



STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, JANUARY 23, 2020 @ 4:00 PM**

I. CALL TO ORDER

Julie Gonzalez, Board President, called the January 23, 2020 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:01 PM

A. Adoption of Agenda

Upon motion by Elizabeth Bowen, seconded by Andrew Turowski, Board members hereby adopt the agenda for the January 23, 2020 Board meeting as presented. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. Roll Call of Members

Members Present

Richard Bennett
Elizabeth Bowen
Mark Brink
Kathy Catazaro-Perry
Sharla Elton
Julie Gonzalez
Michael Pomesky
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Andrew Turowski
Pat Williams

Members Absent

Rick Campbell
Jaylaunna Davis
Tom Douce
Diane Wilson

Brandice Schnabel, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Cheryl Metzger, Administrative Supervisor
Jeannie Cool, Manager of Programs and Evaluations
Michele Boone, Director of Clinical Services (via phone)
Allyson Rey, Director of Marketing, Communications & Community Relations
Allison Esber, Systems Initiative Manager
Jen Richeson, System Development Coordinator
Jennifer McIntosh, Director of PartnerSolutions
Elena Aslanides-Kandis, Suicide Community Response Coordinator
Olivia Clokey, Recovery Services Coordinator
Gideon Setordzie, Database System Administrator I
Nidhi Pandi, Business Intelligence Analyst

Guests Present

Child & Adolescent Behavioral Health

Coleman: Steve Inchak

CommQuest: Keith Hochadel

Foundations: Tiffany Brown and Aaron Johnson

ICAN Housing: Heather Slaughter and Julie Sparks

Pathway: Wendy Tracy

Stark County TASC: Dave Wills

C. Welcome and Introduction of Guests

Julie Gonzalez welcomed everyone to the meeting. Jennifer McIntosh introduced two recent hires of the PartnerSolutions department. Gideon Setordzie is the Database System Administrator I and Nidhi Pandi is the Business Intelligence Analyst.

II. SPECIAL RECOGNITION

A. Heather Slaughter of ICAN Housing – Spotlight Award

Olivia Clokey shared that StarkMHAR's Clinical Department had nominated Heather Slaughter for the Spotlight Award for the quarter. Olivia, as well as Jen Richeson, indicated that Heather advocates for her clients and goes out of her way to connect people to services. Heather has utilized motivational interviewing numerous times and has worked hard to develop a recovery-oriented system of care.

B. Andrew Turowski, StarkMHAR Board Member

Julie Gonzalez expressed appreciation for Andrew Turowski's service as a Board member. Andrew is resigning the Board after serving for ten years. Andrew has served on multiple committees including Finance, Community Affairs and the Executive Committee. Andrew has also served as president of the StarkMHAR Board.

John Aller expressed appreciation for Andrew's service and guidance to the Board. John shared that Andrew was a conduit between criminal justice and the Board, which helped with the adoption of Narcan usage in the community, among many other things.

III. Update on Suicide Prevention and "The S Word" Movie

Elena Aslanides-Kandis stated that Board members should have in front of them an updated list of prevention strategies recommended by the CDC (Centers for Disease Control and Prevention) that StarkMHAR has put into practice. Through the childhood injury grant by the Stark County Health Department StarkMHAR has trained three hospitals on reducing access to lethal means. This involves accessing everyone who walks into the emergency department for suicide and if they are at risk to ask the appropriate questions to determine if they have access to lethal means. If they do have access, there are various measures such as gun locks that are available for distribution. This is an important element of suicide reduction/prevention.

StarkMHAR and the provider network have adopted the Columbia-Suicide Severity Rating Scale (C-SSRS). It is the evidence-based suicide prevention screening tool that looks at risks and assessments.

One of the recommendations was to screen youth for suicide. Minerva was the first district to participate in the screening resulting in 5% of the individuals being identified as at risk for suicide.

Additionally, there is a coordinated traumatic loss process in place to respond, along with the Educational Service Center, in the event of any type of a loss whether it be an accident, suicide or a student or teacher.

Elena stated that as part of the postvention response StarkMHAR would like to identify ways to talk about suicide. One of the strategies is to screen the movie "The S Word" at the Canton Palace Theater on Sunday, March 8, 2020 at 1 pm. The film director, Lisa Klein, will be at the screening in order to talk about it.

John Aller stated that StarkMHAR would distribute a flyer about the movie to Board members.

IV. APPROVAL OF MINUTES

A. December 19, 2019 Board Meeting Minutes

Julie Gonzalez reported that the December 19, 2019 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Eileen Schwartz, seconded by Brandice Schnabel, Board members hereby approve the December 19, 2019 Board meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

V. EXECUTIVE COMMITTEE

A. January 21, 2020 Executive Committee Meeting Reports

Pat Williams, Executive Committee member, reported that the January 21, 2020 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting. Pat Williams shared other topics that were discussed at the Executive Committee including:

- **Contracts executed in December 2019**

The group reviewed contracts that were for expenses \$25K or less.

Upon motion by Pat Williams, seconded by Brandice Schnabel, Board members hereby approve the January 21, 2020 Executive Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

VI. FINANCE COMMITTEE

A. Sharla Elton, Finance Committee Chair, reported that the January 15, 2020 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Sharla Elton reviewed the topics that were addressed:

- **CommQuest Update**

StarkMHAR and CommQuest board members and staff met on Monday, January 13, 2020. CommQuest spoke about changes that have been made internally such as a reduction in their staffing as well as continued work on their finances and projections.

- **Fund Development Update**

Committee members were updated on multiple grant awards as well as other grants that are

pending.

Upon motion by Sharla Elton, seconded by Pat Williams, Board members hereby approve the January 15, 2020 Finance Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 20-01-029 -- StarkMHAR November Financial Statements

Sharla Elton indicated that committee members had reviewed the November and December statements. Sharla indicated there was nothing of note for November.

RESOLVED, that upon MOTION by Elizabeth Bowen, **SECONDED** by Pat Williams, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending November 30, 2019:

- Balance Sheet
- SFY 2020 Revenue and Expense (Budget vs. Actual)

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

2. Resolution 20-02-030 -- StarkMHAR December Financial Statements

Sharla Elton stated that cash is up from last year due to timing of funds received and new or one-time funds sent from OhioMHAS. Receivables have increased from last year due to timing of the Signature Health invoicing. Payables are up due to there being five Mondays in December which increased the number of provider invoices processed.

RESOLVED, that upon MOTION by Sharla Elton, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending December 31, 2019:

- Balance Sheet
- SFY 2020 Revenue and Expense (Budget vs. Actual)

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

VII. INFORMATION AND BUSINESS TECHNOLOGY COMMITTEE

A. The Information and Business Technology Committee did not meet in January. Their next meeting is Tuesday, February 11, 2020 at 4 pm.

VIII. POLICY COMMITTEE

A. The Policy Committee did not meet in January. Their next meeting is Thursday, February 13, 2020 at 3 pm.

IX. PROGRAM AND EVALUATION COMMITTEE

A. January 9, 2020 Program and Evaluation Committee Meeting Report

Eileen Schwartz, Committee member, reported that the January 9, 2020 Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Eileen Schwartz stated that the Program and Evaluation Committee discussed the following:

- **System of Care Expansion Grant**

The current System of Care grant is scheduled to end September 30, 2020. StarkMHAR staff are working on a four-year expansion and sustainability grant worth up to \$1M a year to continue the work that the System of Care started. The application is due by February 3, 2020.

Upon motion by Eileen Schwartz, seconded by Mike Pomesky, Board members hereby approve the January 9, 2020 Program and Evaluation meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 20-01-031 – K-12 Prevention Funding

Eileen Schwartz stated that StarkMHAR received funds from OhioMHAS (Ohio Mental Health and Addiction Services) to use for prevention education in the schools. These funds are part of Governor DeWine’s initiative to fund student wellness and mental health in Ohio schools.

WHEREAS, StarkMHAR has received funds from OhioMHAS (Ohio Mental Health and Addiction Services) to expand prevention efforts in the schools; and

WHEREAS, prevention funding may be provided to schools and/or prevention service providers within Stark County based on a community partnership planning process; and

WHEREAS, the amount of each award is unknown at this time and will be based on the timeliness of schools submitting a self-assessment and action plan for approval and based on the availability of requested funds; now therefore be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Richard Bennet, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, SFY 2020 budget and allocations of the aforementioned funds for the support of prevention services in Stark County as detailed below:

Revenue

State Revenue \$ 559,814

Expenses

Board Administered Grants 559,814

Net Income \$ 0

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR Board and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams:
Nays: none; **Abstentions:** none. **Motion carried.**

2. Resolution 20-01-032 -- Transitional Age Youth Permanent Supportive Housing Match Funding

Eileen Schwartz stated OhioMHAS notified StarkMHAR that Coleman Professional Services was awarded match funds resulting from an ODSA (Ohio Development Services Agency) grant that Coleman received for their Transitional Age Youth Permanent Supportive Housing program. These are federal funds passing through StarkMHAR to Coleman Professional Services.

WHEREAS, StarkMHAR has received notice from OhioMHAS (Ohio Mental Health and Addiction Services) awarding Coleman Professional Services matching dollars in connection with a grant they received from ODSA (Ohio Development Services Agency) for their Transitional Age Youth Permanent Supportive Housing Program; now, therefore be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Brandice Schnabel, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2020 budget and allocation adjustment of funds for the support of services in Stark County as detailed below:

Revenue

Federal Funds	\$ 17,500
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Expenses

Coleman Professional Services	17,500
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Net Income

	\$ 0
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and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes: R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams:
Nays: none; **Abstentions:** none. **Motion carried.**

X. COMMUNITY AFFAIRS COMMITTEE

January 13, 2020 Community Affairs Committee Meeting Report

Brandice Schnabel, Committee Chair, reported that the January 13, 2020 Community Affairs Committee meeting minutes were emailed to Board members for their review prior to the meeting. Brandice Schnabel stated that the Community Affairs Committee discussed the following:

- **Mindfulness Walk**

The Mindfulness Walk won the Capital Improvement Project award from the Ohio Parks and Recreation Association for projects under \$1M. There are fourteen capital improvement project categories. The governor's office picks three of the top fourteen projects to be eligible to win the Governor's Award. The Mindfulness Walk was chosen as one of the three. The winner will be announced in February.

- **Video Ad on Snapchat**

StarkMHAR ran a video advertisement on Snapchat that targets Stark County Youth. If a youth views the Snap then swipes up, they are taken to the StarkMHAR website that contains information on how to get help.

Upon motion by Brandice Schnabel, seconded by Eileen Schwartz, Board members hereby approve the January 13, 2020 Community Affairs meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, K. Catazaro-Perry, S. Elton, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

XI. EDUCATION AND TRAINING COMMITTEE

A. The Education and Training Committee did not meet in January. Their next meeting is February 6, 2020 at 4 pm.

XII. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller reported on the following:

- **OhioMHAS and StarkMHAR Meeting**

Lorie Criss, the Director of OhioMHAS, and a contingency from her organization met with John Aller and other StarkMHAR staff on Friday, January 17, 2020 to discuss Foundation Grant, mobile response and PartnerSolutions.

- **Martin Luther King Breakfast**

StarkMHAR staff members attended the Martin Luther King Breakfast held at the Canton Civic Center on Thursday, January 16, 2020.

- **Letter Released by Director of Medicaid**

The Director of Medicaid released a letter to the public indicating that there were multiple challenges and system issues that needed addressed. Request for public input will occur shortly.

XIII. CORRESPONDENCE/INFORMATION

A. There was no correspondence.

XIV. PUBLIC COMMENT

A. Julie Sparks of ICAN Housing shared that she is a member of the local census committee.

XV. ADJOURNMENT

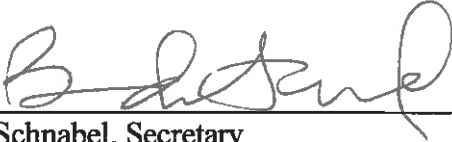
Ms. Gonzalez adjourned the January 23, 2020 StarkMHAR Board meeting at 5:05 pm.



Jill Machamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery