

STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, DECEMBER 20, 2018 @ 4:00 PM**

I. CALL TO ORDER

Julie Gonzalez, Board President, called the December 20, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:00 PM

A. Adoption of Agenda

Upon motion by Andrew Turowski, seconded by Joe Luckring, Board members hereby adopt the agenda for the December 20, 2018 Board meeting as presented. **Ayes:** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. Roll Call of Members

Members Present

Elizabeth Bowen
Jaime Bunnell
Tom Douce
Elayne Dunlap
Sharla Elton
Julie Gonzalez
Joe Luckring
Michael Pomesky
Brandice Schnabel
Leigh Shaheen
Mark Spaner
Andrew Turowski
Patricia Williams
Diane Wilson

Members Absent

Mark Brink
Jack Cooper
Jaylaunna Davis
Eileen Schwartz

Ms. Schnabel recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Michele Boone, Director of Clinical Services
Jill Machamer, Director of Administrative Support Services
Allyson Rey, Director of Marketing, Communications & Community Relations
Allison Esber, Systems Initiative Manager
Cheryl Metzger, Administrative Supervisor
Jeannie Cool, Manager of Programs and Evaluations
Jennifer McIntosh, Director of Partner Solutions
Beth Watson, Director of Human Resources

Guests Present

Child & Adolescent: Joseph French
Coleman Professional Services: Stephen Inchak

CommQuest Services: Keith Hochadel
ICAN Housing: Julie Sparks
NAMI: Kay Raga
Pathway: Sharlene George
Stark County TASC: Dave Wills

C. Executive Session (Executive Director's Evaluation)

Upon motion by Julie Gonzalez, seconded by Tom Douce, Board members voted to go into executive session at 4:02 pm to discuss the Executive Director's annual performance evaluation. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.** Ms. Gonzalez excused guests and Board staff.

Ms. Gonzalez adjourned Executive Session at 4:12 PM. The December 20, 2018 StarkMHAR Board meeting was called back to open session.

1. Resolution 18-12-023 -- Executive Director's Compensation

Ms. Gonzalez stated that Resolution 18-12-023 recommends an increase in compensation for the Executive Director of 3%. Mr. Aller's yearly performance review was conducted in November and all performance expectations had been met or exceeded.

WHEREAS, Resolution 08-03 approved on January 1, 2008 appointed John R. Aller as the executive director of the Stark County Mental Health and Addiction Recovery Board (the Board) effective January 1, 2008; and

WHEREAS, the Stark County Mental Health and Addiction Recovery Board's bylaws states the Board's Executive Committee shall receive and review the performance evaluation of the executive director according to agreed upon procedures; and

WHEREAS, in November 2018 an evaluation was conducted that demonstrated Mr. Aller had met and/or exceeded all performance expectations; and therefore, be it

RESOLVED, upon a **MOTION** by Julie Gonzalez, **SECONDED** by Pat Williams, the Stark County Mental Health and Addiction Recovery Board, upon recommendation of the Executive Committee, does hereby approve a merit raise increase of 3% retro-active to July 26, 2018 when SFY 2019 salary increases were approved. The rest of his compensation package to remain the same; therefore, be it finally,

RESOLVED, that the Board does hereby authorize the execution of the documents necessary to implement the intent of this Resolution, including but not limited to appropriation, encumbrance, payroll status forms, and disbursement of funds.

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

D. Welcome and Introduction of Guests

Ms. Gonzalez welcomed everyone to the meeting.

II. APPROVAL OF MINUTES

A. November 15, 2018 Board Meeting Minutes

Ms. Gonzalez reported that the November 15, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Pat Williams, seconded by Elayne Dunlap, Board members hereby approve the November 15, 2018 Board meeting minutes as printed. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. EXECUTIVE COMMITTEE

A. December 18, 2018 Executive Committee Meeting Report

Ms. Gonzalez reported that the December 18, 2018 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Gonzalez reported the following topics were discussed at the December 18, 2018 Executive Committee meeting:

- **Contracts Executed in November 2018**
The committee reviewed contracts under \$25K executed in November 2018.
- **Yearly Performance Review of Executive Director**
Committee members discussed the Executive Director's yearly performance evaluation. Ms. Gonzalez thanked Board members for submitting their evaluations.
- **Electronic Health Record Update**
Signature Health, a provider in Lake County, would like to participate in the EHR project. Discussions are underway, as well as communications with legal counsel.
- **Board Membership**
Board members were reminded to respond to StarkMHAR staff on their availability for meetings. Additionally, each Board member is asked to participate on at least two committees and attend Board meetings. A listing of committees will be shared at the January Board meeting so Board members can confirm their continued interest or switch to other committees.

Upon motion by Julie Gonzalez, seconded by Brandice Schnabel, Board members hereby approve the December 18, 2018 Executive Committee meeting minutes as printed. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-12-024 – StarkMHAR May 2019 Levy

Mr. Aller reported that Resolution 18-12-024 supports StarkMHAR's request to the Stark County Commissioners to place a renewal of the Board's 1 mill levy on the ballot for the primary election scheduled for May 7, 2019. Once the Commissioners approve the request the auditor will determine the tax values.

WHEREAS, the Board of Stark County Commissioners resolved to place an additional tax levy of 1 mill for the benefit of the Mental Health & Recovery Services Board of Stark County on the ballot at the general election on November 4, 2008; and

WHEREAS, that 1 mill levy was for a period of ten (10) years, commencing in 2009, and said levy passed; and

- WHEREAS,** the Mental Health & Recovery Services Board of Stark County has changed its name to Stark County Mental Health & Addiction Recovery, a county board created under R.C. 340.01 et seq; and
- WHEREAS,** Stark County Mental Health & Addiction Recovery finds that the amount of taxes which may be raised within the ten (10) mill limitation in and for Stark County, Ohio for an additional ten (10) year period will be insufficient to provide an adequate amount for the purpose of alcohol, drug addiction and mental health services programs and the acquisition, construction, renovating, financing, maintenance and operation of alcohol and drug addiction facilities and mental health facilities, and now, therefore
- RESOLVED,** Stark County Mental Health & Addiction Recovery requests that the Board of Stark County Commissioners, pursuant to R.C. 5705.221, 5705.03, 5705.25 and any other relevant statute, find it necessary to place a renewal of the 1 mill levy for the aforementioned purposes on the ballot at the primary election to be held on May 7, 2019, for a period of ten (10) years, commencing in 2019, first due in calendar year 2020.
- RESOLVED,** that upon **MOTION** by Tom Douce, **SECONDED** by Elizabeth Bowen, the Mental Health and Addiction Recovery Board of Stark County, does hereby approve, upon recommendation of the Executive Committee, authorize and direct the Executive Director of the Stark County Mental Health and Addiction Recovery Board to proceed with the certification of this resolution to the Board of Stark County Commissioners and to proceed with all things necessary in order to accomplish the purpose of this resolution; and, therefore be it finally
- RESOLVED,** the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution
- Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. FINANCE COMMITTEE

A. December 14, 2018 Finance Committee Meeting Report

Mr. Luckring reported that the December 14, 2018 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Joe Luckring, seconded by Pat Williams, Board members hereby approve the December 14, 2018 Finance Committee meeting minutes as printed. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-12-025 – October 2018 StarkMHAR Financial Statements

Mr. Luckring stated that payables are up slightly due to the timing of when items are sent and how they are processed through the county. Board operations are more in line than they were last year due to being fully staffed. Purchased services line is under budget due to the change in leadership in the Marketing Department and the types and timing of marketing

expenses.

RESOLVED, that upon **MOTION** by Joe Luckring, **SECONDED** by Andy Turowski, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending October 31, 2018:

- Balance Sheet
- SFY 2019 Revenue and Expense (Budget vs. Actual)

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

2. Resolution 18-12-026 – Approval of Contracts/Consultants

Mr. Luckring reminded Board members that any contract over \$25K has to be approved by the Board Members. This resolution recommends approval of a \$30K contract with Spectrum Reach to promote StarkHelpCentral.com.

WHEREAS, with the Boards review and approval of Resolution 18-12-038 creating a policy to comply with Ohio Revised Code Sections 340.041 regarding the execution of contracts; and

WHEREAS, the policy requires the Executive Director to receive prior approval from the Board prior to executing contracts with expenditure amounts of \$25,000 or more, or those that are for expenditures less than \$25,000 that are not for standard board operations or emergency clinical and recovery support services; now, therefore, be it

RESOLVED, that upon **MOTION** by Andy Turowski, **SECONDED** by Pat Williams, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Finance and Executive Committees, the Executive Director's execution of the following contracts; and be it further

Organization	Scope	Amount	Period
Expense			
Spectrum Reach	Provide television & targeted digital advertising campaign to promote StarkHelpCentral.com	\$30,000	February 1, 2019 – April 30, 2019

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

3. Resolution 18-12-027 – Provider Billing Overages

Mr. Luckring stated that each year some providers go over budget in some of their programs. Board staff review and recommend payment of overages of up to ten percent of the annual allocation for specific programs. The items listed in Resolution 18-12-027 show the overages that Board staff are recommending for payment.

WHEREAS, billings attributable to SFY 2018 services have been closely monitored; and

WHEREAS, it has been determined, that there will be unspent funds from SFY 2018 provider allocations; and

WHEREAS, some providers have billings in excess of certain budget lines; and

WHEREAS, details about those providers and their billings have been presented to the Program and Evaluation, Finance and Executive Committees and all committees recommend payment for portions of those billings; and now therefore be it

RESOLVED, that upon **MOTION** by Sharla Elton, **SECONDED** by Tom Douce, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, payments for services billed in excess of line item budgets to the providers in the amounts listed below; which may increase a provider's allocation for SFY 2018:

Provider	Line Item	Amount
Child and Adolescent Behavioral Health	ECMH Resiliency	\$20,258.54
Child and Adolescent Behavioral Health	Early Childhood Treatment	1,000.00
Child and Adolescent Behavioral Health	Transitional Program	7,425.93
Child and Adolescent Behavioral Health	Middle Childhood	8,000.00
Coleman Professional	Outpatient BH	73,268.08
Coleman Professional	Jail Liaison	5,768.48
Coleman Professional	James House	5,536.49
Coleman Professional	Transitional Age Youth	11,724.90
NAMI Stark County	Family Involvement	4,944.55
ICAN Housing	Path	\$15,862.00
	Total	\$153,788.97

RESOLVED, StarkMHAR stipulated these adjustments are one-time funding and not ongoing allocations; and therefore, be it finally

RESOLVED, StarkMHAR authorized the execution of the documents necessary to implement the intent of this Resolution, including but not limited to allocation notices, appropriation, encumbrance and disbursement of funds. and, be it further

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

V. POLICY COMMITTEE

A. December 10, 2018 Policy Committee Meeting Report

Ms. Dunlap reported that the December 10, 2018 Policy Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Dunlap reported the following topics were discussed at the December 10, 2018 Policy Committee meeting:

- **Review of Fiscal Policies**

Members of StarkMHAR's fiscal department attended the Policy Committee and shared the necessity to have the policies being reviewed in place.

Upon motion by Elayne Dunlap, seconded by Andy Turowski, Board members hereby approve

the December 10, 2018 Policy Committee meeting minutes as printed. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-12-037 – Policies

Ms. Dunlap stated that the Policy Committee had reviewed all of the policies listed in Resolution 18-12-037 and recommended they be approved by the Board.

WHEREAS, Stark County Mental Health and Addiction Recovery (StarkMHAR) desires to adopt the following policies:

- a. VII-A.7.6 Inventory Control
- b. StarkMHAR Cost Principle
- c. StarkMHAR Federal and State Fund Procurement
- d. StarkMHAR Federal Funds – Internal Controls
- e. StarkMHAR Federal Funds – Subrecipient Monitoring

RESOLVED, that upon **MOTION** by Elayne Dunlap, **SECONDED** by Brandice Schnabel, Stark County Mental Health and Addiction Recovery does hereby approve, upon recommendation of the Policy Committee and the Executive Committee, the attached StarkMHAR policies and, therefore be it finally

RESOLVED, the Board authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

VI. PROGRAM AND EVALUATION COMMITTEE

A. December 10, 2018 Program and Evaluation Committee Meeting Report

Mr. Douce, Committee Chair, reported that the December 8, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Douce reported the following topics were discussed at the December 10, 2018 Program and Evaluation Committee meeting:

- **Provider Billing Overages**
The committee reviewed Provider billing overages for SFY 2018.
- **School Resiliency Grants**
Ten applications were received from local school districts. Eight grants of \$2,500 will be awarded.
- **Quarterly Dashboard**
The dashboard for SFY 2019 quarter one was reviewed by the committee. Some modifications have been made to the fiscal elements of the dashboard in order to more closely monitor fiscal operations.

Upon motion by Tom Douce, seconded by Andrew Turowski, Board members hereby approve the December 10, 2018 Program & Evaluation Committee meeting minutes as printed. **Ayes** E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-12-028 – Path Adjustment

Mr. Douce shared that OhioMHAS (Ohio Mental Health and Addiction Services) has notified StarkMHAR and ICAN that additional funds are available for the PATH program. Resolution 18-12-028 allocates the funds to ICAN for client supplies.

WHEREAS, OhioMHAS allocates monies to StarkMHAR for the Projects for Assistance in Transition from Homelessness (PATH) programs for which ICAN Housing is the implementing agency; and

WHEREAS, OhioMHAS has notified StarkMHAR and ICAN that additional monies are available for the program for SFY19; and

WHEREAS, use of the funds are targeted towards client supplies; now, therefore be
RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elayne Dunlap, the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2019 budget and allocation adjustments of the aforementioned funds for the support of services in Stark County as detailed below:

Revenue

Federal Funds	\$	18,820
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Expenses

ICAN Housing		18,820
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Net Income	\$	0
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and, be it further
RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: Nays: none; Abstentions: none. **Motion carried.**

2. Resolution 18-12-029 – Health Officers Update

Mr. Douce stated that Health Officers were approved at previous Board meetings for a portion of SFY 2019, but Resolution 18-12-029 appoints Health Officers for the remainder of SFY 2019. Additionally, a policy is going to the Policy Committee in January which will specify the requirements of Health Officers for StarkMHAR.

- WHEREAS,** the Stark County Mental Health & Addiction Recovery, in Resolution No. 08-75, adopted a policy for the appointment of health officers that was replaced by Resolution No. 08-119; and
- WHEREAS,** StarkMHAR recognizes the need to formally update the Health Officer policy through the January Policy Committee meeting; and
- WHEREAS,** StarkMHAR is permitted to appoint health officers in accordance with Ohio Revised Code (ORC) 5122.01(J) and recommends appointment of the following Coleman Professional Services staff for the remainder of SFY 2019 to ensure adequate coverage of emergencies as well as appropriate staffing for mobile response services; and

EMPLOYEE	CREDENTIALS	POSITION
Darlene Brown	LISW	Pre-Screener
Carole Vesely	LSW	Pre-Screener
Michael Wiandt	LSW	Pre-Screener
Tomika West	LPCC-S	Pre-Screener
Kathleen Trissel	LPCC-S	Mobile Response
Craig Steigerwald	LPCC-S	Director, Mobile Response
Michelle Allison Smith	LPCC-S	Chief Officer
Angela Anders	RN	Director, CSU
Jamie Gaspers	LPC	Pre-Screener
Linda Adams	LPC	Pre-Screener
Rochelle Jimenez	LPCC-S	Director, Crisis Support Services
Taylor Clay	LPC	Mobile Response
Angela Burton	LPC	Pre-Screener
Lisa Hamilton	LPC	Pre-Screener
Mary Soehnlén*	LPC	Pre-Screener
Suonna Blanchard*	LPCC-S	Pre-Screener
Theresa Lash	LPC	Mobile Response
Benjamin Mickey*	LPC	Pre-Screener

WHEREAS, the individuals with an asterisk are new requests for appointment and will be permitted to act as a health officer once StarkMHAR receives an updated letter from Coleman indicating that all requisites are complete; now, therefore be it,

RESOLVED, upon **MOTION** by Tom Douce, **SECONDED** by Elizabeth Bowen, StarkMHAR, upon recommendation of the Program and Evaluation and Executive Committees, does hereby approve the appointments of the above listed individuals as health officers effective January 1, 2019 through June 30, 2019 while employed by Coleman Professional Services; and, be it further

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: Nays: none; Abstentions: none. Motion carried.

3. Resolution 18-12-030 -- Health Department Grant

Mr. Douce shared that the Ohio Health Department would like to contract with StarkMHAR to implement a portion of a grant related to suicide prevention education and provision of CALM training to local emergency departments.

WHEREAS, Ohio Department of Health awarded the Stark County Health Department funds from the Child Injury Grant; and

WHEREAS, the Stark County Health Department wishes to contract with StarkMHAR to implement a portion of the grant related to suicide prevention education and provision of CALM training to local emergency departments;

WHEREAS, the project aligns with Strategic Plan Goals C and F; now therefore be it,
RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elayne Dunlap, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, SFY 2019 budget and allocation adjustments of the aforementioned funds up to the amount as detailed below:

Revenue

Federal Funds	\$	24,300
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Expenses

Personnel	16,800
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Board Administered Grants	7,500
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Total Expenses	<u>24,300</u>
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Net Income	<u>\$ 0</u>
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and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried**

4. Resolution 18-12-031 – Workforce Development II

Mr. Douce stated that StarkMHAR was awarded funding for a workforce development project from the Sisters of Charity Foundation for \$300K. The awarded funding requires a match portion from StarkMHAR for the project of \$150K. This resolution rescinds resolution 18-11-021 to reflect only the budgeted amount to be spent in SFY19.

WHEREAS, StarkMHAR applied for and was awarded funding for a workforce development project from the Sisters of Charity Foundation for \$300,000 through December 2020; and

WHEREAS, the awarded funding requires a match portion from StarkMHAR for the project of \$150,000; and

WHEREAS, this resolution rescinds resolution 18-11-021 in order to only reflect the budget amount to be spent in SFY19; and

WHEREAS, the project aligns with Strategic Plan Goal E; now, therefore be it,

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Sharla Elton, the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, SFY 2019 budget and allocation adjustments of the aforementioned funds for the support of workforce development in Stark County as detailed below:

<u>Revenue</u>	
Local Revenue	\$ 56,000
<u>Expenses</u>	
Board Administered Grants	117,000
<u>Net Income</u>	<u>\$ (61,000)</u>

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays:** none; **Abstentions:** none. **Motion carried**

5. Resolution 18-12-032 – Summit Psychological

Mr. Douce reported that the Survivors of Suicide support groups were previously provided by Crisis Intervention and Recovery. Funds for this program were held for another provider to take over. StarkMHAR wishes to allocate the funding to Summit Psychological Associates for the Survivors of Suicide support groups.

WHEREAS, the Survivors of Suicide Support Group was previously provided by Crisis Intervention and Recovery Center Stark; and

WHEREAS, funds for this program were held in a to be determined line, until a provider recommendation could be brought forward; and

WHEREAS, StarkMHAR wishes to allocate funding for the Survivors of Suicide Program to Summit Psychological Associates through the end of the SFY19; now therefore be it

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elizabeth Bowen, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2019 budget adjustment of the aforementioned funds for the support of services in Stark County as detailed below:

Revenue

\$ 0

Expenses

Summit Psychological 9,854

TBD (9,854)

Total Expenses 0

Net Income \$ 0

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried**

6. Resolution 18-12-033 – TASC 21st Century Allocation

Mr. Douce stated that OhioMHAS awarded StarkMHAR additional funds to combat the prescription opioid and heroin crisis. These funds are made available through the 21st Century CURES Grant. TASC currently has peer support staff in the local emergency departments utilizing this funding.

WHEREAS, OhioMHAS (Ohio Department of Mental Health and Addiction Services) has awarded StarkMHAR additional funds to combat the prescription opioid and heroin crisis made available through the States Targeted Response to the 21ST Century CURES Grant; and,

WHEREAS, StarkMHAR currently funds TASC to provide the 21st Century Peer Support Program in local Emergency Departments and connect individuals to ongoing treatment services and supports; and,

WHEREAS, TASC requested additional funds to cover costs associated with the program; now therefore be it,

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Brandice Schnabel, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, the allocation of the aforementioned funds for the support of these activities for SFY 2019, as detailed below:

Revenue

Federal Funds \$11,600

Expenses

Stark County TASC 11,600

Net Income \$ 0

and, be it further
RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally
RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds
Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried**

7. Resolution 18-12-034 – Recovery Housing Support – Transitional Beds

Mr. Douce shared that StarkMHAR wishes to increase funding to CommQuest for the Recovery Housing Support program. The funds will then add three additional transitional beds to the existing three beds that Coleman will administer for individuals transitioning out of an inpatient hospital or CSU stay back into the community.

WHEREAS, the Stark County Mental Health & Addiction Recovery (StarkMHAR) currently contracts with CommQuest to administer the Recovery Housing Support (RHS) Program; and

WHEREAS, StarkMHAR wishes to increase the allocation for this program to add three (3) additional transitional beds for individuals transitioning out of an inpatient hospital stay back in to the community; and

WHEREAS, the services align with Strategic Plan Goal A; now therefore be it
RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elizabeth Bowen, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2019 budget adjustment of the aforementioned funds for the support of services in Stark County as detailed below:

Revenue

\$ 0

Expenses

CommQuest 20,734

Net Income

\$ (20,734)

- and, be it further
RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally
RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds
Ayes E. Bowen, J. Bunnell, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: Nays: none; Abstentions: none. **Motion carried**

VII. INFORMATION AND BUSINESS TECHNOLOGY COMMITTEE

A. No December meeting. Next meeting TBD.

VIII. COMMUNITY AFFAIRS COMMITTEE

A. No December meeting. Next meeting January 14, 2019

IX. EDUCATION AND TRAINING COMMITTEE

A. No December meeting. Next meeting TBD.

X. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller reported on the following:

- **StarkMHAR's Holiday Hours**
The offices will be closed Christmas Eve and day as well as New Year's Day.
- **StarkMHAR's May 2019 Levy**
StarkMHAR staff are working on fundraising for the levy. We have started with communications to StarkMHAR vendors, then we will reach out to Provider agencies, Board members and staff.
- **Mailer to Perry Township Residents**
StarkMHAR worked with the school system, fire and police departments on the mailer that was distributed to Perry Township residents.
- **Thank You to StarkMHAR Board Members**
Board members were thanked for their continued support and time.

XI. CORRESPONDENCE/INFORMATION


A. There was no correspondence.

XII. PUBLIC COMMENT

A. Keith Hochadel, Executive Director of CommQuest, shared that Melissa Hoke was hired as the new CFO for CommQuest. Ms. Hoke will start January 8, 2019. Additionally, CommQuest is working on their 100-year anniversary celebration. CommQuest was started on August 19, 1919.


XIII. ADJOURNMENT

Ms. Gonzalez adjourned the December 20, 2018 StarkMHAR Board meeting at 5:10 pm.

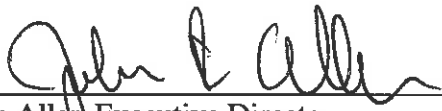


Jill Machamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:


Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Allen, Executive Director
Stark County Mental Health & Addiction
Recovery