



**BOARD MEETING MINUTES
THURSDAY, OCTOBER 25, 2018 @ 4:00 PM**

I. CALL TO ORDER

Julie Gonzalez, Board President, called the October 25, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:02 PM

A. Swearing in of New Board Members

Ms. Gonzalez reported that the OhioMHAS (Ohio Mental Health and Addiction Services) approved the appointment of Mark Brink to the Mental Health and Addiction Recovery Board. Mr. Brink was sworn in for a four-year term.

B. Adoption of Agenda

Upon motion by Eileen Schwartz, seconded by Elayne Dunlap, Board members hereby adopt the agenda for the October 25, 2018 Board meeting as presented. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

C. Roll Call of Members

Members Present

Elizabeth Bowen
Mark Brink
Jaime Bunnell
Jaylaunna Davis
Tom Douce
Elayne Dunlap
Sharla Elton
Julie Gonzalez
Joe Luckring
Michael Pomesky
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Mark Spaner
Andrew Turowski
Patricia Williams
Diane Wilson

Members Absent

Jack Cooper

Ms. Schnabel recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Michele Boone, Director of Clinical Services
Jill Machamer, Director of Administrative Support Services
Allyson Rey, Director of Marketing, Communications & Community Relations
Allison Esber, Systems Initiative Manager

Cheryl Metzger, Administrative Supervisor
Katy Branch, Fiscal Clerk

Guests Present

Canton KidSummit: Marisha Holman-Mitchell
Child & Adolescent: Joseph French
Coleman Professional Services: Michelle Allison-Smith and Stephen Inchak
CommQuest Services: Keith Hochadel
Free Agency 4 Recovery: Rhoda Nutter
ICAN Housing: Julie Sparks
NAMI: Kay Raga
Ohio Guidestone: Monica Mlinac
Pathway: Marcie Girdlestone
Stark County TASC: Dave Wills

D. Welcome and Introduction of Guests

Ms. Gonzalez welcomed everyone to the meeting. Ms. Rhoda Nutter, of Free Agency 4 Recovery, introduced herself to the audience.

II. APPROVAL OF MINUTES

A. September 25, 2018 Board Meeting Minutes

Ms. Gonzalez reported that the September 25, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Eileen Schwartz, seconded by Andrew Turowski, Board members hereby approve the September 25, 2018 Board meeting minutes as printed. **Ayes:** E. Bowen, J. Bunnell, J. Davis, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** M. Brink, S. Elton **Motion carried.**

III. EXECUTIVE COMMITTEE

A. September 25, 2018 Executive Committee Meeting Report

Ms. Gonzalez reminded Board members that the Executive Committee meeting report for the September 25, 2018 meeting were not approved at the September Board meeting due to the short turnaround time between the Executive Committee and Board meeting. Board members were emailed the September 25, 2018 Executive Committee meeting minutes along with the October committee and Board information.

Upon motion by Julie Gonzalez, seconded by Tom Douce, Board members hereby approve the September 25, 2018 Executive Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. October 23, 2018 Executive Committee Meeting Report

Ms. Gonzalez reported that the October 23, 2018 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review

prior to the meeting. Ms. Gonzalez reported the following topics were discussed at the October 23, 2018 Executive Committee meeting:

- **Contracts Executed in September 2018**
The committee reviewed contracts under \$25K executed in September 2018.
- **OACBHA PAC (Political Action Committee)**
Each year the Ohio Association of County Behavioral Health Authorities (OACBHA) asks all of the Boards in Ohio to encourage membership in their Political Action Committee (PAC). The contributions are utilized to support advocacy work for Boards and the people of Ohio. Board members will be emailed the information in case they wish to support OACBHA's PAC. Ms. Machamer asked that any contributions be given to her by November 8, 2018.
- **Issue 1**
Information on Issue 1 was shared and discussed. The Board has decided to not take a position on Issue 1, but to provide information so the Board members, Providers and constituents can make an informed decision.

Upon motion by Julie Gonzalez, seconded by Elizabeth Bowen, Board members hereby approve the October 23, 2018 Executive Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-10-014 – Change to Table of Organization - PartnerSolutions Health Informatics

Ms. McIntosh stated that PartnerSolutions Health Informatics would like to add a position to the table of organization for a developer position that would support the NextGen Electronic Health Record (EHR) project. This individual would be supporting the EHR consortium within PartnerSolutions Health Informatics' department.

WHEREAS, review of workloads, responsibilities, as well as the ability to offer Electronic Health Record (EHR) template and system development in a more flexible and timely manner benefiting both boards and providers, has resulted in the need to add additional staff to the table of organization; therefore, be it

RESOLVED, that upon **MOTION** by Elizabeth Bowen, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Information and Business Technology and Executive Committees, the proposed change as detailed below:

Additional Staff Position

- New position of Health Information Technology Developer is created with a Grade 6 salary range of \$53,600 - \$80,400 reporting to Health Information Technology Manager.

RESOLVED, StarkMHAR is recommending the proposed change as outlined; therefore, be it

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez,

J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

IV. INFORMATION AND BUSINESS TECHNOLOGY

A. October 16, 2018 Information and Business Technology Committee Meeting Report

Dr. Schwartz, Committee Chair, reported that the October 16, 2018 Information and Business Technology Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Dr. Schwartz reported the following topics were discussed at the October 16, 2018 Information and Business Technology Committee meeting:

- **System Overview**

The committee was updated on some of the changes that have happened with the transition to Managed Care and its impact on Provider agencies and Boards.

Upon motion by Eileen Schwartz, seconded by Sharla Elton, Board members hereby approve the October 16, 2018 Information and Business Technology Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: **Nays: none; Abstentions: none. Motion carried.**

1. Resolution 18-10-020 – PartnerSolutions Health Informatics Budget Adjustment

Ms. McIntosh stated that budgets for SFY 2019 were approved in June of this year and Crisis Intervention and Recovery Center is transitioning out of the consortium. The original budget for PartnerSolutions Health Informatics was for twelve months and included funds for an in-house hosting position as well as a development position. However, only six months of the original budget for the positions will be utilized for the positions. That, along with CIRC transitioning out of the EHR consortium, will result in the need to reduce the budget for PartnerSolutions Health Informatics.

WHEREAS, StarkMHAR established budgets for SFY19 on resolution 18-06-056; and

WHEREAS, StarkMHAR has identified aspects of the PartnerSolutions-Health Informatics budget that need to be adjusted due to timing of activities and revisions in planned activities; and

WHEREAS, Crisis Intervention and Recovery Center will be transitioning from the consortium, and

WHEREAS, the approved budget for SFY 2019 was for twelve months for in-house hosting position, as well as a development position, and now only six months will be utilized; and

WHEREAS, StarkMHAR wishes to reflect budget adjustments for SFY19 based upon current changes within this area; now therefore be it

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Tom Doucc, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Information and Business Technology, Finance, and Executive Committees, SFY 2019 budget adjustment of the aforementioned funds for the support of recovery support services in Stark County as detailed below:

<u>Revenue</u>	
Local	\$ (386,812)
<u>Expenses</u>	
PartnerSolutions-Health Informatics	<u>(290,944)</u>
<u>Net Income</u>	<u>\$ (95,868)</u>

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

V. FINANCE COMMITTEE

A. October 18, 2018 Finance Committee Meeting Report

Mr. Luckring, Committee Chair, reported that the October 18, 2018 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Luckring reported the following topic was discussed at the October 18, 2018 Finance Committee meeting:

- **County Audit**

The county audit resulted in an unqualified audit opinion and there were no findings within the auditors reports on either of the reports on internal controls and compliance.

Upon motion by Joseph Luckring, seconded by Brandice Schnabel, Board members hereby approve the October 18, 2018 Finance Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-10-013 – StarkMHAR September Financial Statements

Mr. Luckring reminded everyone there are two sets of financial statements to review covering SFY 2018 and SFY 2019. This is the last time that SFY 2018 financial statements will be reviewed. The balance sheet reflects that the cash and fund balances are down from the same time last year due to utilizing some of the fund balance and due to an increase in receivables. Included in the receivables are amounts owed from several of the agencies. Some of this is due to one-twelfth payments made to providers that the providers did not have enough billings to cover. Additionally, CommQuest has a payback plan due to changes in rates in residential billing.

RESOLVED, that upon **MOTION** by Joe Luckring, **SECONDED** by Andrew Turowski, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending September 30, 2018:

- Balance Sheet
- SFY 2018 Revenue and Expense (Budget vs. Actual)
- SFY 2019 Revenue and Expense (Budget vs. Actual)

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

2. Resolution 18-10-018 – CY 2019 Appropriations

Mr. Luckring stated that StarkMHAR is required to establish appropriations for the calendar year 2019 with the county. Resolution 18-10-018 establishes those appropriations.

WHEREAS, StarkMHAR approved Resolution 17-10-022 in October 2017 approving estimated revenues and appropriations for calendar year (CY) 2018 (January 1 – December 31, 2018); and

WHEREAS, all unexpended and unencumbered appropriations expire on December 31, 2018; and

WHEREAS, the amount of unencumbered cash will be certified by the Stark County auditor as Estimated Resources; and

WHEREAS, the Board wishes to establish appropriations for the calendar year 2019 (January 1 – December 31, 2019) for Fund 685; now, therefore be it

RESOLVED, that upon **MOTION** by Joe Luckring, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Finance Committee and the Executive Committee, CY 2019 appropriations for StarkMHAR operations and contractual services in the amount of \$ 33,250,284 for the time period of January 1, 2019 through December 31, 2019 for Fund #685 “Mental Health and Recovery Services Fund” account, as follows:

Expense Account No:	Expense Account Name	Appropriations
685.60.0000.61000	Personal Services - Salaries	\$ 2,594,307
685.60.0000.62000	Personal Services - Benefits	1,125,601
685.60.0000.63000	Supplies & Materials	56,833
685.60.0000.64000	Purchased Services	27,426,608
685.60.0000.65000	Capital Outlay	213,558
685.60.0000.67000	Other Expenses	1,833,377
Total:		\$33,250,284

RESOLVED, and, be it further StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within the 685 MHRS Board Fund and; therefore, be it finally

RESOLVED, StarkMHAR authorized the execution of the documents necessary to accomplish the intent and purpose of this Resolution.

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

VI. POLICY COMMITTEE

A. No September meeting. Next meeting November 8, 2018

VII. PROGRAM AND EVALUATION COMMITTEE

A. October 11, 2018 Program and Evaluation Committee Meeting Report

Tom Douce, Committee Chair, reported that the October 11, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Douce reported the following topics were discussed at the October 11, 2018 Program and Evaluation Committee meeting:

- **System of Care Update**

September 30, 2018 marked the end of year two for the grant. Stark County Mental Health and Addiction Recovery (StarkMHAR) received the Excellence in Community Communications and Outreach GOLD Award for its "I'm Here" video and an honorable mention for its "You're Not Alone" video.

- **SFY 2020 RFP (Request for Proposals) Update**

The SFY2020 RFP is scheduled to be released on November 1, 2018. Proposals are due back to StarkMHAR by December 28, 2018.

- **Suicide Prevention Update**

Work has continued on the suicide cluster response. The Zero Suicide Academy was held in August and the Community of Learning is scheduled to begin in November with participating organizations.

Upon motion by Tom Douce, seconded by Elizabeth Bowen, Board members hereby approve the October 11, 2018 Program & Evaluation Committee meeting minutes as printed. **Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

1. Resolution 18-10-015 – School Based Consultation

Mr. Douce shared that Fairless Schools are transitioning providers from Child and Adolescent Behavioral Health to Pathway Caring for Children and that both are currently contracted to provide consultation services in various Stark County schools.

WHEREAS, Child and Adolescent Behavioral Health and Pathway Caring for Children both are currently contracted to provide consultation services in various county schools; and

WHEREAS, funds were set aside as to be determined in the Pathway Caring for Children allocation based on undetermined school district needs at the time; and

WHEREAS, Fairless Local School District wishes to utilize Pathway Caring for Children as the provider of school-based consultation in their school district instead of Child & Adolescent Behavioral Health; and

WHEREAS, service levels and staffing adjustments were requested subsequent to the passage of the permanent budget which would affect the allocations of these two providers; and

WHEREAS, the services align with Strategic Plan Goal B; now therefore be it

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elayne Dunlap, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance and Executive Committees, SFY 2019 budget and allocations of the aforementioned funds for the support of consultation services in Stark County as detailed below:

Revenue

Local Revenue	\$ (6,393)
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Expenses

Child & Adolescent Behavioral Health	(26,640)
Pathway Caring for Children	5,328
To Be Determined – School Based Services	21,312
	<hr/>
Total Expenses	0
	<hr/>
Net Income	\$ (6,393)

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 MHRS Board and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

2. Resolution 18-10-016 – SFY 2019 Health Officers Update

Mr. Douce stated that StarkMHAR staff recommend the appointment of several Coleman Professional Services staff for the months of November and December 2018 to ensure adequate coverage of emergencies as well as appropriate staffing for mobile response services.

WHEREAS, the Stark County Mental Health & Addiction Recovery, in Resolution No. 08-75, adopted a policy for the appointment of health officers; and

WHEREAS, StarkMHAR is permitted to appoint health officers in accordance with Ohio Revised Code (ORC) 5122.01(J) and recommends appointment of the following Coleman Professional Services staff for the months of November and December 2018 to ensure adequate coverage of emergencies as well as appropriate staffing for mobile response services; now therefore be it,

EMPLOYEE	CREDENTIALS	POSITION
Darlene Brown	LISW	Crisis Counselor
Carole Vesely	LSW	Crisis Counselor
John Gill	LPCC-S, LSW	Crisis Counselor
Tomika West	LPCC-S	Crisis Counselor
John Miller	LPCC-S	Director, Crisis Services
Kathleen Trissel	LPCC-S	Mobile Response
Craig Steigerwald	LPCC-S	Director, Mobile Response
Michelle Allison Smith	LPCC-S	Chief Officer
Angela Anders	RN	Director, CSU
Jamie Gaspers	LPC	Crisis Counselor
Linda Adams	LPC	Crisis Counselor
Rochelle Jimenez	LPCC-S	Director, Crisis Support Services
Taylor Clay	LPC	Mobile Response

RESOLVED, upon **MOTION** by Tom Douce, **SECONDED** by Sharla Elton, StarkMHAR, upon recommendation of the Program and Evaluation and Executive Committees, does hereby approve the appointments of the above listed individuals as health officers effective November 1, 2018 through December 31, 2018 while employed by Coleman Professional Services; and, be it further

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

3. Resolution 18-10-017 – Coleman Professional Services Budget Adjustment

Mr. Douce stated that StarkMHAR contracted with Coleman Professional Services for services previously provided by Crisis Intervention & Recovery Center (CIRC) for the period of August 1, 2018 – October 31, 2018. StarkMHAR wishes to allocate funding for Crisis Services, Mobile Response Adult, Mobile Response Youth, Crisis Stabilization Unit, Transition Care Coordinator and Hunter House programs through the end of the SFY19.

WHEREAS, the Stark County Mental Health & Addiction Recovery (StarkMHAR) contracted with Coleman Professional Services (CPS) for services previously provided by Crisis Intervention & Recovery Center (CIRC) for the period August 1, 2018 – October 31, 2018; and

WHEREAS, StarkMHAR wishes to allocate funding for Crisis Services, Mobile Response Adult, Mobile Response Youth, Crisis Stabilization Unit, Transition Care Coordinator and Hunter House programs through the end of the SFY19; and

WHEREAS, now therefore be it

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Elayne Dunlap, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2019 budget adjustment of the

aforementioned funds for the support of recovery support services in Stark County as detailed below:

<u>Revenue</u>	\$	0
<u>Expenses</u>		
Coleman Professional Services		1,422,951
To Be Determined		(1,422,951)
<u>Net Income</u>	<u>\$</u>	<u>0</u>

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

4. Resolution 18-10-019 – Regional Detoxification and Crisis Stabilization Unit

Expanded

Mr. Douce shared that OhioMHAS has additional funding in SFY19 available for regional projects which expand the availability of detoxification and crisis stabilization services. The Board areas included in the Heartland Behavioral Health catchment area have proposed to utilize those dollars to expand the availability of services at Coleman’s Crisis Stabilization Unit (CSU) as well as CommQuest’s Regional Center for Opiate Recovery (ReCOR).

WHEREAS, OhioMHAS has additional funding in SFY19 available for regional projects which expand the availability of detoxification and crisis stabilization services; and

WHEREAS, the Board areas included in the Heartland Behavioral Health catchment area have proposed to utilize those dollars to expand the availability of services at Coleman’s Crisis Stabilization Unit as well as CommQuest’s Regional Center for Opiate Recovery (ReCOR); and

WHEREAS, StarkMHAR will act as the fiscal agent on behalf of the boards involved; now therefore be it

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Brandice Schnabel, the Stark County Mental Health & Addiction Recovery Board, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2019 budget adjustment of the aforementioned funds for the support of recovery support services in Stark County as detailed below:

<u>Revenue</u>	
State	\$ 500,000
<u>Expenses</u>	
Coleman Professional Services	242,500
CommQuest Services	99,920
Board Administered Grants	15,000
Total Expenses	<u>357,420</u>
	\$
Net Income	<u>142,580</u>

- and, be it further
- RESOLVED,** StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally
- RESOLVED,** StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.
- Ayes:** E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

VIII. COMMUNITY AFFAIRS COMMITTEE

A. No October meeting. Next meeting is scheduled for November 12, 2018 at 4 pm.

IX. EDUCATION AND TRAINING COMMITTEE

A. October 4, 2018 2018 Education and Training Committee Meeting Report

Julie Gonzalez, Committee Chair, reported that the October 4, 2018, Education and Training Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Boone reported the following topics were discussed at the October 4, 2018 Education and Training Committee meeting:

- **Opiate Symposium**
September 30, 2018 marked the end of year two for the grant. Stark County Mental Health and Addiction Recovery (StarkMHAR) received the Excellence in Community Communications and Outreach GOLD Award for its "I'm Here" video and an honorable mention for its "You're Not Alone" video.
- **Clinical Day**
The 2019 Clinical Day is set to be held on April 30, 2019 at the First Christian Church. The theme of the conference will focus on compassion fatigue/vicarious trauma.
- **Leadership Breakfast**
The 2019 Leadership Breakfast is set to be held on June 5, 2019 at the First Christian Church.
- **New Board Member Orientation**
A survey will be distributed to Board members to generate ideas for how to assist new Board members in becoming oriented to the Board processes.

Upon motion by Brandice Schnabel, seconded by Eileen Schwartz, Board members hereby

approve the October 4, 2018 Education and Training Committee meeting minutes as printed.
Ayes: E. Bowen, M. Brink, J. Bunnell, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

X. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller reported on the following:

• **Director Sears Meeting**

The Director of Medicaid, Barbara Sears, was at the StarkMHAR offices on Monday, October 22, 2018. Ms. Sears shared information on the transition to managed care and answered questions.

• **Opiate Conference**

Registration is now open for the Wednesday, November 14, 2018 Opiate Conference. The conference will be held at First Christian Church.

• **Suicide Prevention Work**

StarkMHAR has released a mini RFP. The mini-RFP allows schools to apply for the funds with the purpose of better engaging youth as a result of the recent suicide contagion. Local schools are able to apply for funding up to \$2,500 per building

XI. CORRESPONDENCE/INFORMATION

A. There was no correspondence.

XII. PUBLIC COMMENT

A. There was no public comment

XIII. ADJOURNMENT

Ms. Gonzalez adjourned the October 25, 2018 StarkMHAR Board meeting at 5:05 pm.




Jill Machamer


Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Brandice Schnabel, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery