



JOB POSTING: Medication Management Nurse – Wilson Hall

We are currently seeking a **Medication Management Nurse** to work at **Wilson Hall** in **Massillon**, at our men's residential facility. The **Medication Management Nurse** is responsible for the daily oversight and supervision of the medication process and medication compliance at Wilson Hall. The Medication Management Nurse is also responsible for administrative and medical supervision of the Medical Technician(s) at Wilson Hall.

Job duties include:

- Medication monitoring and management including, but not limited to, completing injections, inventory of medications, completing insurance prior authorizations, calling/faxing in prescription refill requests, and completing patient assistance paperwork.
- Completes weekly Compliance and Performance Improvement (CPI) reports and send completed reports to the CPI Department by the deadline; as required.
- Completes Medication Assisted Recovery (MAR) paperwork, as needed.
- Completes audits of client medications and ensure clients are being properly delegated the correct medications as prescribed / as directed.
- Maintains inventory of medications including over the counter (OTC) medications, prescribed medications, Narcan kits, first aid supplies, etc.
- Logs medications given to clients within the clients own Residential Medication Form.

Minimum of LPN licensure in the State of Ohio, with licensure through N.A.P.N.E.S./O.O.P.N.E.S. on basic concepts of pharmacology and administration of medicine OR a RN licensed in the State of Ohio. Previous experience working in the field of addictions and/or mental health is highly desired. Previous supervisory experience is a plus. Staff Nurses must be mature, professional and have the ability to work with other team members for the benefit of our clients. This is a *part time* position with approximately 24-32 hours per work week, with flexible daytime hours Monday through Friday. Must be able to accommodate additional hours as needed by the Supervisor.

Interested parties, please send Resumes to: HR@commquest.org. Please include which position you are applying for in the subject line of the email.

We are an equal opportunity employer. All applicants will be considered for employment without regard to age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

www.commquest.org

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