



**BOARD MEETING MINUTES
THURSDAY, MAY 24, 2018 @ 4:00 PM**

Introduction of Photo Mosaic by Donna Edwards, System of Care Program Administrator

I. CALL TO ORDER

Pat Williams, Board Secretary, called the May 24, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:03 PM

A. Swearing in of New Board Members

Ms. Williams reported that the Stark County Commissioners approved the appointments of Jaylaunna Davis and Sharla Elton to the Mental Health and Addiction Recovery Board. The Board members were sworn in for a four-year term.

B. Adoption of Agenda

Upon motion by Elizabeth Bowen, seconded by Elayne Dunlap, Board members hereby adopt the agenda for the May 24, 2018 Board meeting as presented. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams; **Nays**: none; **Abstentions**: none. **Motion carried.**

C. Roll Call of Members

Members Present

Elizabeth Bowen
Jaylaunna Davis
Tom Douce
Elayne Dunlap
Sharla Elton
Julie Gonzalez
Joe Luckring
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Mark Spaner
Patricia Williams

Members Absent

Andrew Turowski
Jack Cooper

Mr. Luckring recognized a quorum allowing the Board to conduct business.

Staff Present

Stef Fakelis, Director of Business Operations
Jill Machamer, Director of Administrative Support Services
Allyson Rey, Director of Marketing, Communications & Community Relations
Beth Watson, Director of Human Resources
Jennifer McIntosh, Director of PartnerSolutions
Donna Edwards, System of Care Program Administrator
Jeannie Cool, Manager of Programs and Evaluations
Allison Esber, Systems Initiative Manager
Cheryl Metzger, Administrative Supervisor
Katy Branch, Fiscal Clerk

Guests Present

Canton KidSummit: Marisha Holman
Community Member: Jaime Bunnell
Coleman Professional Services: Stephen Inchak
Domestic Violence Project: Cheli Curran
Foundations: Valerie Greenlief
ICAN Housing: Julie Sparks
Pathway: Marcie Girdlestone
TASC: Dave Wills

D. Welcome and Introduction of Guests

Ms. Williams welcomed everyone to the meeting.

II. APPROVAL OF MINUTES

A. April 26, 2018 Board Meeting Minutes

Ms. Williams reported that the April 26, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Elayne Dunlap, seconded by Eileen Schwartz, Board members hereby approve the April 26, 2018 Board meeting minutes as printed. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

III. EXECUTIVE COMMITTEE

A. May 22, 2018 Executive Committee Meeting Report

Ms. Williams reported that the May 22, 2018 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Williams reported the following topics were discussed at the May 22, 2018 Executive Committee meeting:

- **Contracts Executed in April 2018**
The committee reviewed contracts under \$25K executed in April 2018
- **Workforce Scholarship**
This year's Workforce scholarship winner is Erik Davies. Erik has worked at Stark County TASC since 2004 and is currently studying at Walsh University in the graduate level Clinical Counseling program.
- **June 28, 2018 Board Member Training**
Board member training has been scheduled for Thursday, June 28, 2018. The training will start after the June 28 Board meeting.
- **Suicide Prevention/Postvention Update**
Maureen Underwood, LCSW of Underwood & Associates, LLC and Phyllis Alongi, MS, NCC, LPC, ACS of The Society for the Prevention of Teen Suicide will be conducting an intervention/postvention training June 12 and 13, 2018 with Canton City Schools.

Upon motion by Elizabeth Bowen, seconded by Tom Douce, Board members hereby approve the May 22, 2018 Executive Committee meeting minutes as printed. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

1. Resolution 18-05-053 -- Updates to the Table of Organization

This resolution requests approval to change the title of the Marketing Manager to Marketing Coordinator as well as to modify the reporting structure so that the Marketing Specialist and the Marketing Coordinator report to the Director of Marketing. The resolution also requests adding a part-time System of Care Young Adult Coordinator to the table of organization.

WHEREAS, review of workloads, responsibilities, and actual roles of the system of care grant staff has resulted in the need for additional staff to be added to the table of organization as well as modifications to the reporting structure; therefore, be it

RESOLVED, that upon **MOTION** by Brandice Schnabel, **SECONDED** by Eileen Schwartz, Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Executive Committee, the proposed changes as detailed below:

Reporting Changes

- Marketing Specialist to report to Director of Marketing, Communications, & Community Relations

Title Changes

- Marketing Manager to Marketing Coordinator

Position Created

- Part-Time System of Care Young Adult Coordinator is created with a Grade 1 salary range of \$12,325 - \$16,675 reporting to System of Care Program Administrator. This position will terminate at the end of the System of Care grant funding.

RESOLVED, StarkMHAR is recommending the proposed changes as outlined; therefore, be it

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this Resolution including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

IV. FINANCE COMMITTEE

A. May 17, 2018 Finance Committee Meeting Report

Mr. Luckring, Committee Chair, reported that the May 17, 2018 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Luckring reported the following topic was discussed at the May 17, 2018 Finance Committee meeting:

- **Utilization of the Fund Balance**

The Board will utilize only about \$1.2M of the fund balance for SFY 2018 versus the \$3.7M projected at the beginning of the year.

Upon motion by Joe Luckring, seconded by Elizabeth Bowen, Board members hereby approve the May 17, 2018 Finance Committee meeting minutes as printed. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

1. Resolution 18-05-052 – StarkMHAR April Financial Statements

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Julie Gonzalez, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending April 30, 2018:

- Balance Sheet
- SFY 2018 Revenue and Expense (Budget vs. Actual)

Ayes E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

V. INFORMATION AND BUSINESS TECHNOLOGY

A. No May meeting. Next meeting is August 14, 2018.

VI. POLICY COMMITTEE

A. No May meeting. Next meeting TBD.

VII. PROGRAM AND EVALUATION COMMITTEE

A. May 10, 2018 Program and Evaluation Committee Meeting Report

Tom Douce, Committee Chair, reported that the May 10, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Douce reported the following topics were discussed at the May 10, 2018 Program and Evaluation Committee meeting:

- **System of Care Events for Mental Health Month**

The System of Care hosted several events throughout the month in recognition of May as Mental Health month. These events included a photo mosaic at Belden Village Mall, distribution of coffee sleeves at local coffee shops as well as distribution of anchor boxes that contain resources for mental health services.

- **StarkMHAR's New Marketing Director**

The new Marketing Director, Allyson Rey, was hired and started May 21, 2018.

- **SFY 2019 RFPs**

Committee members reviewed the programs that StarkMHAR staff are recommending to fund for SFY 2019.

Upon motion by Tom Douce, seconded by Eileen Schwartz, Board members hereby approve the May 10, 2018 Program & Evaluation Committee meeting minutes as printed. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

VIII. COMMUNITY AFFAIRS COMMITTEE

A. May 14, 2018 Community Affairs Committee Meeting Report

Mr. Spaner, Committee Chair, reported that the May 14, 2018, Community Affairs Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Spaner reported the following topics were discussed at the May 14, 2018 Community Affairs Committee meeting:

- **System of Care Events for Mental Health Month**

Ms. Edwards, Program Administrator, for the System of Care shared information with the committee on events planned for the month of May.

- **StarkMHAR's New Marketing Director**
Allyson Rey, the new Marketing Director, started May 21, 2018.
- **Hope Award Winners**
The Hope Award recipients were chosen and will receive their awards at the June 1, 2018 Leadership Breakfast.
Ayes E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

IX. NOMINATIONS COMMITTEE

A. May 14, 2018 Nominations Committee Meeting Report

Mr. Spaner, Committee Chair, reported the Nominations Committee met on May 14, 2018 and the printed report is provided (further detail provided within the printed meeting report). Mr. Spaner reported the following topic was discussed during the May 14, 2018 Nominations Committee meeting:

- **SFY 2019 Slate of Officers**
Discussed the appointment of the below-listed names for Board officers for SFY 2019.
 - President: Julie Gonzalez
 - Vice President: Pat Williams
 - Secretary: Brandice Schnabel
 - Treasurer: Joseph Luckring
 - Past President: Andrew Turowski

Upon motion by Mark Spaner, seconded by Eileen Schwartz, Board members hereby approve the May 14, 2018 Nominations Committee meeting minutes as printed. **Ayes** E. Bowen, J. Davis, T. Douce, E. Dunlap, S. Elton, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, M. Spaner, P. Williams: **Nays: none; Abstentions: none. Motion carried.**

X. EDUCATION AND TRAINING COMMITTEE

A. No May meeting. Next meeting August 2, 2018

XI. EXECUTIVE DIRECTOR REPORT

A. Ms. Fakelis shared the following:

- **Managed Care Challenges**
The next phase of behavioral health redesign is scheduled to occur on July 1, 2018. Medicaid will be transitioning to managed care. At this point, everything from the state indicates that the transition will occur. This means Providers will be sending billings to five different managed care companies instead of the state. Additionally, each managed care company may have their own forms and processes. This will add additional challenge along with the transition to new codes. Managed care companies have to allow agencies to bill them for a six-month period on a fee for service basis even if the Provider doesn't have a contract with the managed care company. After six-months, the managed care companies don't have to process a Provider's billings if a contract is not in place. Agencies with contracts in place will be establishing relationships and building trust and confidence in their services.

PartnerSolutions, along with other Boards, have been working with Healthcare Perspective, a consultant, on identifying the type of data that would be helpful to share with managed care companies. This should demonstrate the value of working with the Boards and Providers. This will also show the Medicaid services that StarkMHAR pays for as clients transition off of Medicaid. A committee is being formed by the state that includes managed care companies, Boards and Provider agencies. This committee will be focusing on the upcoming challenges with the transition. Mr. Aller has been asked to be a Board executive representative on the committee.

XII. CORRESPONDENCE/INFORMATION

A. There was no correspondence.


XIII. PUBLIC COMMENT

A. Valerie Greenlief of Foundations shared that Foundations was sponsoring a dunk tank on the Friday, June 1, 2018 First Friday in Canton.

B. David Wills, Executive Director of TASC, thanked the Board for choosing Erik Davies to receive the Recovery Workforce Scholarship.

XIV. ADJOURNMENT

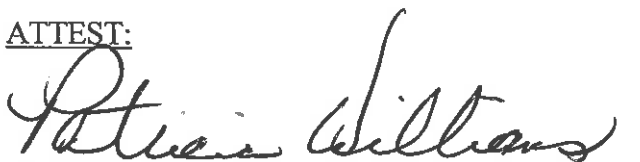
Ms. Williams adjourned the May 24, 2018 StarkMHAR Board meeting at 4:55 pm.




Jill Machamer
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Pat Williams, Secretary
Stark County Mental Health & Addiction
Recovery



John Aller, Executive Director
Stark County Mental Health & Addiction
Recovery