GUARDIAN TEAM LEADER (SOCIAL SERVICES)
FULL TIME
STARK COUNTY

Seeking a Guardian Team Leader to provide guardianship to a caseload of persons in need of guardianship services, work closely with probate court and adult protective services, complete assessment of referrals, answer phone calls regarding the services and intake, approve cases to be filed at court and assign cases to other guardians. Advocate for client centered planning and least restrictive alternatives on behalf of clients. Serve as legal guardian of person and/or estate of adult as appointed by the Probate Court and in that capacity oversee the management of the adult’s personal and/or financial affairs. Develop and coordinate the implementation of appropriate service plans. Complete and provide required reports to Probate Court, Social Security Administration, Veterans Administration and other involved organizations. Attend regularly scheduled supervisory sessions. Meet with Wards at least monthly and attend Plan of Care meetings for those Wards in Nursing Home Placement. This job is located in Stark County, Ohio.

Qualified candidates must have a BA in a related field and be available for decision making on behalf of the Ward 24 hours per day, 7 days per week. Previous work with guardianships is a plus.

Benefits options include health, life, pension, paid time off, and more. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status. E.O.E. Persons with a disability can request an accommodation to complete the application process by emailing careers@colemanservices.org with the subject line “Accommodation Request.”

If interested in applying for this position, visit our website at www.colemanservices.org and select Careers, select the yellow icon to “SEE ALL CAREERS,” and then select the blue icon to “Search Open Jobs” or select Career Opportunities along the top.