27, 2021, Board Meeting Minutes

Pat Williams reported that the May 27, 2021, meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Upon motion by Eileen Schwartz, seconded by Taylor Schauer, Board members hereby approve the May 27, 2021, Board meeting minutes as written. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. EXECUTIVE COMMITTEE

A. June 22, 2021, Executive Committee Meeting Report

Pat Williams reported that the June 22, 2021, Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Pat reported the following items were discussed:

- **Contracts Executed in May**

The committee reviewed contracts executed in May 2021

- **Scholarship Announcement**

Carrie Long shared that the review committee recommended Aaron Lorenzo, currently employed at CommQuest Services, for the 2021 Workforce Development Scholarship. Aaron is working towards his Chemical Dependency Counselor Assistant and Licensed Chemical Dependency Counselor licensures and then plans to pursue a Master of Social Work.

- **In Person/Remote Board Meetings**

The state legislature has not extended the exemption allowing Boards to meet remotely. Board and committee meetings will have to be in person starting July 1, 2021, if the legislature does not approve the extension.

Upon motion by Eileen Schwartz, seconded by Sharla Elton, Board members hereby approve the June 22, 2021, Executive Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. **RESOLUTION 21-06-047 -- SFY 2022 StarkMHAR Executive Committee Nominations**

Pat Williams reported Resolution 21-06-047 recommends approval of Board officers for SFY 2022 (July 1, 2021, through June 30, 2022).

WHEREAS, the Nominations Committee recommends the following slate of officers for SFY 2022:

PresidentPat Williams
Vice President.Brandice Schnabel
SecretaryRichard Bennett
Treasurer.....Sharla Elton

and,

WHEREAS, Board members were provided the opportunity to nominate additional nominees to be placed on the ballot for SFY 2022 Board officers; and now, therefore be it

RESOLVED, upon **MOTION** by Mike Pomesky, **SECONDED** by Rick Campbell, Stark County Mental Health & Addiction Recovery, does hereby elect, upon

recommendation of the Nominations and Executive Committees, the slate of officers for SFY 2022 as listed above; and, therefore be it finally

RESOLVED, the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

2. RESOLUTION 21-06-048 -- Table of Organization Update

Emily Provance stated that Resolution 21-06-048 requests the addition of two positions to the table of organization. PartnerSolutions has analyzed their workload and priorities and determined that they would like to add a full-time Data Systems Supervisor and a part-time Homeless Management Information System (HMIS) Specialist. The addition of these two roles would allow current staff to share responsibilities and alleviate the workload of the departments. Resolution 21-06-048 also requests a title change for the Help Desk Specialist to a Managed Care (MCO) Specialist.

WHEREAS, StarkMHAR/PartnerSolutions has reviewed workloads and responsibilities in the Data Analytics and Homeless Navigation lines of business, which has resulted in the following recommendations to the table of organization;

WHEREAS, StarkMHAR wishes to update the Table of Organization for SFY22; now therefore be it

RESOLVED, that upon **MOTION** by Elizabeth Bowen, **SECONDED** by Brandice Schnabel, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Executive Committee, the proposed changes as detailed below:

Add the following staff positions:

- Data Systems Supervisor, Grade 6 Exempt
- HMIS Specialist, Grade 3 Non-Exempt

Rename Staff Position:

- Help Desk Specialist to MCO Support Specialist. No changes in salary grade or supervisor.

RESOLVED, StarkMHAR is recommending the proposed changes as outlined; therefore, be it

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

3. RESOLUTION 21-06-049 -- Update to StarkMHAR Salary Ranges

Emily Provance indicated that StarkMHAR reviews salary ranges every year to ensure they are in line with the market. Resolution 21-06-049 recommends an increase to the current salary ranges to allow for Cost-of-Living Adjustments (COLA). The COLA for this year is 1.3%. This is an increase to the overall compensation structure so that StarkMHAR can stay competitive.

WHEREAS, the federal Cost of Living Adjustment (COLA) for this year has been set at 1.3% and has resulted in a recommendation that all staff receive a 1.3% COLA increase for FY22: therefore, be it

RESOLVED, that upon **MOTION** by Richard Bennett, **SECONDED** by Tom Douce, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Executive Committee, the proposed changes as detailed below:

Adopted 7/1/2020

Grade	Minimum	Midpoint	Maximum
1	\$ 25,670	\$ 30,200	\$ 34,730
2	\$ 30,090	\$ 35,400	\$ 40,710
3	\$ 35,360	\$ 41,600	\$ 47,840
4	\$ 42,500	\$ 50,000	\$ 57,500
5	\$ 46,640	\$ 58,300	\$ 69,960
6	\$ 55,816	\$ 69,770	\$ 83,724
7	\$ 69,920	\$ 87,400	\$ 104,880
8	\$ 87,392	\$ 109,240	\$ 131,088
9	\$ 116,525	\$ 145,656	\$ 174,787

Proposed 7/1/2021

Grade	Minimum	Midpoint	Maximum
1	\$ 26,004	\$ 30,593	\$ 35,181
2	\$ 30,481	\$ 35,860	\$ 41,239
3	\$ 35,820	\$ 42,141	\$ 48,462
4	\$ 43,053	\$ 50,650	\$ 58,248
5	\$ 47,246	\$ 59,058	\$ 70,869
6	\$ 56,542	\$ 70,677	\$ 84,812
7	\$ 70,829	\$ 88,536	\$ 106,243
8	\$ 88,528	\$ 110,660	\$ 132,792
9	\$ 118,040	\$ 147,550	\$ 177,059

RESOLVED, StarkMHAR is recommending the proposed changes as outlined; therefore, be it

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

V. FINANCE COMMITTEE

A. June 17, 2021, Finance Committee Meeting Report

Taylor Schauer reported that the June 17, 2021, Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Taylor reported the following items were discussed:

▪ **Fund Balance**

The unrestricted fund balance at the end of SFY21 is projected to be \$10.2M which is over the two-month of expenses level of reserve policy and \$10.4M at the end of SFY22, which is over the existing policy. If the policy is changed to three months of expenses, StarkMHAR would be 47% over the policy for SFY22.

▪ **SFY 2021 Third Quarter Dashboard**

The committee reviewed the third quarter provider dashboard. There were three providers that scored low in the fiscal area.

Upon motion by Taylor Schauer, seconded by Tom Douce, Board members hereby approve the June 17, 2021, Finance Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION 21-06-050 -- StarkMHAR May 2021 Financial Statements

Taylor Schauer stated that the revenue and expense statement are like previous months. Federal funds are underbudget primarily due to not utilizing restricted funding from Ohio Department of Mental Health and Addiction Services (OhioMHAS) related to provider

underbilling. The Providers continue to be significantly under budget.

RESOLVED, that upon **MOTION** by Taylor Schauer, **SECONDED** by Elizabeth Bowen, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending May 31, 2021:

- Balance Sheet
- SFY 2021 Revenue and Expense

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

2. RESOLUTION 21-06-051 -- Approval of Contracts/Consultants

Taylor Schauer stated noted that there are three contracts that are over \$25K this month. The first with Kent State University for the Continuous Improvement Grant for data collection and evaluation. The others are for the Canton City Municipal Court and Stark County Common Pleas Court for additional funding from OhioMHAS for their specialized docket programs.

WHEREAS, with the Boards review and approval of Resolution 18-02-042 creating a policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Taylor Schauer, **SECONDED** by Richard Bennett, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance and Executive Committees, the Executive Director's execution of the following contract; and be it further,

Organization	Scope	Amount	Period
Expense			
Kent State University	Amendment to the Continuous Improvement in Behavioral Health grant data collection and evaluation contract executed on October 6, 2020, to extend the contract, update the compensation, and note the staff change at Kent State University.	\$136,033.17	July 1, 2021- June 30, 2023
Canton City Municipal Court	Increase the award amount for additional funds from OhioMHAS	\$40,000	July 1, 2020- June 30, 2021
Stark County Common Pleas Court	Increase the award amount for additional funds from OhioMHAS	\$60,000	July 1, 2020- June 30, 2021

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton,

M.Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson:
Nays: none; Abstentions: none. Motion carried.

3. RESOLUTION 21-06-052 -- SFY 2022 Budget Allocations

Stef Fakelis reviewed Resolution 21-06-052 for SFY 2022 budget allocations. Stef stated that the budget for SFY 2022 is comparable to past years. There were increases in Board operations due to personnel and IT costs. This includes the 1.3% COLA for employees as well as the up to 3% performance and longevity increases.

WHEREAS, StarkMHAR wishes to approve a permanent budget for the purchase of prevention, treatment, and recovery support programming, as well as StarkMHAR operations and special projects for SFY22; therefore, be it

RESOLVED, that upon **MOTION** by Taylor Schauer, **SECONDED** by Richard Bennett, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees the SFY 2022 permanent operating budget for the purchase of prevention, treatment, and recovery support programming, as well as StarkMHAR operations and special projects in Stark County as detailed below:

Blick Center	\$73,120	July 1, 2021 - June 30, 2022
Canton Community KidSummit	208,572	July 1, 2021 - June 30, 2022
Child & Adolescent Behavioral Health	1,345,378	July 1, 2021 - June 30, 2022
Coleman Professional Services	4,971,256	July 1, 2021 - June 30, 2022
CommQuest Services	2,947,970	July 1, 2021 - June 30, 2022
Family Council	60,000	July 1, 2021 - June 30, 2022
Foundations	203,386	July 1, 2021 - June 30, 2022
Hope United	10,000	July 1, 2021 - June 30, 2022
ICAN Housing	1,087,395	July 1, 2021 - June 30, 2022
Make-A-Way, Inc.	28,320	July 1, 2021 - June 30, 2022
NAMI, Stark County	178,000	July 1, 2021 - June 30, 2022
Out of County	2,000	July 1, 2021 - June 30, 2022
Pathway Caring for Children	125,029	July 1, 2021 - June 30, 2022
Stark County TASC, Inc.	501,590	July 1, 2021 - June 30, 2022
Stark Community Support Network (FKA Stark Social Workers Network)	102,498	July 1, 2021 - June 30, 2022
Summit Psychological	58,950	July 1, 2021 - June 30, 2022
The Children's' Network (SCJFS)	58,000	July 1, 2021 - June 30, 2022
W.A.T.O.E.S.	20,000	July 1, 2021 - June 30, 2022
Subtotal Providers	11,981,464	
Behavioral Health Access Grant	149,285	July 1, 2021 - June 30, 2022
Child Injury Grant	24,300	July 1, 2021 - June 30, 2022
Early Childhood Mental Health Grant	390,417	July 1, 2021 - June 30, 2022
Continuous Improvement BH Grants	571,874	July 1, 2021 - June 30, 2022
STOP Grant	49,451	July 1, 2021 - June 30, 2022
System of Care Grant	710,408	July 1, 2021 - June 30, 2022
THRIVE Grant	28,847	July 1, 2021 - June 30, 2022
Workforce Development Grant	130,653	July 1, 2021 - June 30, 2022
Subtotal Grants	2,055,235	

PartnerSolutions	1,366,573	July 1, 2021 - June 30, 2022
NEOBHIC	1,219,197	July 1, 2021 - June 30, 2022
Inpatient	9,427,950	July 1, 2021 - June 30, 2022
Board Administered Grants	1,717,431	July 1, 2021 - June 30, 2022
Subtotal Programs & Services	13,731,151	
Board Operations	3,096,311	July 1, 2021 - June 30, 2022
Grand Total	\$ 30,864,161	

and, therefore be it further

RESOLVED, that the funds supporting the SFY 2022 allocations are based on an estimate of funds to be made available to StarkMHAR for the purchase of prevention, treatment, and recovery support programming, as well as StarkMHAR operations and special projects. Should further reductions in funding be announced by OhioMHAS or other committed funding sources, these reductions shall impact the allocations approved in this resolution; and, therefore be it further

RESOLVED, that StarkMHAR authorizes entering into contract with the Provider agencies listed above for the indicated amounts and that John Aller, Executive Director, and Pat Williams, Board President, are the authorized signers of those contracts; and, therefore be it finally

RESOLVED, that StarkMHAR authorizes the execution of the documents necessary to implement the intent of this Resolution, including but not limited to allocation notices, contracts, appropriation, encumbrance and disbursement of funds and any change in allocation amounts due to increase/reduction of third-party funds or additional grants/allocation from respective state departments.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

4. RESOLUTION 21-06-053 -- SFY 21 Specialized Docket Budget Adjustment

Taylor Schauer stated that StarkMHAR has received notice from OhioMHAS that additional funds were awarded to Stark County Common Pleas Court and Canton Municipal Court.

WHEREAS, StarkMHAR established budgets for SFY21 in resolution 20-06-051; and
WHEREAS, StarkMHAR received recent notice from OhioMHAS that additional funds were awarded to both Stark County Common Pleas and Canton City Municipal court for their specialized docket programs; and

WHEREAS, StarkMHAR needs to reflect budget adjustments for SFY21 for these additional funds awarded; now therefore be it

RESOLVED, that upon **MOTION** by Taylor Schauer, **SECONDED** by Eileen Schwartz, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance, and Executive Committees, SFY 2021 budget adjustment of the aforementioned funds as detailed below:

Revenue

State \$ 100,000

Expenses

Board Administered Grants 100,000

Net Income \$ 0

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M.Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;

Nays: none; **Abstentions:** none. **Motion carried.**

VI. POLICY COMMITTEE

A. June 14, 2021, Policy Committee Meeting Report

Brandice Schnabel reported that the June 14, 2021, Policy Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting.

Upon motion by Brandice Schnabel, seconded by Richard Bennett, Board members hereby approve the June 14, 2021, Policy Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION 21-06-057 – Policies – Cell Phone Stipend, Leave Sharing Donation, Vacation Accrual, Vacation Conversion

Brandice Schnabel reviewed the policies that were approved by the Policy Committee.

WHEREAS, Stark County Mental Health and Addiction Recovery (StarkMHAR) desires to adopt the following policies:

- a. Cell Phone Stipend
- b. Leave Sharing Donation
- c. Vacation Accrual
- d. Vacation Conversion

RESOLVED, that upon **MOTION** by Brandice Schnabel, **SECONDED** by Rick Campbell, Stark County Mental Health and Addiction Recovery does hereby approve, upon recommendation of the Policy and Executive Committees, the attached StarkMHAR policy and, therefore be it finally

RESOLVED, the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;

Nays: none; **Abstentions:** none. **Motion carried.**

VII. PROGRAM AND EVALUATION COMMITTEE

A. June 10, 2021, Program and Evaluation Committee Meeting Report

Tom Douce reported that the June 10, 2021, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Tom reported the following items were discussed:

▪ **Overdose Update**

The committee reviewed the overdose death data in Stark County. As of June 2021, 62 overdose deaths have been reported. Harm reduction strategies planned by the StarkMHAR Board were shared.

Upon motion by Tom Douce, seconded by Richard Bennett, Board members hereby approve the June 10, 2021, Program and Evaluation Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION 21-06-054 -- SFY 2022 Commitments

Tom Douce stated that per the ORC (Ohio Revised Code) StarkMHAR must annually identify the providers that may receive commitments from the Probate Court in accordance with §5122.15 (C), ORC:

Resolution 21-06-054 designates the following providers to receive commitments from Probate Court in accordance with ORC §5122.15 (C): Child and Adolescent Behavioral Health, Coleman Professional Services, CommQuest Services, Inc., and Summit Psychological Associates.

RESOLVED, upon **MOTION** by Tom Douce, **SECONDED** by Kathy Catazaro-Perry, Stark County Mental Health & Addiction Recovery, upon recommendation of the Program and Evaluation and Executive Committees, does hereby approve and designate the following providers to receive commitments from the Probate Court in accordance with §5122.15 (C), ORC:

- Child and Adolescent Behavioral Health
- Coleman Professional Services
- CommQuest Services, Inc.
- Summit Psychological Associates; and be it further

RESOLVED, that this designation shall be effective for the period July 1, 2021, through June 30, 2022, so long as the provider has a contractual relationship with StarkMHAR; therefore, be it finally

RESOLVED, StarkMHAR authorized the execution of the documents necessary to accomplish the intent and purpose of this resolution.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

2. RESOLUTION 21-06-055 -- SFY 2022 Pre-Screening

Tom Douce stated that per ORC StarkMHAR must annually designate a pre-screening agent who is authorized for the following: evaluating and authorizing voluntary admissions in accordance with §5122.02 (B) ORC; evaluating and authorizing involuntary admissions

in accordance with §5122.05 (A) ORC; evaluating affidavits filed with the Probate Court in accordance with §5122.13, ORC.

Michele reported that Coleman Professional Services is currently StarkMHAR's pre-screening agent and will be reappointed to fulfill that service.

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery, upon recommendation of the Program and Evaluation and Executive Committees, pursuant to Chapter 5122 of the Ohio Revised Code, does hereby approve and designate Coleman Professional Services as its agent for the following:

- a. evaluating and authorizing voluntary admissions in accordance with §5122.02 (B) ORC;
- b. evaluating and authorizing involuntary admissions in accordance with §5122.05 (A) ORC;
- c. evaluating affidavits filed with the Probate Court in accordance with §5122.13, ORC; and, therefore be it further

RESOLVED, that as StarkMHAR's agent, Coleman Professional Services shall perform its duties in accordance with all applicable state and federal laws, rules, regulations, and standards and with policies as set forth by StarkMHAR; and be it further

RESOLVED, that Coleman Professional Services shall appoint a Chief Clinical Officer with qualifications set forth in §5122.01 (1), ORC to carry out the duties thereof; and be it further

RESOLVED, that this designation shall be effective for the period July 1, 2021, through June 30, 2022, so long as the agency has a contractual relationship with StarkMHAR; now, therefore be it finally

RESOLVED, StarkMHAR authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson;
Nays: none; **Abstentions:** none. **Motion carried.**

3. RESOLUTION 21-06-056 -- SFY 2022 Health Officers

Tom Douce stated that Resolution 21-06-056 identifies the names of the health officers for SFY22.

WHEREAS, the Stark County Mental Health & Addiction Recovery, in Resolution No. 08-75, adopted a policy for the appointment of health officers that was replaced by Resolution No. 08-119; and

WHEREAS, StarkMHAR is permitted to appoint health officers in accordance with Ohio Revised Code (ORC) 5122.01(J) and recommends appointment of the following Coleman Professional Services staff for SFY 2022 to ensure adequate coverage of emergencies as well as appropriate staffing for mobile response services; now therefore be it,

EMPLOYEE	CREDENTIALS	POSITION
Darlene Brown	LISW	Mobile Response
Michael Wiandt	LSW	Mobile Response
Tomika West	LPCC-S	Mobile Response

Michelle Allison-Smith	LPCC-S	Chief Officer
Linda Adams	LPC	Mobile Response
Rochelle Jimenez	LPCC-S	Director, Crisis Support Services
Suonna Blanchard	LPCC-S	Mobile Response
Theresa Lash	LPCC	Mobile Response
Benjamin Mickey	LPC	Mobile Response
Brittany Berczik	LPCC-S	Director, Mobile Response Youth
Robert Noland	LPC	Mobile Response
Nick Fulks	LISW	Mobile Response
Ashley Fuller	LPC	Director, CSU
Angela Parsons	LISW-S	Mobile Response
Trina Danzy	LSW	Mobile Response
Jessica Eicher	LPC	Mobile Response
Marina Craft	LPC	Mobile Response
Kelsey Albert	LPCC	Mobile Response
Alexander Milleman	LPCC	Mobile Response
Kristy Kuhn	LSW	Mobile Response
Allison Petranic	LISW	Director, Mobile Response Adult
Abby Griffith	LPCC-S	Director, Mobile Response Adult
Kenneth Dampier	LSW	Mobile Response
Kellen Nebelski	LPCC	Mobile Response
Kelly Kenard	LPC, MFT	Mobile Response
Heather Graehling	LSW	Mobile Response
Hattie Tracy	LISW-S	VP, Clinical Services
Idara Nwa	LSW	Mobile Response
Ashley Ackerman	LPC	Mobile Response
Amanda Walker	LSW	Mobile Response
Paxton Hodus	LPC	Mobile Response

RESOLVED, upon **MOTION** by Tom Douce, **SECONDED** by Rick Campbell, StarkMHAR, upon recommendation of the Program and Evaluation and Executive Committees, does hereby approve the appointments of the above listed individuals as health officers effective July 1, 2021, through June 30, 2022, while employed by Coleman Professional Services; and, be it further

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, R. Campbell, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson:

Nays: none; **Abstentions:** none. **Motion carried.**

IV EXECUTIVE DIRECTOR REPORT

A. John Aller reported on the following:

- **Recognition of Board Members Resigning**

John reminded the audience that Julie Gonzalez and Elizabeth Bowen's Board appointments were ending as of June 30, 2021. Julie and Elizabeth have been dedicated, supportive Board members. John thanked them for their years of service.

- **Nelson Burns, Coleman Executive Director, Retiring**
Nelson Burns, the current Executive Director of Coleman, Professional Services, is retiring. His replacement is Hattie Tracy. Tracy's start date is August 7, 2021.

V CORRESPONDENCE/INFORMATION

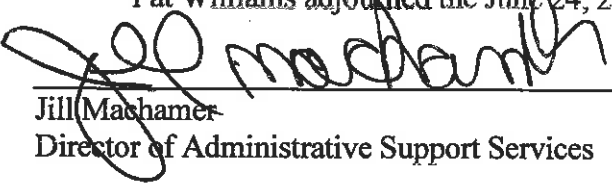
A. There was no correspondence.

VI PUBLIC COMMENT

A. Rick Campbell, StarkMHAR Board member, expressed his appreciation of everyone's support while his mother was in hospice and since her passing.

X ADJOURNMENT

Pat Williams adjourned the June 24, 2021, StarkMHAR Board meeting at 5:11 pm.




Jill Mashamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Richard Bennett, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery