



AVAILABLE POSITION

Job Title:	Health Information Technology Developer	FLSA Status:	Exempt
Reports To:	Health Information Technology Manager	Classification:	Classified
Department:	PartnerSolutions	Last Revision	N/A
Approved By:	Beth Watson, Director of Human Resources	Date:	10/30/2018

PURPOSE

Responsible for the design, development and support of effective and efficient NextGen based EHR templates and related SQL code. This position will be part of a team supporting multiple clients within the behavioral health specialty. Duties will include active participation during new implementations, definition and development of EHR templates and SQL data manipulation queries, performance of end-to-end testing of templates and SQL programming solutions, assist with development of SQL report/extract queries, and promoting increased efficiencies for our clients. In addition, this position will be required to provide continuous framework improvement analysis and recommendations.

ESSENTIAL JOB FUNCTIONS

- Develops, plans and analyzes, designs products, and programs computer software that requires extensive research.
- Performs product design and programming activities involving multiple modules or subsystems.
- Designs, tests and modify complex systems, modules and/or approaches and required enhancements.
- Design, prototype, develop NextGen EHR templates utilizing SDLC.
- Design, construct, implement, and maintain EHR reports as needed using standard SQL based query and reporting tools (Crystal, SSRS).
- Participate in the development and enforcement of policies, standards, and procedures for application support, report development, and practice builds.
- Create and maintain documentation for supported systems and enhancements.
- Maintain up-to-date knowledge of the NextGen EHR / EPM software application and related interfaces.
- Participates in design meetings and consults with other staff to evaluate interface between hardware and software and operational and performance requirements of overall system.
- Serves as a technical expert in the design, development, coding, testing, and debugging of new software.
- Perform complex analysis and troubleshooting in support of various EHR processes.
- Maintain and troubleshoot existing NextGen EHR while ensuring full functionality of the EPM product.
- Resolves customer complaints with software, and responds to suggestions for software modifications or enhancements.
- Perform continuous quality improvement of all processes as identified.
- Obtain and maintain a Professional Certificate within all HIT Systems and applicable areas.
- Maintain a high rate of customer satisfaction with the provider and board community.
- Assists in promoting cultural & linguistic competence within the Stark County community;
- Must work congenially and cooperatively with co-workers and affiliated boards and providers.
- Assumes added responsibilities and performs special projects as needed or directed

REQUIRED QUALIFICATIONS

Education, Training and/or Experience

- Bachelor's degree in Computer Science or a closely related field from an accredited university, or equivalent (5+ years) experience required.
- 3+ years of applications development experience in a high-tech environment in Tech or Business Application Analysis or equivalent combination of experience and education.
- 3+ years experience with clinical applications, practice management systems, electronic medical records and billing systems. Detail oriented and highly organized; well-developed analytical and problem-solving abilities.

Knowledge, Skills, Abilities and Personal Characteristics

Ability to learn and adapt quickly to changing requirements. Ability to prioritize and manage multiple projects, coordinate information, activities, training, and work under stress of deadlines and frequent interruptions. Requires ability to communicate and exchange information, collect, compile and prepare work documents, set-up and maintain work files.

Certification, Licenses, Registrations

NextGen NCP certification preferred.

PHYSICAL DEMANDS

Must have the strength and manual dexterity to move equipment up to 50 pounds; Nature of work requires ability to operate standard business office equipment. Ability to concentrate for long periods of time on PCs with LCD displays, monitoring network and computers. Travel by automobile may be required occasionally.

WORKING CONDITIONS

Work performed in a general office environment. May require availability for additional hours during peak periods. Requires periodic participation and attendance at organization sponsored events and meetings.

This job description is not intended to be a complete list of all responsibilities, duties or skills required for the job and is subject to review and change at any time, with or without notice, in accordance with the needs of Stark County Mental Health & Addiction Recovery. Since no job description can detail all the duties and responsibilities that may be required from time to time in the performance of a job.

CONDITIONS OF EMPLOYMENT

Note: The final applicant selected for this position, prior to appointment, will be required to submit to a drug test for illegal drug use. The test site shall be chosen and paid for by the Board. An applicant with a positive test result will not be offered employment.

Salary Range: StarkMHAR Grade 6 \$53,600 - \$80,400. **Suggested Starting Range** \$53,600 - \$63,650

- An appropriate combination of education, training, course work and experience may qualify an applicant to demonstrate required knowledge, skills, and abilities that could qualify for a higher starting salary.

Hours: Monday – Friday 8AM to 5PM with one-hour unpaid lunch. Alternative scheduling and work from home may be available.

Application Deadline: Until Filled

MAIL RESUME TO: **Attention: Human Resource Department**
 Stark County Mental Health & Addiction Recovery
 121 Cleveland Ave SW
 Canton, Ohio 44702

EOE/Minorities/Females/Vet/Disabled