



STARK COUNTY  
**Mental Health &  
Addiction Recovery**

**BOARD MEETING MINUTES  
THURSDAY, NOVEMBER 15, 2018 @ 4:00 PM**

**I. CALL TO ORDER**

Julie Gonzalez, Board President, called the November 15, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:02 PM

**A. Adoption of Agenda**

Upon motion by Andrew Turowski, seconded by Joe Luckring, Board members hereby adopt the agenda for the November 15, 2018 Board meeting as presented. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

**B. Roll Call of Members**

**Members Present**

Mark Brink  
Jaime Bunnell  
Tom Douce  
Julie Gonzalez  
Joe Luckring  
Michael Pomesky  
Brandice Schnabel  
Eileen Schwartz  
Leigh Shaheen  
Mark Spaner  
Andrew Turowski  
Patricia Williams

**Members Absent**

Elizabeth Bowen  
Jack Cooper  
Jaylaunna Davis  
Elayne Dunlap  
Sharla Elton  
Diane Wilson

Ms. Schnabel recognized a quorum allowing the Board to conduct business.

**Staff Present**

John Aller, Executive Director  
Stef Fakelis, Director of Business Operations  
Michele Boone, Director of Clinical Services  
Jill Machamer, Director of Administrative Support Services  
Allyson Rey, Director of Marketing, Communications & Community Relations  
Allison Esber, Systems Initiative Manager  
Jeannie Cool, Manager of Programs and Evaluations

**Guests Present**

Child & Adolescent: Joseph French  
Coleman Professional Services: Stephen Inchak  
CommQuest Services: Keith Hochadel  
ICAN Housing: Heather Slaughter  
NAMI: Kay Raga  
Pathway: Traci Tsai  
Stark County TASC: Dave Wills

**C. Welcome and Introduction of Guests**

Ms. Gonzalez welcomed everyone to the meeting. Ms. Heather Slaughter, Housing Support Coordinator at ICAN Housing, introduced herself to the audience. Ms. Traci Tsai of Pathway Caring for Children also introduced herself.

**II. APPROVAL OF MINUTES**

**A. October 25, 2018 Board Meeting Minutes**

Ms. Gonzalez reported that the October 25, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Pat Williams, seconded by Mark Spaner, Board members hereby approve the October 25, 2018 Board meeting minutes as printed. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

**III. EXECUTIVE COMMITTEE**

**A. November 13, 2018 Executive Committee Meeting Report**

Ms. Gonzalez reported that the November 13, 2018 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Gonzalez reported the following topics were discussed at the November 13, 2018 Executive Committee meeting:

- **Contracts Executed in October 2018**  
The committee reviewed contracts under \$25K executed in October 2018.
- **Yearly Performance Review of Executive Director**  
Committee members discussed the Executive Director's yearly performance evaluation. Ms. Gonzalez thanked Board members for submitting their evaluations.
- **Client Development**  
StarkMHAR has applied for funding for a workforce development project. In order to receive the award, StarkMHAR is being asked to commit to match the requested funds. A resolution will be discussed later on in this meeting.
- **Levy Update**  
StarkMHAR is beginning the fundraising process by contacting vendors through in person meetings and letters.

Upon motion by Julie Gonzalez, seconded by Eileen Schwartz, Board members hereby approve the November 13, 2018 Executive Committee meeting minutes as printed. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

**IV. FINANCE COMMITTEE**

**A. November 15, 2018 Work Session**

Mr. Luckring reported that the Finance Committee met Thursday, November 15, 2018 for a work session. There was no report from the work session.

**V. INFORMATION AND BUSINESS TECHNOLOGY COMMITTEE**

**A. No November meeting. Next meeting TBD.**

**VI. POLICY COMMITTEE**

**A. November 8, 2018 Policy Committee Meeting Report**

Ms. Schnabel reported that the November 8, 2018 Policy Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Schnabel reported the following topics were discussed at the November 8, 2018 Policy Committee meeting:

- **Culture of Quality (COQ) Certification**  
The Board received their three-year renewal of Culture of Quality certification.
- **Next Steps with Policy Committee**  
The Policy Committee will be meeting every other month to start updating policies to include cultural and linguistic competency.

Upon motion by Brandice Schnabel, seconded by Tom Douce, Board members hereby approve the November 8, 2018 Policy Committee meeting minutes as printed. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

## VII. PROGRAM AND EVALUATION COMMITTEE

### A. November 8, 2018 Program and Evaluation Committee Meeting Report

Mr. Douce, Committee Chair, reported that the November 8, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Douce reported the following topics were discussed at the November 8, 2018 Program and Evaluation Committee meeting:

- **Child & Adolescent (C&A) Presentation**  
Mr. French, Executive Director of C&A shared information concerning the transition of Multisystemic Therapy (MST) and MST-PSB (Problem Sexual Behavior) programs from Crisis Intervention and Recovery Center
- **System of Care Update**  
Ms. Edwards updated the committee on an African American Faith-Based Community roundtable that was held on Thursday, October 25, 2018. Tracee Black-Fall hosted the meeting to discuss opportunities and needs with the community.

Upon motion by Tom Douce, seconded by Pat Williams, Board members hereby approve the November 8, 2018 Program & Evaluation Committee meeting minutes as printed. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

#### 1. Resolution 18-11-021 – Workforce Development

Mr. Douce shared that StarkMHAR applied for funding for a workforce development program from a local foundation and shared that this project will include opportunities such as the Master of Social Work cohort with the University of Akron, local Nurse Practitioner development and training with Dr. Grcevich, and development of engagement and retention plans with behavioral health provider agencies.

**WHEREAS,** StarkMHAR applied for and will be awarded funding for a workforce development project from a local foundation; and

**WHEREAS,** the awarded funding requires a match portion from StarkMHAR for the project; and

**WHEREAS,** the workforce development project will include opportunities such as the Masters of Social Work cohort with The University of Akron, local Nurse

Practitioner development and training with Dr. Grcevich, and the development of engagement and retention plans within the behavioral health provider network; and  
**WHEREAS,** the project aligns with Strategic Plan Goal E; now, therefore be it,  
**RESOLVED,** that upon **MOTION** by Tom Douce, **SECONDED** by Eileen Schwartz, the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation and Executive Committees, SFY 2019 budget and allocation adjustments of the aforementioned funds for the support of workforce development in Stark County as detailed below:

Revenue

\$ 0

Expenses

Board Administered Grants

150,000

Net Income

\$ (150,000)

and, be it further  
**RESOLVED,** StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally  
**RESOLVED,** StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds  
**Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

**2. Resolution 18-11-022 – School Based Consultation**

Mr. Douce stated that Child and Adolescent Behavioral Health and Pathway Caring for Children will provide school-based consultation at two schools previously allocated to CommQuest.

**WHEREAS,** CommQuest, Child and Adolescent Behavioral Health, and Pathway Caring for Children are all currently contracted to provide consultation services in various county schools; and

**WHEREAS,** funds were previously allocated to CommQuest for services in one Alliance City School location and also for services in one Minerva Local School location; and

**WHEREAS,** workforce challenges have necessitated a change in the provider of services from CommQuest to Pathway Caring for Children for the high school within Minerva Local Schools and to Child & Adolescent Behavioral Health for the Success Program/Altitude Academy within Alliance City Schools; and

**WHEREAS,** service levels and staffing adjustments were requested subsequent to the passage of the permanent budget which would affect the allocations of these two providers; and

**WHEREAS,** the services align with Strategic Plan Goal B; now therefore be it  
**RESOLVED,** that upon **MOTION** by Tom Douce, **SECONDED** by Jaime Bunnell, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation and Executive Committees, SFY 2019 budget and allocations of the aforementioned funds for the support of consultation services in Stark County as detailed below:

<u>Revenue</u>	\$ 0
<u>Expenses</u>	
Child & Adolescent Behavioral Health	26,640
CommQuest Services	(45,360)
Pathway Caring for Children	18,720
<u>Total Expenses</u>	<u>0</u>
<u>Net Income</u>	<u>\$ 0</u>

and, be it further  
**RESOLVED,** StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally  
**RESOLVED,** StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds  
**Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

## VIII. COMMUNITY AFFAIRS COMMITTEE

### A. November 12, 2018 Community Affairs Committee Meeting Report

Mr. Spaner, Committee Chair, reported that the November 12, 2018, Community Affairs Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Spaner reported the following topics were discussed at the November 12, 2018 Community Affairs Committee meeting:

- **Drug Take Back Day**  
During Drug Take Back Day there were over 1,000 pounds of medications collected at 16 locations in Stark County. Permanent drop boxes are available year-round.
- **Opiate Symposium**  
The committee reviewed the program for the Opiate Symposium, which was held on Wednesday, November 14, 2018.
- **Alcohol and Drug Abuse Prevention Association of Ohio Award (ADAPAO)**  
StarkMHAR's Young Adult Specialist Max Doll has been given the ADAPAO award.

- **Self-Care Baskets**

StarkMHAR's Marketing Department is developing teacher self-care baskets. After the Thanksgiving break, three self-care baskets will be placed in the teacher lounges of Stark County school buildings affected by the suicide contagion.

Upon motion by Mark Spaner, seconded by Eileen Schwartz, Board members hereby approve the November 12, 2018 Community Affairs Committee meeting minutes as printed. **Ayes:** M. Brink, J. Bunnell, T. Douce, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

**IX. EDUCATION AND TRAINING COMMITTEE**

**A. No November meeting. Next meeting TBD.**

**X. EXECUTIVE DIRECTOR REPORT**

**A. Mr. Aller reported on the following:**

- **Charitable Fund Update**

Flyers were included in Board members packet of information regarding the charitable fund.

- **Managed Care Update**

Managed Care concerns are being monitored by the state. Coleman, CommQuest and Child & Adolescent have submitted information regarding some of the challenges that Providers are experiencing with the transition to Managed Care.

- **StarkMHAR's May 2019 Levy**

A resolution will be submitted to Board members in December asking for approval to have the levy placed on the May 2019 ballot.

- **Stark Parks**

StarkMHAR's Marketing Department is working with Stark Parks on a mindfulness walking path.

**XI. CORRESPONDENCE/INFORMATION**

**A.** There was no correspondence. Ms. Gonzalez shared that the Opiate Symposium was a success. Ms. Gonzalez expressed appreciation for all of the work the StarkMHAR staff put into the symposium.

**XII. PUBLIC COMMENT**

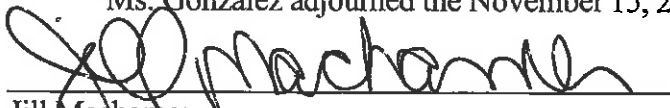
**A.** Keith Hochadel, Executive Director of CommQuest, congratulated Dave Wills, Executive Director of Stark County TASC, for being elected to the Ohio Counsel's Provider Association Board of Directors.

**B.** Tom Douce, StarkMHAR Board member, shared that A Chorus for a Cause's Christmas concerts are scheduled for December 1, 9 and 16, 2018. Additionally, they have a concert scheduled for May 14, 2019 with proceeds going to NAMI Stark County.

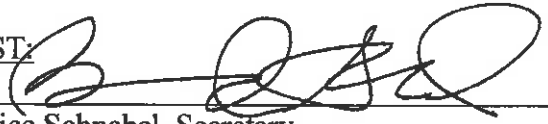
**C.** Heather Slaughter, of ICAN Housing shared that ICAN is the lead agency for Stark County's annual Point in Time Count. Ms. Slaughter is chairing the youth count. Anyone who is interested in volunteering to assist with the project can contact Natalie McCluskey or Heather Slaughter.


**XIII. ADJOURNMENT**

Ms. Gonzalez adjourned the November 15, 2018 StarkMHAR Board meeting at 4:45 pm.

  
\_\_\_\_\_  
Jill Machamer  
Director of Administrative Support Services

**APPROVAL DATE:**

ATTEST:   
\_\_\_\_\_  
Brandice Schnabel, Secretary  
Stark County Mental Health & Addiction  
Recovery

  
\_\_\_\_\_  
John Aller, Executive Director  
Stark County Mental Health & Addiction  
Recovery