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Assessment and Connection Specialist - Fairlawn/Canton

 Clinical  ASSES02757

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Posted: February 26, 2019

Full-Time

Canton, OH, USA

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Job Details

Description

Impact Lives. Inspire Change. Be the Solution.

Since 1864, we've been an integral part of the Berea community, proudly rooted in faith and a legacy of serving children and families. While our roots remain in Berea, we've grown to support children and families statewide. OhioGuidestone is always looking for passionate people to make a difference in our communities. You can impact lives and inspire change right in your own backyard. Apply today to work at the largest non-profit, mental health service provider in Ohio. We offer **FREE CEU** trainings, a great support system, education **bonuses** and **incentives**, and much more! Full time employees are also offered **PAID** medical benefits for you and your family!

OhioGuidestone in Summit and Stark counties is seeking a full time, 40 hour/week Assessment and Connection Specialist. The individual selected for the position will be knowledgeable of OhioGuidestone services in order to engage family in the appropriate programming following their assessment. This person will manage the wait list for services within Summit and Stark counties, and program and maintain services with clients until they are successfully connected with services.

This individual will have excellent organization and communication skills in order to provide quality customer service to clients and proper communication throughout the two counties.

Essential Functions:

- Evaluate current client and family functioning.
- Explain the mental health services of OhioGuidestone and engage family, youth, and other pertinent agencies.
- Offer cross-agency referrals to support programs that supplement the mental health services, as indicated.
- Maintain current knowledge of DSM-5 diagnoses and recommends treatment options and level of care.
- The Assessment and Connection Specialist complete mental health diagnostic assessments and formulates a diagnosis according to the DSM-5 criteria. Productivity requirement is 30% hours paid.
- Obtains documents, information, and signatures from parents and clients that are necessary to complete assessments and evaluations.
- Summarize the major treatment issues and expected outcomes.
- Complete all reports within the necessary time frame.
- Recommends case disposition to OhioGuidestone programs.

- Maintains communication with clients and referral sources for those waiting for ongoing services, and provides interim support (including the provision of CPST services) until they are successfully connected with full services.
- Manages the wait list for services in the department, communicating changes related to urgent or emergent client needs
- Works with Supervisors to appropriately assign clients to ongoing services and specialized programs
- Meets with clients at all OhioGuidestone locations or travels to client’s homes to complete assessments.
- Attends all required staff training and staff meetings.
- Maintains regular and reliable attendance.
- May be involved in the planning, organization, and implementation of special events or department specific projects or seasonal program changes.
- In times of need, may be asked to complete related duties other than those indicated above as assigned by their supervisor.

Performance/Physical Requirements:

- Involves extensive driving. A valid driver’s license, safe driving record, reliable transportation, and proof of insurance are required
- English reading and writing skills required
- Organizational skills, attention to detail, and confidentiality required
- Excellent interpersonal and communication skills
- Works flexible hours
- Requires typing and computer competency, including Windows applications

Qualifications:

- Minimum educational level is a Master’s degree and Ohio LSW or LPC. LISW or LPCC is preferred
- Employee must have a valid Ohio Driver's License and safe driving record.

At OhioGuidestone we care about the health and safety of our employees. OhioGuidestone requires applicants to complete a pre-employment screening process upon receipt of an offer of employment. We require and cover the cost of a fingerprint background screening, physical, Tuberculosis test, and drug screen after an employment offer is made. Any employment offer is contingent upon receipt of all satisfactory pre-employment screenings.

Committed to creating a more diverse community, we encourage candidates from historically underrepresented groups to apply. EEO/M/F/H/V ^{IND25}

Qualifications

Skills

Preferred

R-Mental Health Counseling	<i>Novice</i>
R-Client Relations	<i>Novice</i>
R-Community Outreach	<i>Novice</i>
R-Home Visiting	<i>Novice</i>

Education

Required

Masters or better in Social Work.

Preferred

Masters or better in Counseling or related field.

Licenses & Certifications

Required

LSW

Preferred

LISW

LPCC

LPC

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