



**BOARD MEETING MINUTES  
TUESDAY, SEPTEMBER 25, 2018 @ 4:00 PM**

**I. CALL TO ORDER**

Julie Gonzalez, Board President, called the September 25, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:02 PM

**A. Adoption of Agenda**

Upon motion by Elizabeth Bowen, seconded by Elayne Dunlap, Board members hereby adopt the agenda for the September 25, 2018 Board meeting as presented. **Ayes:** E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**B. Roll Call of Members**

**Members Present**

Elizabeth Bowen  
Jaime Bunnell  
Jack Cooper  
Elayne Dunlap  
Sharla Elton  
Julie Gonzalez  
Joe Luckring  
Michael Pomesky  
Brandice Schnabel  
Eileen Schwartz  
Leigh Shaheen  
Mark Spaner  
Andrew Turowski  
Patricia Williams  
Diane Wilson

**Members Absent**

Jaylaunna Davis  
Tom Douce

Ms. Schnabel recognized a quorum allowing the Board to conduct business.

**Staff Present**

John Aller, Executive Director  
Michele Boone, Director of Clinical Services  
Jill Machamer, Director of Administrative Support Services  
Allyson Rey, Director of Marketing, Communications & Community Relations  
Beth Watson, Director of Human Resources  
Allison Esber, Systems Initiative Manager  
Cheryl Metzger, Administrative Supervisor  
Justina Gorman, Coalition and Community Development Coordinator

**Guests Present**

Child & Adolescent: Joseph French  
CommQuest Services: Keith Hochadel  
Foundations: Jes Ailing  
NAMI: Kay Raga

Pathway: Wendy Tracy  
Phoenix Rising: Lisa Grubbs

### **C. Welcome and Introduction of Guests**

Ms. Gonzalez welcomed everyone to the meeting. Allison Esber introduced Justina Gorman to the audience. Justina is the new Coalition and Community Development Coordinator.

### **D. Special Recognitions**

Mr. Aller stated that each year a Recovery Scholarship is awarded in the fall. This year's recipient is Milo Blanchard. Mr. Blanchard was awarded his certificate and recognized for his work at Phoenix Rising, as well as his pursuit of education at Stark State University.

Mr. Aller also mentioned that Carla Stonecipher, the Recovery Scholarship recipient in 2016, was unable to utilize all of the funds at the time. Ms. Stonecipher has asked to utilize those funds now. The Executive Committee approved her request at their committee meeting.

## **II. APPROVAL OF MINUTES**

### **A. August 23, 2018 Board Meeting Minutes**

Ms. Gonzalez reported that the August 23, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Eileen Schwartz, seconded by Sharla Elton, Board members hereby approve the August 23, 2018 Board meeting minutes as printed. **Ayes:** E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## **III. EXECUTIVE COMMITTEE**

### **A. September 25, 2018 Executive Committee Meeting Report**

Ms. Gonzalez reported that the Executive Committee met this morning and due to the short turnaround time, the minutes were not ready for review or approval. The meeting minutes will be presented at next month's Board meeting. Ms. Gonzalez reported the following topics were discussed at the meeting though:

- **Contracts Executed in August 2018**

The committee reviewed contracts under \$25K executed in August 2018.

- **Notices for Committee and Board Meetings**

Board members were reminded to respond via email to notices for committee and Board meetings.

- **Board Member Survey and Executive Director's Performance Evaluation**

Board members were reminded to complete the survey that Ms. Machamer distributed, as well as the evaluation of the StarkMHAR Executive Director.

- **Board Committees and Board Meeting Schedule**

A few of the Board committees as well as the Board meeting have had to be moved due to the November and December holidays.

|           | November                            | December                    |
|-----------|-------------------------------------|-----------------------------|
| Finance   | November 15, 2018 Workgroup session | Friday, December 14, 2018   |
| Executive | Tuesday, November 13, 2018          | Tuesday, December 18, 2018  |
| Board     | Thursday, November 15, 2018         | Thursday, December 20, 2018 |

Mr. Aller reviewed the status of StarkMHAR’s strategic plan with the Board members and audience. There are six goals along with action items and performance measures.

**IV. FINANCE COMMITTEE**

**A. September 20, 2018 Finance Committee Meeting Report**

Mr. Luckring, Committee Chair, reported that the September 20, 2018 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Luckring reported the following topics were discussed at the September 20, 2018 Finance Committee meeting:

- **Welcome to new committee members**

Mr. Luckring welcomed Ms. Elton and Wilson to the Finance Committee.

- **Crisis Update**
- **Dashboard**

Upon motion by Joseph Luckring, seconded by Brandice Schnabel, Board members hereby approve the September 20, 2018 Finance Committee meeting minutes as printed. **Ayes:** E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**1. Resolution 18-09-012 – StarkMHAR August Financial Statements**

Mr. Luckring reminded everyone there are two sets of financial statements to review covering SFY 2018 and SFY 2019. The balance sheet reflects that the cash and fund balance are down. This is similar to previous months.

**RESOLVED,** that upon **MOTION** by Andrew Turowski, **SECONDED** by Pat Williams, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR’s financial statements listed below for the period ending August 31, 2018:

- Balance Sheet
- SFY 2018 Revenue and Expense (Budget vs. Actual)
- SFY 2019 Revenue and Expense (Budget vs. Actual)

**Ayes:** E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

**V. INFORMATION AND BUSINESS TECHNOLOGY**

**A. No September meeting. Next meeting October 16, 2018**

## VI. POLICY COMMITTEE

A. No September meeting. Next meeting TBD.

## VII. PROGRAM AND EVALUATION COMMITTEE

### A. September 13, 2018 Program and Evaluation Committee Meeting Report

Eileen Schwartz, Committee member, reported that the September 13, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Dr. Schwartz reported the following topics were discussed at the September 13, 2018 Program and Evaluation Committee meeting:

- **System of Care Update**

SOC had previously held an African American Faith-Based Community roundtable and is reconvening the local pastors for next steps. A series of four sessions will be held over a four-month period beginning tentatively on October 25, 2018

- **Suicide Prevention Update**

Elena Aslanides-Kandis, Suicide Community Response Coordinator and Allison Esber, Systems Initiative Manager, have been providing outreach to the Stark County schools in preparations of upcoming anniversaries and memorials of past losses. Ms. Aslanides-Kandis and Ms. Esber are also working with the Stark County Educational Service Center to develop a county wide Crisis Response Team.

Upon motion by Eileen Schwartz, seconded by Elizabeth Bowen, Board members hereby approve the September 13, 2018 Program & Evaluation Committee meeting minutes as printed.

**Ayes:** E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. González, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson; **Nays:** none; **Abstentions:** none. **Motion carried.**

## VIII. COMMUNITY AFFAIRS COMMITTEE

### A. September 10, 2018 Community Affairs Committee Report

Leigh Shaheen, Committee member, reported that the September 10, 2018 Community Affairs Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Shaheen reported the following topics were discussed at the September 10, 2018 Community Affairs Committee meeting:

- **Stark County Fair**

StarkMHAR had a booth that focused on StarkHelpCentral.com and StarkMHAR. StarkMHAR gave away color changing cups and StarkHelpCentral.com gave away over 10,000 pairs of sunglasses.

- **Survivors of Suicide Walk**

Approximately one hundred people attended the Survivors of Suicide Walk on September 9, 2018

- **Drug Take Back Day**

There are seventeen locations participating in Drug Take Back Day on September 22, 2018. The locations are listed on the StarkMHAR website

- **Stigma Squashers**

There are two directory and floor panels at the Belden Village Mall people are encouraged take a selfie and put it on Instagram using the hashtag #stigmasquasher.

Upon motion by Leigh Shaheen, seconded by Brandice Schnabel, Board members hereby approve the September 10, 2018 Community Affairs Committee meeting minutes as printed. Ayes: E. Bowen, J. Bunnell, J. Cooper, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, M. Pomesky, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, A. Turowski, P. Williams, D. Wilson: Nays: none; Abstentions: none. Motion carried.

**IX. EDUCATION AND TRAINING COMMITTEE**

**A. No September meeting. Next meeting October 4, 2018**

**X. EXECUTIVE DIRECTOR REPORT**

**A. Mr. Aller reported on the following:**

- **Social Media Advertising**  
Social media was utilized for suicide prevention awareness advertising.
- **Leadership Development in Stark County**  
An emerging leaders' program was developed to assist non-profit organizations develop leaders for succession and growth. Mark Plaster has been working with individuals and will be working with the next set of emerging leaders this year. Sisters of Charity is a key partner of this initiative.
- **Continuation of Crisis Transition**  
Detox is operating at CommQuest. Crisis services are operating at Coleman. StarkMHAR is working with Coleman on marketing and communications.

**XI. CORRESPONDENCE/INFORMATION**

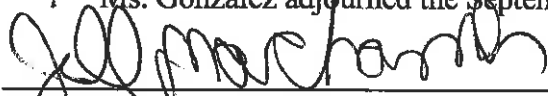
**A. There was no correspondence.**

**XII. PUBLIC COMMENT**

**A. Kay Raga, Executive Director of NAMI Stark County, reminded everyone that NAMI Stark County's annual walk was on Sunday, October 7, 2018.**

**XIII. ADJOURNMENT**

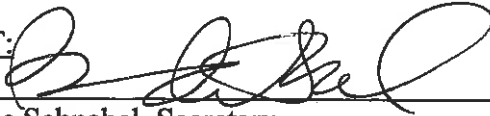
Ms. Gonzalez adjourned the September 25, 2018 StarkMHAR Board meeting at 5:14 pm.



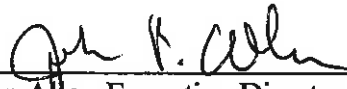
Jill Machamer  
Director of Administrative Support Services

**APPROVAL DATE:**

**ATTEST:**



Brandice Schnabel, Secretary  
Stark County Mental Health & Addiction  
Recovery



John Aller, Executive Director  
Stark County Mental Health & Addiction  
Recovery