



STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, MARCH 25, 2021 @ 4:00 PM**

I. CALL TO ORDER

Pat Williams, Board President, called the March 25, 2021 StarkMHAR (Stark County Mental Health and Addiction Recovery) video and teleconference meeting to order at 4:05 PM.

A. Adoption of Agenda

Upon motion by Richard Bennett, seconded by Mike Pomesky, Board members hereby adopt the agenda for the March 25, 2021 Board meeting as presented. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams; **Nays:** none; **Abstentions:** none.
Motion carried.

B. Roll Call of Members

Members Present

Richard Bennett
Elizabeth Bowen
Mark Brink
Rick Campbell
Kathy Catazaro-Perry
Tom Douce
Sharla Elton
Julie Gonzalez
Mike Pomesky
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Pat Williams
Diane Wilson (joined at 4:25 pm)

Members Absent

Richard Bennett, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Michele Boone, Director of Clinical Services
Allison Esber, Systems Initiative Manager
Jeannie Cool, Manager of Programs and Evaluation
Allyson Rey, Director of Marketing, Communications & Community Relations
Cheryl Metzger, Administrative Supervisor
Bev James, Training Coordinator
Erin Ivers, Forensic Coordinator

Guests Present

Coleman: Stephen Inchak
CommQuest: Keith Hochadel

NAMI : Kay Raga
Ohio Guidestone: Monica Mlinac
Pathway: Marcie Girdlestone
TASC: Dave Wills

D. Welcome and Introduction of Guests

Pat Williams welcomed everyone to the meeting.

II. APPROVAL OF MINUTES

A. February 25, 2021 Board Meeting Minutes

Pat Williams reported that the February 25, 2021 meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Upon motion by Elizabeth Bowen, seconded by Eileen Schwartz, Board members hereby approve the February 25, 2021 Board meeting minutes as written. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. EXECUTIVE COMMITTEE

A. March 23, 2021 Executive Committee Meeting Report

Pat Williams reported that the March 23, 2021 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Pat reported the following items were discussed:

▪ **Contracts Executed in February**

The committee reviewed contracts executed in February 2021

▪ **Foundations Update**

Foundations is temporarily closed, and their phones are being automatically forwarded to Coleman Crisis.

Upon motion by Eileen Schwartz, seconded by Tom Douce, Board members hereby approve the March 23, 2021 Executive Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. FINANCE COMMITTEE

A. March 18, 2021 Finance Committee Meeting Report

Sharla Elton, Finance Committee Chair, stated that the March 18, 2021 Finance Committee meeting minutes were emailed to Board members for their review prior to the meeting. Sharla reported the following was discussed at the March 18, 2021 Finance Committee meeting:

• **Provider Dashboard**

Committee members reviewed the SFY 21 quarterly dashboard.

Upon motion by Sharla Elton, seconded by Richard Bennett, Board members hereby approve the March 18, 2021 Finance Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION 21-03-039 -- StarkMHAR February 2021 Financial Statements

Sharla Elton stated financial statements have not changed much since last month. Cash is up mainly due to Provider billings being down. Receivables are also up due to charges from Signature Health and third quarter invoicing for both the SmartCare and NextGen projects.

RESOLVED, that upon **MOTION** by Sharla Elton, **SECONDED** by Richard Bennett, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending February 28, 2021:

- Balance Sheet
- SFY 2021 Revenue and Expense

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams;
Nays: none; **Abstentions:** none. **Motion carried.**

2. RESOLUTION 21-03-040 -- Approval of Contracts/Consultants

Sharla Elton stated that there are three contracts over the \$25K threshold for March. The first is with NextGen HealthCare for CPT (Current Procedural Technology) code licenses. This expense will occur every year. The other two contracts are with Child & Adolescent Behavioral Health and CommQuest Services to support paid internships. Coleman and Pathway will also be participating in the paid internship program, which is supported by the multi-foundation workforce grant; however, their contracts did not exceed the \$25K threshold.

WHEREAS, with the Boards review and approval of Resolution 18-02-042 creating a policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS, the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Sharla Elton, **SECONDED** by Kathy Catazaro-Perry, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Executive Committee, the Executive Director's execution of the following contracts; and be it further

Organization	Scope	Amount	Period
Expense			
NextGen HealthCare	Current Procedural Technology (CPT) Code licenses through NextGen to the American Medical Association (AMA) to allow billing.	\$32,616.00	January 1, 2021- December 31, 2021
Child & Adolescent Behavioral Health	Participation in the Paid Internship for Counseling Program, which is part of the Continuous Improvement in Behavioral Health grant.	\$30,000.00	March 8, 2021- June 30, 2023

APPROVAL DATE:

ATTEST:



Richard Bennett, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery