



STARK COUNTY  
**Mental Health &  
Addiction Recovery**

**BOARD MEETING MINUTES  
THURSDAY, FEBRUARY 28, 2019 @ 4:00 PM**

**I. CALL TO ORDER**

Julie Gonzalez, Board President, called the February 28, 2019 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:01 PM

**A. Adoption of Agenda**

Upon motion by Elizabeth Bowen, seconded by Eileen Schwartz, Board members hereby adopt the agenda for the February 28, 2019 Board meeting as presented. **Ayes** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski; **Nays:** none; **Abstentions:** none. **Motion carried.**

**B. Roll Call of Members**

**Members Present**

Elizabeth Bowen  
Mark Brink  
Bailey Bunnell  
Jaylaunna Davis  
Tom Douce  
Elayne Dunlap  
Sharla Elton  
Julie Gonzalez  
Joe Luckring  
Brandice Schnabel  
Eileen Schwartz  
Leigh Shaheen  
Mark Spaner  
Andrew Turowski  
Pat Williams (arrived after roll call was taken)  
Diane Wilson (arrived after roll call was taken)

**Members Absent**

Jack Cooper  
Michael Pomesky

Ms. Schnabel recognized a quorum allowing the Board to conduct business.

**Staff Present**

John Aller, Executive Director  
Stef Fakelis, Director of Business Operations  
Jill Machamer, Director of Administrative Support Services  
Allison Esber, Systems Initiative Manager  
Cheryl Metzger, Administrative Supervisor  
Jeannie Cool, Manager of Programs and Evaluations  
Jennifer McIntosh, Director of Partner Solutions  
Beth Watson, Director of Human Resources  
Allyson Rey, Director of Marketing, Communications & Community Relations

**Guests Present**

Coleman Professional Services: Stephen Inchak

CommQuest: Lisa Gould  
ICAN: Julie Sparks  
Pathway: Traci Tsai  
Stark County Prosecutor's Office: Deborah Dawson and Stephan Babik  
Stark County TASC: Dave Wills

### C. Executive Session – Pending Litigation

Upon motion by Julie Gonzalez, seconded by Eileen Schwartz, Board members voted to go into executive session at 4:03 pm to discuss pending litigation with counsel. A roll call vote was conducted. Ayes E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski: Nays: none; Abstentions: none. **Motion carried.**

Ms. Gonzalez adjourned Executive Session at 4:37 PM. The February 28, 2019 StarkMHAR Board meeting was called back to open session. Ms. Gonzalez made a motion to proceed with the authorization to have legal counsel intervene on behalf of the StarkMHAR Board with the Huntington versus Crisis Intervention and Recovery Center, Inc. lawsuit. Seconded by Eileen Schwartz. Ayes E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski: Nays: none; Abstentions: none. **Motion carried**

### D. Welcome and Introduction of Guests

Ms. Gonzalez welcomed everyone to the meeting.

## II. APPROVAL OF MINUTES

### A. January 24, 2019 Board Meeting Minutes

Ms. Gonzalez reported that the January 24, 2019 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Julie Gonzalez, seconded by Brandice Schnabel, Board members hereby approve the January 24, 2019 Board meeting minutes as printed. Ayes E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, D. Wilson: Nays: none; Abstentions: none. **Motion carried.**

## III. EXECUTIVE COMMITTEE

### A. February 26, 2019 Executive Committee Meeting Report

Ms. Gonzalez reported that the February 26, 2019 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Gonzalez reported the following topics were discussed at the February 26, 2019 Executive Committee meeting:

- **Contracts Executed in December 2018 and January 2019**  
There were two months of contracts to review this month due to an oversight in January.
- **StarkMHAR's May 7, 2019 Levy**  
Ms. Rey, Director of Marketing, shared that each one of the Board members had a letter in front of them explaining how they could help with the levy as well as a document with information on StarkMHAR's upcoming levy. StarkMHAR ballot number is 11.

Ms. Gonzalez made a motion to approve the Executive Committee minutes with a correction to

the attendance portion. Ms. Schnabel seconded the motion. Board members hereby approve the February 26, 2019 Executive Committee meeting minutes with one modification. Ayes E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, D. Wilson: Nays: none; Abstentions: none. **Motion carried.**

**1. Resolution 19-02-044 – Termination of SFY 2019 Provider Contracts**

Mr. Aller stated that the Board, per Ohio Revised Code, annually provides the required 120-day notice of termination to contract providers. This allows for any necessary changes in Provider contracts for the upcoming fiscal year.

**WHEREAS,** Ohio Revised Code, Sections 340.03 A (8) and 340.033 (D) requires if either StarkMHAR or a facility or agency which StarkMHAR contracts with “proposes not to renew the contract or proposes substantial changes in contract terms, the other party shall be given written notice of at least one hundred twenty days before the expiration date of the contract: and  
**WHEREAS,** StarkMHAR executed SFY 2019 Provider Service Contracts with the agencies listed below:

Canton Community KidSummit
Child and Adolescent Behavioral Health
Coleman Professional Services
CommQuest Services
Foundations: A Place for Education and Recovery
ICAN Housing
Make-A-Way
NAMI Stark County
OhioGuidestone
Pathway Caring for Children
Stark County Family Council
Stark County TASC (Treatment Accountability for Safe Communities)
Stark Social Workers’ Network
Summit Psychological Associates, Inc.
Children’s Network of Stark County

**WHEREAS,** StarkMHAR proposes not to renew the provider contracts and/or proposes substantial changes in contract terms, and now therefore be it

**RESOLVED,** that upon **MOTION** by Elayne Dunlap, **SECONDED** by Brandice Schnabel, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Executive Committee, termination of SFY 2019 Provider Service Contracts with the above listed agencies effective June 30, 2019; and therefore, be it finally

**RESOLVED,** StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution.

Ayes E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: Nays: none; Abstentions: none. **Motion carried.**

#### IV. FINANCE COMMITTEE

##### A. February 21, 2019 Finance Committee Meeting Report

Mr. Luckring reported that the February 21, 2019 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Luckring reported the following topics were discussed at the February 21, 2019 Finance Committee meeting:

- **Monthly Disbursements**

The only item highlighted in December disbursements was an advance to Child & Adolescent Behavioral Health.

- **Review of Provider Under Billings**

StarkMHAR staff are reviewing Provider under billings.

Upon motion by Joe Luckring, seconded by Andrew Turowski, Board members hereby approve the February 21, 2019 Finance Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

##### 1. Resolution 19-02-044 – January 2019 StarkMHAR Financial Statements

Mr. Luckring stated that accounts payable have increased from last year due to the lag time in payments from the county and some large invoices from Coleman. Receivables have increased for various reasons.

**RESOLVED,** that upon **MOTION** by Joe Luckring, **SECONDED** by Sharla Elton, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending January 31, 2019:

- Balance Sheet
- SFY 2019 Revenue and Expense (Budget vs. Actual)

**Ayes:** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

#### V. POLICY COMMITTEE

##### A. February 14, 2019 Policy Committee Meeting Report

Ms. Dunlap reported that the February 14, 2019 Policy Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Dunlap reported the following topics were discussed at the February 14, 2019 Policy Committee meeting:

- **Review of six policies**

Members of StarkMHAR's Policy Committee reviewed and made recommendations to six policies.

Upon motion by Elayne Dunlap, seconded by Tom Douce, Board members hereby approve the February 14, 2019 Policy Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

### 1. Resolution 19-02-046 – Policies

Ms. Dunlap stated that the Policy Committee had reviewed the policies listed in Resolution 19-02-046, made edits and recommended they be approved by the Board.

**WHEREAS,** Stark County Mental Health and Addiction Recovery (StarkMHAR) desires to adopt the following policies:

- a. III-A.5 Accessible Facilities
- b. IV-A.9 Whistleblowers
- c. V-A.4,5, 6 and 7 Strategic Plan
- d. V-A 8, 9 Community Plan
- e. V-A.10 Ongoing Planning Activities
- f. V-A.11 Evaluation of Services and Programs
- g. Agency Advances

**RESOLVED,** that upon **MOTION** by Elayne Dunlap, **SECONDED** by Elizabeth Bowen, Stark County Mental Health and Addiction Recovery does hereby approve, upon recommendation of the Policy Committee and the Executive Committee, the attached StarkMHAR policies and, therefore be it finally

**RESOLVED,** the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

**Ayes** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## VI. PROGRAM AND EVALUATION COMMITTEE

### A. February 14, 2019 Program and Evaluation Committee Meeting Report

Dr. Schwartz reported that the February 14, 2019 Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Dr. Schwartz reported the following topics were discussed at the February 14, 2019 Program and Evaluation Committee meeting:

- **ICAN Program Presentation**

Julie Sparks, Executive Director and Aaron Wagster, Supportive Services Manager of ICAN Housing, presented information about the Project for Assisting in Transition from Homelessness (PATH) program. PATH serves those, who are literally homeless or at imminent risk of being homeless and, who have mental illness and are not connected to community mental health services.

- **Suicide Update**

Ms. Esber reviewed a summary of the recommendations published by the Ohio Department of Health and Centers for Disease Control and Prevention (CDC).

- **CQI Report**

Ms. Cool distributed and reviewed the Continuous Quality Improvement (CQI) report with committee members and discussed the monitoring and evaluation mechanisms for SFY18.

Upon motion by Eileen Schwartz, seconded by Brandice Schnabel, Board members hereby approve the February 14, 2019 Program and Evaluation Committee meeting minutes as printed.

**Ayes** E. Bowen, M. Brink, B. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**VII. INFORMATION AND BUSINESS TECHNOLOGY COMMITTEE**

A. No February meeting. Next meeting scheduled for May 14, 2019 at 4 pm.

**VIII. COMMUNITY AFFAIRS COMMITTEE**

A. No February meeting. Next meeting scheduled for March 11, 2019 at 4 pm.

**IX. EDUCATION AND TRAINING COMMITTEE**

A. No February meeting. Next meeting April 4, 2019 at 4 pm.

**X. EXECUTIVE DIRECTOR REPORT**

A. Mr. Aller reported on the following:

- **Medicaid Managed Care**

A new director was appointed for Medicaid as well as at the state department. Mr. Aller met with State Representative Thomas West, representatives from Care Source and Buckeye Health, as well as some representatives from Child & Adolescent and CommQuest recently to discuss managed care. Rep. West was appointed to the Joint Medicaid Oversight Committee.

- **Suicide Prevention Work**

StarkMHAR staff continue to work on suicide prevention strategies. A new response process has been implemented by StarkMHAR staff, in conjunction with Providers and schools, when a suicide occurs. Additionally, StarkMHAR is working with the local health departments to ensure hospitals are coding attempted suicides in the same manner. StarkMHAR Board member, Sharla Elton, reminded Board staff to share information relevant to school systems with private schools.

- **Meeting with Timken Company Personnel**

Multiple organizations participated in a meeting at the Timken Company about mental health.

**XI. CORRESPONDENCE/INFORMATION**

A. There was no correspondence.

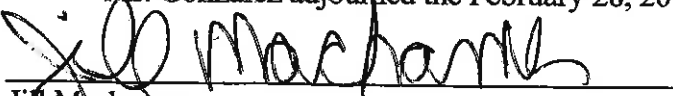
**XII. PUBLIC COMMENT**

A. StarkMHAR Board member, Bailey Bunnell, recommended incorporating personal pronouns into discussions.

B. StarkMHAR Board member, Jaylaunna Davis, shared that she had been in communication with Kevin Love and she recommended that the Board team up with him for a day at the Canton Charge. Ms. Davis will follow up with Ms. Rey, StarkMHAR's Marketing Director.

**XIII. ADJOURNMENT**

Ms. Gonzalez adjourned the February 28, 2019 StarkMHAR Board meeting at 5:39 pm.



Jill Machamer

Director of Administrative Support Services

**APPROVAL DATE:**

**ATTEST:**



Brandice Schnabel, Secretary  
Stark County Mental Health & Addiction  
Recovery



John Aller, Executive Director  
Stark County Mental Health & Addiction  
Recovery