



STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, NOVEMBER 19, 2020 @ 4:00 PM**

I. CALL TO ORDER

Pat Williams, Board President, called the November 19, 2020 StarkMHAR (Stark County Mental Health and Addiction Recovery) video and teleconference meeting to order at 4:02 PM.

A. Adoption of Agenda

Upon motion by Richard Bennett, seconded by Brandice Schnabel, Board members hereby adopt the agenda for the November 19, 2020 Board meeting as presented. **Ayes:** M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. Roll Call of Members

Members Present

Michelle Balderson
Richard Bennett
Mark Brink
Kathy Catazaro-Perry
Tom Douce
Sharla Elton
Julie Gonzalez
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Pat Williams
Diane Wilson

Members Absent

Elizabeth Bowen
Rick Campbell
Jaylaunna Davis
Mike Pomesky

Richard Bennett, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Michele Boone, Director of Clinical Services
Allison Esber, Systems Initiative Manager
Jeannie Cool, Manager of Programs and Evaluation
Allyson Rey, Director of Marketing, Communications & Community Relations
Cheryl Metzger, Administrative Supervisor
Jennifer McIntosh, Director of Heartland East

Guests Present

Child & Adolescent: Joe French
Coleman Professional Services: Stephen Inchak
CommQuest: Keith Hochadel

NAMI : Kay Raga
Pathway: Wendy Tracy
Stark County TASC: David Wills

C. Welcome and Introduction of Guests

Pat Williams welcomed everyone to the meeting.

II. APPROVAL OF MINUTES

A. October 22, 2020 Board Meeting Minutes

Pat Williams reported that the October 22, 2020 meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Upon motion by Taylor Schauer, seconded by Brandice Schnabel, Board members hereby approve the October 22, 2020 Board meeting minutes as written. **Ayes:** M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. EXECUTIVE COMMITTEE

A. November 17, 2020 Executive Committee Meeting Report

Pat Williams reported that the November 17, 2020 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Pat reported the following items were discussed:

- **Contracts Executed in October**
The committee reviewed contracts executed in October
- **Executive Session**
The committee conducted the yearly performance review for StarkMHAR's Executive Director. The full board will conduct an executive session in December to discuss the results.
- **Gallup Results**
The Executive Committee reviewed the results of StarkMHAR's employee Gallup results. The results will be shared at next month's Board meeting.

Upon motion by Richard Bennett, seconded by Brandice Schnabel, Board members hereby approve the November 17, 2020 Executive Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION 20-11-024 – Approval of Contracts/Consultants

John Aller stated there were two contracts over the \$25K threshold this month. One of the contracts is with the Karcher Group for marketing services for the System of Care navigation tool for \$72,629 covering four years and the other contract is with Gallup Inc. for a workplace subscription covering three years at a total cost of \$47,750. The subscription can be used by StarkMHAR Provider organizations.

WHEREAS, with the Boards review and approval of Resolution 18-02-042 creating a policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS, the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Kathy Catazaro-Perry, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Executive Committee, the Executive Director's execution of the following contracts; and be it further,

Organization	Scope	Amount	Period
Expense			
The Karcher Group	Marketing services for the System of Care navigation tool, StarkHelpCentral.	\$72,629.00	October 1, 2020- September 30, 2024
Gallup, Inc.	Workplace survey subscription.	\$47,750.00	3 years from the date of signed agreement

RESOLVED, that the Board does hereby authorize the execution of the documents necessary to implement the intent of this Resolution, including but not limited to appropriation, encumbrance, payroll status forms, and disbursement of funds.

Ayes: M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. FINANCE COMMITTEE

A. No meeting in October. The next meeting is Friday, December 11, 2020 at 7:30 am

V. INFORMATION AND BUSINESS TECHNOLOGY

A. November 10, 2020 Information and Business Technology Committee Meeting Report

Eileen Schwartz, Information and Business Technology Committee Chair, stated that the November 10, 2020 Information and Business Technology Committee meeting minutes were emailed to Board members for their review prior to the meeting. Eileen Schwartz reported the following was discussed at the November 10, 2020 Information and Business Technology Committee meeting:

- **Signature Health**
 PartnerSolutions continues the work of wrapping up the contract with Signature Health.
- **New Business**
 The Data Analytics division of PartnerSolutions conducted demonstrations of the SmartCare MCO system for other Boards. Those Boards are now interested in a quote for ongoing services. If these Boards join the consortium, then PartnerSolutions might restructure their departments and ask for additional staff.
- **PartnerSolutions Homeless Navigation Update**
 PartnerSolutions received an anticipated award notification from the City of Canton for PartnerSolutions Homeless Navigation division. The notice is for system enhancement funding through a local Emergency Solution Grant (ESG) through HUD.

Upon motion by Eileen Schwartz, seconded by Julie Gonzalez, Board members hereby approve the November 10, 2020 Information and Business Technology Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

VI. PROGRAM AND EVALUATION

A. November 12, 2020 Program and Evaluation Committee Meeting Report

Tom Douce, Program and Evaluation Committee Chair stated that the November 12, 2020 Program and Evaluation Committee meeting minutes were emailed to Board members for their review prior to the meeting. Tom Douce reported the following was discussed at the November 12, 2020 Program and Evaluation Committee meeting:

- **Cultural and Linguistic Competence Update**

Isaac Baez, StarkMHAR's Engagement and Inclusion Coordinator updated the committee on the Cultural and Linguistic Competency Services throughout StarkMHAR's system of care and community organizations. Isaac Baez will be leading this effort by implementing the National Standards for Culturally and Linguistically Appropriate Services (CLAS) standards.

- **Civil Commitments**

StarkMHAR has been exploring other options for representation. Potential candidates are being vetted with Attorney Christina Shaynak-Diaz before proceeding. Michele reported that an update will be provided in December.

- **State Opiate Response (SOR) Grant Application**

The State Opiate Response (SOR) 1.0 grant carry over application was submitted to continue the existing program prior to SOR 2.0 grant awards. The SOR 1.0 grant currently funds the Peer Support Program at TASC that provides support for individuals that arrive in the emergency department after an overdose. Michele noted that the SOR 2.0 grant expands to prevention, treatment and recovery supports for opiate and stimulant use disorders with or without an additional co-occurring disorder. StarkMHAR is in the process of finalizing the application.

- **Pathway Respite Program**

Pathway informed StarkMHAR that they are unable to fulfill their Respite Bed program due to the shortage of foster families willing to participate in that type of service. Michele explained that this program is funded by using state system of care funds from OhioMHAS. StarkMHAR is searching for ways to utilize these funds.

Upon motion by Tom Douce, seconded by Eileen Schwartz, Board members hereby approve the November 12, 2020 Program and Evaluation Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

VII. COMMUNITY AFFAIRS COMMITTEE

A. November 9, 2020 Community Affairs Committee Meeting Report

Brandice Schnabel, Community Affairs Committee Chair, stated that the November 9, 2020 Community Affairs Committee meeting minutes were emailed to Board members for their review prior to the meeting. Brandice Schnabel reported the following was discussed at the November 9, 2020 Community Affairs Committee meeting:

- **Marketing Department Staffing Update**
Ashley Jarvis, StarkMHAR part time Communications Coordinator, is transitioning into a full-time position. In her new role, she will continue with her current responsibilities as well as support the System of Care (SOC) with their marketing needs.
- **Crisis Intervention Team Awareness Campaign**
StarkMHAR has received a grant that will be used to increase public awareness of the Crisis Intervention Team (CIT) and to promote police officer wellness.
- **Diversity in Marketing**
StarkMHAR is working on diversity in marketing. Stark Community Support Network and We Are Troubled on Every Side (WATOES) have community response teams that have been working with families that have been affected by the recent violence in Canton. Information about these agencies programming will be a focus.

Upon motion by Tom Douce, seconded by Eileen Schwartz, Board members hereby approve the November 12, 2020 Program and Evaluation Committee meeting minutes as printed

Ayes: M. Balderson, R. Bennett, M. Brink, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

VIII. EXECUTIVE DIRECTOR REPORT

A. John Aller reported on the following:

- **COVID-19 Updates**
The Board's trade association has been actively working on obtaining grants from the federal and state government and governor's office as well as accessing PPEs for Provider agencies. StarkMHAR will continue providing these PPEs to the agencies. StarkMHAR staff are working in the office a couple of days a week until January 15, 2021 and then we will reassess the situation.

The Board has been conducting virtual Board and committee meetings since last spring due to a resolution that passed allowing Boards to meet virtually until December 1. The House and Senate were meeting yesterday to vote on continuation of virtual meetings through June 2021. Once approved, the StarkMHAR Board will continue conducting virtual meetings through June too.
- **CISM (Critical Incident Stress Management) Team**
StarkMHAR conducted a training last year in CISM for fifty individuals. These mental health and emergency management professionals were trained in ways to manage potentially harmful stress related symptoms associated with critical incidents. The goal is to promote effective responses to stressful events as well as to reduce the harmful effects following the incident and accelerate the healing process. We have had two health departments indicate they would like resources on how to deal with challenges.
- **Recognition of Provider Agencies**
Provider agencies have been dealing well with the challenges of going remote as well as the need to maintain staff access for clients. John expressed his appreciation of their efforts.
- **CIT (Crisis Intervention Team)**
CIT Training for police officers is being conducted in Massillon this week. Graduation will take place tomorrow with Mr. Aller attending the training representing Stark MHAR.

IX. CORRESPONDENCE/INFORMATION

A. There was no correspondence.

X. PUBLIC COMMENT

- A. Board member, Eileen Schwartz, expressed interest in ensuring Provider agencies are providing self-care for their agencies and staff.
- B. Joe French, Executive Director for Child & Adolescent, indicated that his agency has partnered with the YMCA for a free two-week membership for staff as well as free yoga classes.
- C. Keith Hochadel, Executive Director for CommQuest, stated that the YMCA has offered the two-week membership to his agency too. Additionally, they have done some onsite things to support staff.
- D. Stephen Inchak, Chief Officer for Coleman, shared that his agency is conducting virtual meetings after hours or at lunch to support staff. Additionally, they are conducting check-in meetings and distributing weekly informational emails to staff.
- E. Kay Raga, Executive Director for NAMI Stark County, stated that her agency is providing virtual support groups for clients and staff.
- F. Board member Brandice Schnabel reminded attendees that this is Trans Awareness week, and Transgender Remembrance Day is on Friday, November 20, 2020.

XI. ADJOURNMENT

Pat Williams adjourned the November 19, 2020 StarkMHAR Board meeting at 4:58 pm.



Jill Machamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Richard Bennett, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery