



**BOARD MEETING MINUTES
THURSDAY, OCTOBER 24, 2019 @ 4:00 PM**

I. CALL TO ORDER

Julie Gonzalez, Board President, called the October 24, 2019 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:01 PM

A. Swearing in of New Board Members

Julie Gonzalez reported that the Ohio Department of Mental Health and Addiction Services approved the appointments of Richard Bennett and Taylor Schauer to the Mental Health and Addiction Recovery Board. Mr. Bennett and Mr. Schauer were sworn in for a four-year term.

B. Adoption of Agenda

Upon motion by Eileen Schwartz, seconded by Elizabeth Bowen, Board members hereby adopt the agenda for the October 24, 2019 Board meeting as presented. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, T. Douce, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

C. Roll Call of Members

Members Present

Richard Bennett
Elizabeth Bowen
Mark Brink
Rick Campbell
Tom Douce
Julie Gonzalez
Michael Pomesky
Taylor Schauer
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Andy Turowski
Pat Williams
Diane Wilson

Members Absent

Kathy Catazaro-Perry
Jaylaunna Davis
Sharla Elton

Brandice Schnabel, Board Secretary, recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Cheryl Metzger, Administrative Supervisor
Jeannie Cool, Manager of Programs and Evaluations
Michele Boone, Director of Clinical Services (via phone)
Allyson Rey, Director of Marketing, Communications & Community Relations
Olivia Clokey, Recovery Services Coordinator
Jennifer McIntosh, Director of Partner Solutions

Guests Present

Child and Adolescent: Joe French
Coleman Professional Services: Steve Inchak and Michele Gunn
CommQuest: Keith Hochadel
ICAN Housing: Julie Sparks
NAMI Stark County: Kay Raga
Pathway: Wendy Tracy

D. Welcome and Introduction of Guests

Julie Gonzalez welcomed everyone to the meeting. Jeannie Cool introduced StarkMHAR's new Recovery Services Coordinator, Olivia Clokey. Michelle Gunn, Director of Assertive Community Treatment at Coleman, announced that this is her first StarkMHAR Board meeting.

II. APPROVAL OF MINUTES

A. September 26, 2019 Board Meeting Minutes

Julie Gonzalez reported that the September 26, 2019 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Andy Turowski, seconded by Pat Williams, Board members hereby approve the September 26, 2019 Board meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, T. Douce, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. EXECUTIVE COMMITTEE

A. October 22, 2019 Executive Committee Meeting Reports

Julie Gonzalez, Executive Committee Chair, reported that the October 22, 2019 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the Board meeting.

Julie Gonzalez shared other topics that were discussed at the Executive Committee including:

- **Contracts executed in September**
The group reviewed contracts that were for expenses \$25K or less.
- **Crisis Intervention and Recovery Update**
The receivership of Crisis Intervention and Recovery has been discharged and terminated by the court. Any outstanding balance will be removed from StarkMHAR's balance sheet.
- **Update on CommQuest**
StarkMHAR and CommQuest staff and Board members met on October 2, 2019. CommQuest staff shared that their SFY 2018 audit was submitted to the Board. StarkMHAR has subsequently asked CommQuest to submit a detailed corrective action plan. A follow up meeting is scheduled for early November.
- **Stark County Township Board Association**
A Board member has suggested that the StarkMHAR host a dinner with the Stark County Township Association. The Executive Committee indicated that the Board would be willing to co-present at one of their meeting but would not be able to host at the office.
- **Human Resource Position**
A proposal to add a position to the Human Resource Department could come as soon as next month.

Upon motion by Julie Gonzalez, seconded by Elizabeth Bowen, Board members hereby approve

the October 22, 2019 Executive Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, T. Douce, J. Gonzalez, M. Pomesky, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. FINANCE COMMITTEE

A. October 17, 2019 Finance Committee Meeting Report

Pat Williams, Committee Member, reported that the October 17, 2019 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting.

Pat Williams reported that the PartnerSolutions Health Informatics budget adjustment and Crisis Intervention and Recovery were discussed at the October 17, 2019 Finance Committee meeting. Upon motion by Pat Williams, seconded by Eileen Schwartz, Board members hereby approve the October 17, 2019 Finance Committee meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 19-10-013 – September 2019 StarkMHAR Financial Statements

Pat Williams stated that the Finance Committee reviewed the September financial statements. Cash is up from last year due to unused restricted funds received midyear SFY19. Some of these funds will be carried over. Accounts payable balance is down due to timing of invoices and county payments. October is the last month for two Revenue and Expense statements. There were a couple of mid-sized billings in September which completed the billings for SFY 2019.

RESOLVED, that upon **MOTION** by Richard Bennett, **SECONDED** by Tom Douce, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending September 30, 2019:

- Balance Sheet
- SFY 2019 Revenue and Expense (Budget vs. Actual)
- SFY 2020 Revenue and Expense (Budget vs. Actual)

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

2. Resolution 19-10-014- Respite and Mentoring

Pat Williams explained that there is a need for an increase in respite and mentoring for Stark County youth. State System of Care funds will be used, allowing StarkMHAR to utilize some dollars from the state that were originally not budgeted, to add respite beds and mentoring services through Pathway Caring for Children.

WHEREAS, the Youth Sequential Intercept Mapping event, Service Coordination Committee, and Service Review Committee have all highlighted the need for increased respite and mentoring options for Stark County youth; and

WHEREAS, funds for this project are available through the State System of Care funds that StarkMHAR received from OhioMHAS; and

WHEREAS, StarkMHAR wishes to allocate funding for the recruitment of additional respite and mentoring providers, two respite beds, and the purchase of additional respite beds and mentoring services as needed through Pathway Caring for Children; now therefore be it

RESOLVED, that upon MOTION by Pat Williams, **SECONDED** by Eileen Schwartz, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance and Executive Committees, SFY 2020 budget adjustment of the aforementioned funds for the support of services in Stark County as detailed below:

<u><i>Revenue</i></u>		
Federal Revenue		\$100,000
 <u><i>Expenses</i></u>		
Pathway Caring for Children		100,000
 <i>Total Expenses</i>		100,000
<i>Net Income</i>		\$ 0

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried**

3. Resolution 19-10-017 Approval of Contracts and Consultants

John Aller stated that there were three contracts over \$25K in October.

- The first is a contract with Mercy Medical Center. StarkMHAR will match funds, provided by Sisters of Charity to contract with Mercy to identify and improve deficiencies in existing processes that will improve community behavioral health agencies' organizational effectiveness and efficiency. This will be done through working with, and training, provider staff in techniques such as project management and Six Sigma. Six Sigma is a set of techniques and tools to improve business processes.
- The second contract is NextGen's annual hosting fees for the Electronic Health Record System.
- The last contract is Topaz Information System for professional service hours in support of the implementation of Signature Health Project.

WHEREAS, with the Boards review and approval of Resolution 18-02-042 creating a

policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS, the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Pat Williams, **SECONDED** by Eileen Schwartz, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Information and Business Technology, Finance and Executive Committees, the Executive Director's execution of the following contracts; and be it further

Organization	Scope	Amount	Period
Expense			
Mercy Medical Center	Identify and improve deficiencies in existing processes that will improve community behavioral health agencies' organizational effectiveness and efficiency	\$228,740	10-01-19 through 08-31-21
NextGen Healthcare	Hosting Services for Electronic Health Record System	\$290,856	Annual Fee
Topaz Information Systems	Professional Service Hours for Implementation of Signature Health Project	\$138,236	10-25-19 though completion of project

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried**

4. Resolution 19-10-018 – CY 2020 Appropriations

Pat Williams noted that StarkMHAR establishes a budget with Stark County every calendar year. The CY2020 Appropriations are based on the SFY 2020 budget.

WHEREAS, StarkMHAR approved Resolution 18-10-018 in October 2018 approving estimated revenues and appropriations for calendar year (CY) 2019 (January 1 – December 31, 2019); and

WHEREAS, all unexpended and unencumbered appropriations expire on December 31, 2019; and

WHEREAS, the amount of unencumbered cash will be certified by the Stark County auditor as Estimated Resources; and

WHEREAS, the Board wishes to establish appropriations for the calendar year 2020 (January 1 – December 31, 2020) for Fund 685; now, therefore be it

RESOLVED, that upon **MOTION** by Pat Williams, **SECONDED** by Andy Turowski, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Finance and Executive Committees, CY 2020 appropriations for StarkMHAR operations and contractual services in the amount of \$ 33,361,472 for the time period of January 1, 2020 through December 31, 2020 for Fund #685 "Mental Health and Recovery Services Fund" account, as follows:

Expense Account No:	Expense Account Name	Appropriations
685.60.0000.61000	Personnel Services - Salaries	2,944,077.00
685.60.0000.62000	Personnel Services - Benefits	1,289,210.00
685.60.0000.63000	Supplies & Materials	83,616.00
685.60.0000.64000	Purchased Services	26,395,365.00
685.60.0000.65000	Capital Outlay	608,621.00
685.60.0000.67000	Other Expenses	2,040,583.00
Total:		\$33,361,472.00

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within the 685 MHRS Board Fund and; therefore, be it finally

RESOLVED, StarkMHAR authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried**

5. Resolution 19-10-020 – Residential Housing Support Program at CommQuest

Pat Williams stated StarkMHAR will be receiving crisis services flex funds from OhioMHAS, which is new funding. The state indicated that these dollars can be used for existing programs, which some will be used to support the Adult Mobile program and the remaining \$40K will be used to increase funding for CommQuest residential housing support program.

WHEREAS, StarkMHAR currently funds the Residential Housing Support program at CommQuest that pays for clients to live in a community-based residential facility (formerly known as adult care facility) and the program is experiencing a wait list; and

WHEREAS, StarkMHAR received new Crisis Flex Funds from OhioMHAS that may be used to prevent or stabilize crises; and

WHEREAS, StarkMHAR wishes to allocate additional funds to the Residential Housing Support Program that will address the waiting list issue and reduce the potential for crises by having stable housing with supports in place; now therefore be it

RESOLVED, that upon **MOTION** by Pat Williams, **SECONDED** by Mike Pomesky, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance and Executive Committees, SFY 2020 budget adjustment of the aforementioned funds for the support of services in Stark County as detailed below:

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried**

V. INFORMATION AND BUSINESS TECHNOLOGY COMMITTEE

A. October 15, 2019 Information and Business Technology Report

Eileen Schwartz stated that the Information and Technology committee talked about the acquisition of Topaz by NextGen, Signature Health's go live date of June 2020 and the change in hosting. Upon motion by Eileen Schwartz, seconded by Brandice Schnabel, Board members

hereby approve the October 15, 2019 Information and Business Technology meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried**

1. Resolution 19-10-015 – PartnerSolutions- Health Informatics Budget Adjustment

Eileen Schwartz stated that a budget adjustment is necessary based on a decrease in revenues and expenses and changes in the business plan which decreased the budget.

WHEREAS, StarkMHAR established budgets for SFY20 in resolution 19-06-062; and

WHEREAS, StarkMHAR/PartnerSolutions has identified changes that will require a budget adjustment; and

WHEREAS, the currently active Electronic Health Record (EHR) implementation is now moving the expected “go-live” date out another five months and creating the need for more implementation hours with Topaz Information Solutions; and

WHEREAS, the changes in hosting due to the Request for Proposal (RFP) has created additional adjustments that will be needed to move the location, and

WHEREAS, StarkMHAR/PartnerSolutions has also analyzed the internal effort required related to these events as well reviewing current staffing pattern needs and is adjusting revenue and expenses within the business plan, and

WHEREAS, StarkMHAR wishes to reflect budget adjustments for SFY20 for the portion of the project expected to occur in this fiscal year; now therefore be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Brandice Schnabel, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Information and Business Technology, Finance, and Executive Committees, SFY 2020 budget adjustment of the aforementioned funds as detailed below:

Revenue

Local \$ (109,331)

Expenses

PartnerSolutions-Health Informatics (153,487)

Net Income

\$ 44,156

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried**

2. Resolution 19-10-019 – Updates to the Table of Organization – PartnerSolutions

Eileen Schwartz discussed the changes that PartnerSolutions would like to make to the table of organization. These include removing the Health Information and Technology Developer position from the table and renaming the Database Administrator/Analyst II position to Business Intelligence Analyst. These changes are requested due to changes in the development and hosting plan as well as the decision to distribute some of the workload to current staff.

WHEREAS, StarkMHAR/PartnerSolutions is currently reviewing the open positions for both the Data Analytics and Health Informatics lines of business; and

WHEREAS, StarkMHAR/PartnerSolutions has reviewed the business plan metrics and identified necessary changes due to development and hosting changes; and

WHEREAS, review of workloads and responsibilities in the Health Informatics lines of business has resulted in the recommendation to abolish a position on the table of organization; and

WHEREAS, StarkMHAR/PartnerSolutions would like to rename the Database Administrator/Analyst II position to clarify and be more reflective of the position's role; and

WHEREAS, StarkMHAR wishes to update the Table of Organization for SFY20; now therefore be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Elizabeth Bowen, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Information and Business Technology and Executive Committees, the proposed changes as detailed below:

Abolish Staff Position:

- The Health Information Technology Developer position is abolished as the duties will be delegated to current staff.

Rename Staff Position:

- Database Administrator/Analyst II is changed to Business Intelligence Analyst to better identify the position's role. No changes in salary grade or supervisor.

RESOLVED, StarkMHAR is recommending the proposed changes as outlined; therefore, be it

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none.

Motion carried

VI. POLICY COMMITTEE

A. October 10, 2019 Policy Committee Report

Brandice Schnabel stated Policy Committee reviewed four possible policies. They are regarding clarity on accepting records from former contract agencies, the annual audit agency, accounts payable and the monitoring of fiscal health of agencies. Upon motion by Brandice Schnabel, seconded by Rick Campbell, Board members hereby approve the October 10, 2019 Policy meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D.

Wilson: Nays: none; Abstentions: none. **Motion carried**

1. Resolution 19-10-016 – Policies

Brandice Schnabel stated that this resolution is to approve the four policies.

WHEREAS, Stark County Mental Health and Addiction Recovery (StarkMHAR) desires to adopt the following policies:

- a. Records of Former Contract Agencies
- b. VII-A.11 – Annual Audit
- c. VII-A.7.2 – Accounts Payable
- d. VII -E.4 - Monitor Fiscal Health of Agencies

RESOLVED, that upon **MOTION** by Brandice Schnabel, **SECONDED** by Richard Bennett, Stark County Mental Health and Addiction Recovery does hereby approve, upon recommendation of the Policy and Executive Committees, the attached StarkMHAR policies and, therefore be it finally

RESOLVED, the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes: R. Bennett, E. Bowen, M. Brink, R. Campbell, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried**

VII. PROGRAM AND EVALUATION COMMITTEE

A. October 10, 2019 Program and Evaluation Committee Meeting Report

Tom Douce, Committee Chair, reported that the October 10, 2019 Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Tom Douce stated that the Program and Evaluation Committee discussed the following:

- **Coleman Professional Services – High Needs Engagement Presentation**
Tom Douce noted Justin Berenyi, Director of Case Management at Coleman Professional Services, joined the Program and Evaluation Committee meeting to share information with committee members regarding a newly developed High Needs Engagement Program.
- **Dashboard**
Tom Douce stated that the committee members reviewed the fourth quarter dashboard which had already been reviewed by the Finance and Executive Committees in September.
- **November SFY21 Request for Proposals (RFPs) Release**
Tom Douce announced that the SFY2021 RFPs are scheduled to be released on November 1, 2019 with proposals being due on December 27, 2019 at noon. Agencies should expect to get feedback in April and May. StarkMHAR clinical and fiscal staff will bring their recommendations to the May and June Program and Evaluation Committee meetings.
- **Multiple Foundations' Grant**
Tom Douce noted that several local foundations are interested in StarkMHAR submitting a grant proposal that would fund 3 main areas and work in conjunction with our providers. The 3 areas are productivity/access work, six sigma projects, and workforce development and retention programs.
- **Suicide Update**
Tom Douce stated that Michele Boone distributed a summary of the 2019 Northeast Ohio Youth Health Survey (NOYHS) and reviewed the results. The full report is on the

StarkMHAR website.

- **Crisis Academy**

Tom Douce announced that Stark County will participate in the statewide Crisis Academy panel with additional counties to identify and address gaps in crisis services on October 28, 2019.

- **Sunrise Vista Health & Wellness Hospital**

Tom Douce asked John Aller to comment on the Sunrise Vista Health & Wellness Hospital. John Aller stated that Sunrise Vista Health & Wellness Hospital is a seventy-two bed for profit psychiatric hospital coming to 12th Street in Canton. The hospital will consist of an adolescent, a geriatric and an adult unit. John Aller and Jeannie Cool have toured the new facility.

Upon motion by Brandice Schnabel, seconded by Rick Campbell, Board members hereby approve the October 10, 2019 Program and Evaluation meeting minutes as printed. **Ayes:** R. Bennett, E. Bowen, M. Brink, R. Campbell, S. Elton, J. Gonzalez, T. Schauer, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none.
Motion carried

VIII. COMMUNITY AFFAIRS COMMITTEE

A. **No October committee meeting. Next meeting November 11, 2019 at 4pm.**

IX. EDUCATION AND TRAINING COMMITTEE

A. **No October committee meeting. Next meeting April 2, 2020 at 4pm**

X. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller reported on the following:

- **ICAN Permanent Supportive Housing**

John Aller passed around pictures of ICAN's new permanent supportive housing facility. There are fourteen single apartments for people with severe mental illness. StarkMHAR contributed \$300K to the project. The state and the city contributed as well.

- **Workforce Development**

StarkMHAR has been working with providers to develop a workforce retention plan. Mark Plaster has been holding trainings for the agencies. Approximately 80-90 leaders from provider agencies and StarkMHAR staff participated. After the trainings, Mark Plaster will meet with the individual agencies to develop an individual retention plan for the organization.

- **Board Training**

StarkMHAR and the Sisters of Charity Foundation partnered to offer a training on October 29, 2019 with a national expert regarding the partnership between staff and board members. Pat Williams will be attending and there is room for one more board member to participate.

- **StarkMHAR Expansion of Offices**

John Aller announced that the expansion area will be ready for Board members to tour at the next board meeting.

XI. CORRESPONDENCE/INFORMATION

A. There was no correspondence. Julie Gonzalez asked any board members that have not turned in the executive director evaluations to please do so in the next day or two. Julie Gonzalez

noted that the November and December meetings have been adjusted due to the holiday. She pointed out that the holiday schedule and schedule of committee meetings have been listed on the agenda.

XII. PUBLIC COMMENT

A. Think Big

Pat Williams announced that Think Big will take place on Friday, October 25, 2019 at various locations in Stark County. John Aller stated that there will be three groups meeting in the Stark MHAR office.

XIII. ADJOURNMENT

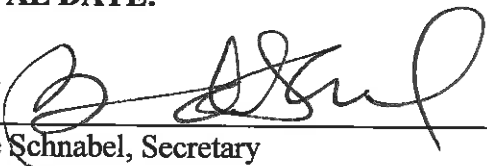
Ms. Gonzalez adjourned the October 24, 2019 StarkMHAR Board meeting at 5:16 pm.



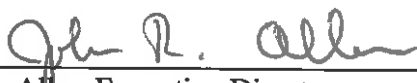
Cheryl Metzger
Administrative Supervisor

APPROVAL DATE:

ATTEST:



Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery