



**BOARD MEETING MINUTES  
THURSDAY, APRIL 9, 2020 @ 4:00 PM**

**I. CALL TO ORDER**

Julie Gonzalez, Board President, called the April 9, 2020 StarkMHAR (Stark County Mental Health and Addiction Recovery) conference call meeting to order at 4:05 PM.

**A. Roll Call of Members**

**Members Present**

Michelle Balderson  
Richard Bennett  
Elizabeth Bowen  
Mark Brink  
Kathy Catazaro-Perry  
Tom Douce  
Julie Gonzalez  
Taylor Schauer  
Brandice Schnabel  
Eileen Schwartz  
Leigh Shaheen  
Pat Williams  
Diane Wilson

**Members Absent**

Rick Campbell  
Jaylaunna Davis  
Sharla Elton  
Mike Pomesky

Brandice Schnabel, Board Secretary, recognized a quorum allowing the Board to conduct business.

**Staff Present**

John Aller, Executive Director  
Stef Fakelis, Director of Business Operations  
Jill Machamer, Director of Administrative Support Services  
Michele Boone, Director of Clinical Services  
Allyson Rey, Director of Marketing, Communications & Community Relations  
Allison Esber, Systems Initiative Manager  
Jennifer McIntosh, Director of PartnerSolutions  
Emily Provance, Director of Human Resources  
Jeannie Cool, Manager of Programs and Evaluations

**Guests Present**

Canton Community KidSummit: Marisha Holman-Mitchell  
Child & Adolescent Behavioral Health: Joe French  
Coleman: Steve Inchak  
NAMI Stark Cty: Kay Raga  
Ohio Guidestone: Monica Mlinac  
Pathway: Wendy Tracy  
StarkMHAR Legal Counsel: Karen McQueen

**B. Adoption of Agenda**

Upon motion by Brandice Schnabel, seconded by Richard Bennett, Board members hereby adopt the agenda for the April 9, 2020 Board meeting as presented. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, T. Douce, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**C. Welcome and Introduction of Guests**

Julie Gonzalez welcomed everyone to the conference call meeting.

**II. NEW BUSINESS**

**A. Executive Session**

Upon motion by Elizabeth Bowen, seconded by Richard Bennett, Board members voted to go into executive session at 4:10 pm to discuss a reorganization that will impact the employment of several individuals. Julie Gonzalez asked the StarkMHAR Executive Director, leadership team and legal counsel to participate in the discussion. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, T. Douce, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.** Ms. Gonzalez excused guests and the rest of the Board staff while Board members switched to another conference line for the executive session.

Ms. Gonzalez adjourned Executive session at 4:30 pm. The April 9, 2020 StarkMHAR Board meeting was called back to open session. Brandice Schnabel conducted roll call to ensure a quorum still existed.

**a) Resolution 20-04-040 -- Changes to the StarkMHAR Table of Organization**

Upon motion by Eileen Schwartz, seconded by Richard Bennett, Board members hereby approve Resolution 20-04-040. Julie Gonzalez stated that the reorganization identified in the resolution was needed due to the loss of the Signature Health contract and not due to COVID-19. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, T. Douce, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**WHEREAS,** StarkMHAR leadership regularly reviews organizational structure to ensure it supports successful achievement of strategic goals and projects. The result of a current review has identified two recent situations that suggests that a reorganization is necessary, and

**WHEREAS,** when StarkMHAR received the federally funded System of Care Expansion grant, a new team was formed to achieve the goals/objectives associated with the project. The Data Analyst position was designed specifically to coordinate the development of a cross-system data sharing platform; however, after completing a comprehensive feasibility study it has been determined that the expense and time needed to share minimal data across systems does not support moving forward with the project, and

**WHEREAS,** restructuring changes are needed within the PartnerSolutions Health Informatics (PSHI) department of StarkMHAR as a result of a contractual loss of business. Due to this recent event, the PSHI business plan was

reviewed in depth. This analysis resulted in strategic changes, as well as budget adjustments, that will be impactful to staffing. Resources and revenue must be adjusted accordingly to support the core business needs for the current Electronic Health Record project serving various providers. The new department structure will involve key positions that will still be able to successfully maintain the core support for the project. This restructuring will also keep PSHI competitive and allow forward strategic movement with the technology and to attract future business, and Ohio Revised Code ¶124.321(D) provides that StarkMHAR may abolish positions as a result of reorganization for the efficient operations of the appointing authority, and therefore be it

**WHEREAS,**

**RESOLVED,** that StarkMHAR will take the following actions for its efficient operations:

1. Positions impacted by reorganization and to be abolished for the efficient operations set forth above are:
  - System of Care Data Analyst
  - Help Desk Specialist
  - HIT Solutions Architect
  - HIT System Administrator
2. Abolishment of the above listed positions shall be effective as of May 1, 2020.
3. Employees in the above listed positions shall be laid off on the effective date of the Abolishment.
4. The Abolishment of the above listed positions is done in good faith and not as a subterfuge for discipline.

**RESOLVED,** that upon **MOTION** by Eileen Schwartz, **SECONDED** by Richard Bennett, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the StarkMHAR Board, the proposed changes as detailed above and therefore be it

**RESOLVED,** StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds.

**Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, T. Douce, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

### **III. EXECUTIVE COMMITTEE**

#### **A. April 7, 2020 Executive Committee Meeting Report**

Julie Gonzalez, Executive Committee Chair, reported that the April 7, 2020 Executive Committee meeting minutes were emailed to Board members for their review prior to the Board meeting.

Upon motion by Brandice Schnabel, seconded by Elizabeth Bowen, Board members hereby approve the April 7, 2020 Executive Committee meeting minutes as printed. **Ayes:** M. Balderson, R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, T. Douce, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

#### IV. EXECUTIVE DIRECTOR REPORT

##### A. Mr. Aller reported on the following:

- **StarkMHAR Staff**

The StarkMHAR office has a skeleton crew onsite. Most staff are continuing to work remotely.

- **Updates from Michele Boone, Director of Clinical Services**

Michelle shared the types of remote and in person services that are being provided by Provider agencies. Michele shared that recovery facilities and group homes have been contacted to ensure they are providing appropriate COVID-19 precautions and assist with resourcing cleaning and sanitizing supplies as well as contingency planning.

- **The Continuum of Care for homeless services**

The continuum meets every morning to share updates and plan for any COVID-19 emergent situations. There is a Federally Qualified Health Center in Alliance that can provide telehealth services and onsite assessments. They will also be able to assist in the event of an outbreak.

- **Updates from Allyson Rey, Director of Marketing**

Updating Facebook and other social media with stress reducing ideas and asking people to check in on people as well as to remember to disconnect from the news. The marketing department is sharing materials with the schools that can be added to the weekly food distribution to students.

- **Updates from Stef Fakelis, Director of Business Operations**

Fiscal has been working with Provider agencies regarding the challenges around lost productivity as they transition to telehealth. StarkMHAR has been talking to the agencies about their solvency and how much cash they have on hand to get them through these challenging times. There will probably be some budget adjustments at the April 23, 2020 Board meeting to help the Providers.

Providers were asked to provide information on how much funding they needed through the rest of current fiscal year. Most providers have enough in their SFY 2020 allocation for now. Stef indicated that there would be a one-page addendum to the SFY 2020 contract in order to assist the Providers through the year. Providers would be required to continue submitting billing information. Some Providers have applied for disaster relief funds.

Stef shared that if additional funds were needed beyond original allocations for this year this could impact Providers and funding for the next fiscal year. John Aller thanked the Providers for their hard work and ensuring access to needed behavioral health services in the community.

#### V. PUBLIC COMMENT

##### A. There was no public comment.

**VI. ADJOURNMENT**

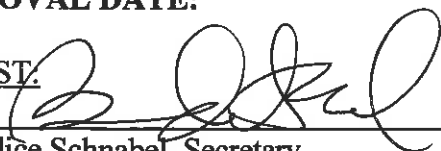
Ms. Gonzalez adjourned the April 9, 2020 StarkMHAR Board meeting at 5:08 pm.



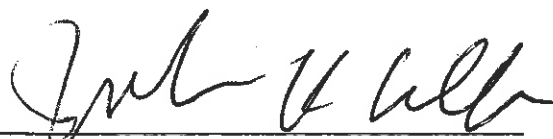
\_\_\_\_\_  
Jill Machamer  
Director of Administrative Support Services

**APPROVAL DATE:**

ATTEST:



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Brandice Schnabel, Secretary  
Stark County Mental Health & Addiction  
Recovery



\_\_\_\_\_  
John Aller, Executive Director  
Stark County Mental Health & Addiction  
Recovery