



**BOARD MEETING MINUTES
THURSDAY, MAY 14, 2020 @ 4:00 PM**

I. CALL TO ORDER

Julie Gonzalez, Board President, called the May 14, 2020 StarkMHAR (Stark County Mental Health and Addiction Recovery) video and teleconference meeting to order at 4:03 PM.

A. Roll Call of Members

Members Present

Michelle Balderson
Richard Bennett
Mark Brink
Rick Campbell
Kathy Catazaro-Perry
Jaylaunna Davis (joined the mtg at 4:20)
Tom Douce
Sharla Elton
Julie Gonzalez
Mike Pomesky
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Pat Williams
Diane Wilson

Members Absent

Elizabeth Bowen
Taylor Schauer

Brandice Schnabel, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Michele Boone, Director of Clinical Services
Allyson Rey, Director of Marketing, Communications & Community Relations
Allison Esber, Systems Initiative Manager
Jennifer McIntosh, Director of Partner Solutions
Emily Provance, Director of Human Resources.
Cheryl Metzger, Administrative Supervisor

Guests Present

Child & Adolescent Behavioral Health: Joe French
CommQuest: Lisa Gould
NAMI Stark Cty: Kay Raga
Pathway: Marcie Girdlestone

B. Adoption of Agenda

Upon motion by Richard Bennett, seconded by Tom Douce, Board members hereby adopt the

agenda for the May 14, 2020 Board meeting as presented. Ayes: M. Balderson, R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: Nays: none; Abstentions: none. Motion carried.

C. Welcome and Introduction of Guests

Julie Gonzalez welcomed everyone to the meeting.

II. CONSENT AGENDA ITEMS

A. March 9, 2020 Community Affairs Committee Meeting Minutes

Allyson Rey reviewed the meeting minutes with Board members and guests. Allyson discussed the following items:

- Snapchat analytics are showing a million impressions.
- The *S Word* movie was shown on March 8, 2020 and was well received by the attendees.
- The Mindfulness Walk at Petros Park won the governor's award.
- StarkMHAR and Coleman are working together on a mobile response mailing which will be mailed to Stark County residents.
- Simple starter cards were distributed to schools to be distributed through the meal program.

B. April 23, 2020 Board Meeting Minutes

Julie Gonzalez indicated that Board members had received these minutes prior to the Board meeting and asked if there were any edits or questions. Upon motion by Eileen Schwartz, seconded by Richard Bennett, Board members hereby approved the Community Affairs Committee meeting minutes from March 9, 2020 as well as the Board meeting minutes from April 23, 2020. There were no edits to either set of minutes. Ayes: M. Balderson, R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: Nays: none; Abstentions: none. Motion carried.

III. NEW BUSINESS

A. May 12, 2020 Executive Committee Meeting Minutes

Julie Gonzalez, Executive Committee Chair, reported that the May 14, 2020 Executive Committee meeting minutes were emailed to Board members for their review prior to the Board meeting. Julie reported on the following items:

- Committee and Board meetings will resume as normal in June (via teleconference/conference call).

Upon motion by Julie Gonzalez, seconded by Tom Douce, Board members hereby approve the May 12, 2020 Executive Committee meeting minutes as printed. Ayes: M. Balderson, R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson: Nays: none; Abstentions: none. Motion carried.

B. Resolutions

a) Resolution 20-05-046 – StarkMHAR March Financial Statements

Stef Fakelis stated that March financial statements were like past statements. April statements will start reflecting adjustments due to the changes in the funding methodology in order to

ensure Providers have the funds they need. Board operations will be at budget by the end of the fiscal year and Provider billings will probably be under.

RESOLVED, that upon **MOTION** by Rick Campbell, **SECONDED** by Kathy Catazaro-Perry, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Executive Committee, StarkMHAR's financial statements listed below for the period ending March 31, 2020:

- Balance Sheet
- SFY 2020 Revenue and Expense (Budget vs. Actual)

Ayes: M. Balderson, R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

b) Resolution 20-05-047 – Approval of Contracts/Consultants

John Aller stated that Resolution 20-05-047 recommends approval of a contract with Adsystem for \$57K for hosting, licensing and maintenance of the Homeless hotline.

WHEREAS, with the Boards review and approval of Resolution 18-02-042 creating a policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS, the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Rick Campbell, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of StarkMHAR's Executive Committee and Board, the Executive Director's execution of the following contracts; and be it further;

Organization	Scope	Amount	Period
Expense			
Adsystem	Hosting, licensing, servicing and maintenance for Homeless Management Information System. (HMIS).	\$57,000	March 1, 2020- February 28, 2023

Ayes: M. Balderson, R. Bennett, M. Brink, R. Campbell, K. Catazaro-Perry, J. Davis, T. Douce, S. Elton, J. Gonzalez, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller reported on the following:

- **Care for Caregivers**

Barbara Fordyce and Associates and StarkMHAR are working together on a program to assist people in leadership positions at the Provider agencies with behavioral health needs. Leaders will receive a personal invitation so that they can reach out and access up to two private sessions. Grant funds will be utilized to support this program.

- **Zoom Calls for Behavioral Health Services**
Child & Adolescent is also going to be providing Zoom calls for staff from Provider agencies to assist with behavioral health needs.
- **PPE (Personal Protective Equipment)**
John stated that everyone, including StarkMHAR, are having trouble accessing PPEs. StarkMHAR has managed to find some items to help the Providers and Adult Care Facilities.
- **Board Staff Return to the Office and Projected Budget Cuts**
StarkMHAR staff will continue to work remotely through May. Based on Governor's guidance we are tentatively planning on having some staff return to the office July 1, 2020.

StarkMHAR staff are anticipating and planning budget cuts for SFY 2021.

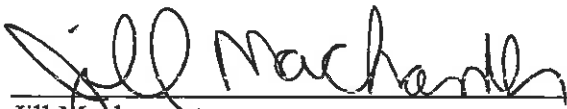
- **StarkMHAR Open Positions**
StarkMHAR is planning on offering less trainings next year due to the current situation; therefore, we will not be filling the Training Coordinator position. We are starting to interview for the other two open positions which are the Assistant Director for the Homeless Hotline and the Grant Project Manager.

V. PUBLIC COMMENT

A. There was no public comment.

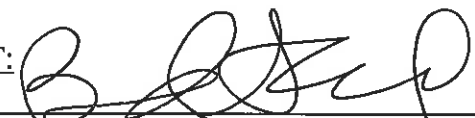
VI. ADJOURNMENT

Ms. Gonzalez adjourned the May 14, 2020 StarkMHAR Board meeting at 4:47 pm.




Jill Machamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST: 

Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery