

STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, AUGUST 27, 2020 @ 4:00 PM**

I. CALL TO ORDER

Pat Williams, Board Vice President, called the August 27, 2020 StarkMHAR (Stark County Mental Health and Addiction Recovery) video and teleconference meeting to order at 4:04 PM.

A. Adoption of Agenda

Upon motion by Elizabeth Bowen, seconded by Brandice Schnabel, Board members hereby adopt the agenda for the August 27, 2020 Board meeting as presented. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. Roll Call of Members

Members Present

Michelle Balderson
Richard Bennett
Elizabeth Bowen
Mark Brink
Rick Campbell
Kathy Catazaro-Perry
Jaylaunna Davis
Tom Douce
Sharla Elton
Mike Pomesky
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Pat Williams
Diane Wilson

Members Absent

Julie Gonzalez

Brandice Schnabel, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Michele Boone, Director of Clinical Services
Anju Mader, Special Director of Care Integration
Carrie Long, Manager of Resource Development
Allison Esber, Systems Initiative Manager
Jeannie Cool, Manager of Programs and Evaluation
Allyson Rey, Director of Marketing, Communications & Community Relations
Lisa Jordan, Administrative Assistant

Cheryl Metzger, Administrative Supervisor

Guests Present

Coleman Professional Services: Stephen Inchak

CommQuest: Keith Hochadel

Pathway: Marcie Girdlestone

Stark County TASC: David Wills

Stark County TASC -Jessica Monea

C. Welcome and Introduction of Guests

Pat Williams welcomed everyone to the meeting.

II. APPROVAL OF MINUTES

A. July 23, 2020 Board Meeting Minutes

Pat Williams reported that the July 23, 2020 meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Upon motion by Kathy Catazaro-Perry, seconded by Mike Pomesky, Board members hereby approve the July 23, 2020 Board meeting minutes as written. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. SPECIAL RECOGNITION

A. Recovery Workforce Scholarship Recipient- Jason Mogus

Carrie Long announced that Jason Mogus is the recipient of the \$1K Recovery Workforce Scholarship to help further his education in the behavioral health field. Jason is currently attending Cleveland State University where he is working on his doctorate in Urban Education specializing in Counseling Psychology. His dream is to change how substance use disorders are treated in Stark County. Jason teaches classes at Faith Family Church, is involved with the SWAP Program at the Canton Health Department and is employed part time at Neuro Behavioral Research. Jason lives in Stark County with his family.

Pat Williams congratulated Jason on his achievements.

IV. EXECUTIVE COMMITTEE

A. August 25, 2020 Executive Committee Meeting Report

Pat Williams reported that the August 25, 2020 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Pat reported the following items were discussed:

• **Social Media Policy**

Allyson Rey and Emily Provance have been working with legal counsel on a social media policy for staff and Board members.

• **Racism as a Public Health Crisis**

The group discussed the Unity Challenge and other ways that the Board can address racism.

• **COVID-19 Update**

The Contingency Committee continues to monitor COVID-19 and will determine the next steps StarkMHAR will take so that staff can return to the office safely.

Upon motion by Julie Gonzalez, seconded by Richard Bennett, Board members hereby approve the August 25, 2020 Executive Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. RESOLUTION-20-08-002 - Election of SFY 2021 Officers

Pat Williams reported that Resolution 20-08-002 recommends the Board officers for SFY 2021.

WHEREAS, the Nominations Committee recommends the following slate of officers for SFY 2021:

President.....Pat Williams
Vice President Brandice Schnabel
SecretaryRichard Bennett
TreasurerSharla Elton
and,

WHEREAS, Board members were provided the opportunity to nominate additional nominees to be placed on the ballot for SFY 2021 Board officers; and now, therefore be it

RESOLVED, upon **MOTION** by Eileen Schwartz, **SECONDED** by Richard Bennet, Stark County Mental Health & Addiction Recovery, does hereby elect, upon recommendation of the Nominations and Executive Committees, the slate of officers for SFY 2021 as listed above; and, therefore be it finally

RESOLVED, the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes: M. Balderson, R. Bennett, E. Bowen, J. Davis, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** M. Brink.

V. FINANCE COMMITTEE

A. August 20, 2020 Finance Committee Meeting Report

Sharla Elton reported that the August 20, 2020 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. The following topics were addressed:

• **SFY 20 Reconciliation**

Funds were allocated to providers when the pandemic started. The payment was based on the projections from the providers indicating what they would need to get through to June 2020. Since that time, many of the providers received funds from other sources to assist them with decreased revenues due to disruption of service.

• **Development Update**

Carrie Long presented an update of the grants that StarkMHAR staff have been working on.

Upon motion by Sharla Elton, seconded by Kathy Catazaro-Perry, Board members hereby approve the August 20, 2020 Finance Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce,

S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson : Nays: none; Abstentions: none. **Motion carried.**

1. RESOLUTION 20-08-003- June 2020 StarkMHAR Financial Statement

Sharla Elton noted that the difference in the balance sheet from last year to this year is due to the Signature Health charges. The increase to the accounts payable is due to timing. The balance sheet has been consistent for the last few months.

RESOLVED, that upon **MOTION** by Richard Bennett, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending June 30, 2020:

- Balance Sheet
- SFY 2020 Revenue and Expense (Budget vs. Actual)

Ayes: M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, J. Davis, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

2. RESOLUTION 20-08-004 – July 2020 StarkMHAR Financial Statement

Sharla Elton stated that receivables remain up. Accounts payable is down compared to June. Since July begins a new fiscal, there was not a lot of activity on the balance sheet.

RESOLVED, that upon **MOTION** by Kathy Catazorro-Perry, **SECONDED** by Jaylaunna Davis, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending July 31, 2020:

- Balance Sheet
- SFY 2020 Revenue and Expense (Budget vs. Actual)
- SFY 2021 Revenue and Expense (Budget vs. Actual)

Ayes: M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, T. J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

3. RESOLUTION 20-08-006 - Calendar Year Tax Budget

Sharla Elton informed the Board members that each year StarkMHAR is required to submit calendar year tax budget to the Stark County Budget Commission.

WHEREAS, StarkMHAR is required by Ohio Revised Code to submit budget information to the Stark County Budget Commission each year for the subsequent calendar year; and

WHEREAS, StarkMHAR has prepared and submitted the information to the Stark County Budget Commission; now therefore be it

RESOLVED, that upon **MOTION** by Rick Campbell, **SECONDED** by Elizabeth Bowen, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance and the Executive Committees, the submission of the Department Tax Budget for the Calendar Year 2021.

Ayes: M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J.

Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

VI. INFORMATION AND BUSINESS TECHNOLOGY

A. No August meeting. Next tentative meeting is November 10, 2020 at 4 pm.

VII. POLICY COMMITTEE

A. No August meeting. Next meeting September 10, 2020 at 3 pm

VIII. PROGRAM AND EVALUATION

A. August 13, 2020 Program and Evaluation Committee Meeting Report

Tom Douce, Program and Evaluation chair stated that the August 13, 2020 Program and Evaluation Committee meeting minutes were emailed to Board members for their review prior to the meeting. Tom Douce reported the following was discussed at the August 13, 2019 Program and Evaluation Committee meeting:

▪ **Continuous Improvement and behavioral Health Project**

Jen Richeson gave an outline of the Continuous Improvement and Behavioral Health Project. The grant is a collaborative effort between StarkMHAR and local foundations.

▪ **State System of Care funding**

The committee discussed the state System of Care funding that Ohio Department of Mental Health and Addiction Services (OhioMHAS) awards funds each year. StarkMHAR is in discussions on how to use the remaining funds. Recommendations will be brought forward next month.

▪ **School Based Consultation**

The clinical team is working with school districts to assist with contingency plans for the fall school year due to some schools conducting classes remotely.

Upon motion by Tom Douce, seconded by Richard Bennett, Board members hereby approve the August 13, 2020 Program and Evaluation Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

1. RESOLUTION 20-08-005 – Coleman Professional Services Crisis Stabilization Unit Program

Tom Douce stated that the Ohio Department of Mental Health and Addiction Services (OhioMHAS) previously awarded funds under the Emergency COVID Grant to provide regional access of the Coleman Professional Services Crisis Stabilization Unit Program.

WHEREAS, StarkMHAR received additional funding from OhioMHAS under the Emergency COVID Grant that provided regional access for the Crisis Stabilization Unit; and

WHEREAS, StarkMHAR currently funds Coleman Professional Services for the Crisis Stabilization Unit program; and

WHEREAS, Coleman has agreed to provide regional access for the Crisis Stabilization Unit; and

WHEREAS, Coleman will use the additional funds for the required evaluation requirement of the regional project; now, therefore be it,

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Brandice Schnabel , the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, SFY 2021 budget and allocation adjustments of the aforementioned funds for the support of services in Stark County as detailed below:

Revenue

\$ 0

Expenses

Coleman Professional Services 20,000

Net Income \$ (20,000)

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: M. Balderson, R. Bennett, E. Bowen, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

IX. COMMUNITY AFFAIRS COMMITTEE

A. No August meeting. Next meeting is September 14, 2020.

X. EDUCATION AND TRAINING COMMITTEE

A. No August meeting. Next meeting in the spring of 2021

XI EXECUTIVE DIRECTOR REPORT

A. John Aller reported on the following:

• **Social Media Policy**

John Aller announced that Attorney Karen McQueen will train staff on the Social Media policy as well as answer any questions. The Education and Training Committee will consider having Karen McQueen conduct a training for Board members as well. The idea will be presented to the Education and Training Committee.

• **Stress of returning to school**

Allyson Rey to discussed concerns parents have regarding their children returning to school in the fall.

Allyson Rey explained that parents and students have concerns about children returning to school due to COVID-19. They have asked for resources to help alleviate their fears. Allyson noted that two staff members, Beverly James and Gideon Setordzie have recorded

videos from a parent's point of view urging parents and students to get professional support from a counselor. These videos and many other resources can be found on the StarkMHAR COVID-19 webpage.

John commended Allyson and the clinical department for their work getting accurate information to the community and other boards.

- **Suicide in the community**

There was a loss of a student yesterday who formerly lived in Stark County but moved to Florida. StarkMHAR is beginning to address the issue with social media advertisements with resources for individuals. Allyson stated that these resources have also been provided to schools, hospitals, and government agencies. A press release will go out tomorrow regarding Suicide Prevention month. The events for the month are on the Stark County Suicide Prevention Coalition calendar on Facebook.

- **StarkMHAR Strategic Plan**

John stated that the Board will be presented with an update on the Strategic Plan at the September Board meeting.

- **Crisis Intervention Team (CIT)**

John stated that a CIT training was held for police officers last week. Chief Brink hosted the event in Jackson Township. Another training is being planned for later this year.

XII. CORRESPONDENCE/INFORMATION

A. There was no correspondence.

XIII. PUBLIC COMMENT

A. There was no public comment.

XIV. ADJOURNMENT

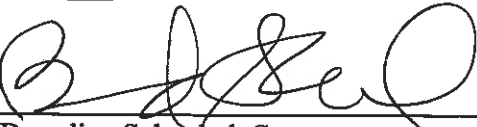
Pat Williams adjourned the August 27, 2020 StarkMHAR Board meeting at 4:55 pm.



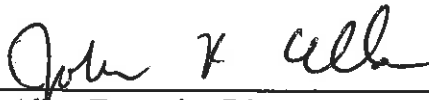
Cheryl Metzger
Administrative Supervisor

APPROVAL DATE:

ATTEST:



Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery