



STARK COUNTY
**Mental Health &
Addiction Recovery**

**BOARD MEETING MINUTES
THURSDAY, APRIL 26, 2018 @ 4:00 PM**

I. CALL TO ORDER

Andrew Turowski, Board President, called the April 26, 2018 StarkMHAR (Stark County Mental Health and Addiction Recovery) meeting to order at 4:03 PM

A. Adoption of Agenda

Upon motion by Elizabeth Bowen, seconded by Brandice Schnabel, Board members hereby adopt the agenda for the April 26, 2018 Board meeting as presented. **Ayes** E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

B. Roll Call of Members

Members Present

Elizabeth Bowen
Jack Cooper
Tom Douce
Elayne Dunlap
Julie Gonzalez
Kristen Kaplanis
Joe Luckring
Brandice Schnabel
Eileen Schwartz
Leigh Shaheen
Andrew Turowski
Patricia Williams

Members Absent

Mark Spaner

Ms. Williams recognized a quorum allowing the Board to conduct business.

Staff Present

John Aller, Executive Director
Stef Fakelis, Director of Business Operations
Michele Boone, Director of Clinical Services
Jill Machamer, Director of Administrative Support Services
Allyson Rey, New Director of Marketing, Communications & Community Relations

Guests Present

Community Member: Lynette Kreider
Coleman Professional Services: Stephen Inchak
CommQuest: Mike Garcar
Crisis Intervention & Recovery Center: Jeff Allen
Foundations: Valerie Greenlief
ICAN Housing: Julie Sparks
Liberty House: Ramah Sistrunk
Ohio Guidestone: Monica Mlinac
Pathway: Wendy Tracy

TASC: Joanne Niarchos

C. Welcome and Introduction of Guests

Mr. Turowski welcomed everyone to the meeting. Ramah Sparks, of Liberty House, introduced herself to the audience. Lynnette Kreider, a resident of Stark County, introduced herself too. Mike Garcar indicated that he was representing CommQuest at the meeting. John Aller introduced Allyson Rey to the audience. Ms. Rey was recently hired to fill the open position of Director of Marketing, Communications and Community Relations. Ms. Rey will start on May 21, 2018.

II. APPROVAL OF MINUTES

A. March 22, 2018 Board Meeting Minutes

Mr. Turowski reported that the March 22, 2018 Board meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Upon motion by Elizabeth Bowen, seconded by Elayne Dunlap, Board members hereby approve the March 22, 2018 Board meeting minutes as printed. **Ayes** E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

III. EXECUTIVE COMMITTEE

A. April 24, 2018 Executive Committee Meeting Report

Mr. Turowski reported that the April 24, 2018 Executive Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Turowski reported the following topics were discussed at the April 24, 2018 Executive Committee meeting:

- **Contracts Executed in March 2018**

The committee reviewed contracts under \$25K executed in March 2018

- **Board Membership**

There is an open position on the Executive Committee. Mr. Turowski spoke with other Board members and Ms. Williams, StarkMHAR's current secretary, is willing to be nominated for the Vice-President role for SFY 2019. Ms. Gonzalez, a past StarkMHAR Board President, is willing to be nominated for the President roles for SFY 2019.

- **June 1, 2018 Leadership Breakfast**

StarkMHAR's annual Leadership Breakfast is scheduled for Friday, June 1, 2018 at First Christian Church.

- **June 28, 2018 Board Member Training**

Board member training has been scheduled for Thursday, June 28, 2018. The training will start after the June 28 Board meeting.

- **Suicide Prevention Update**

CDC is no longer in town, but they are working with schools on scheduling dates for a survey of students in grades seventh through twelfth. The CDC will share the results with schools. The CDC will also release an interim report to the Stark County Health Department and an additional final report to the community in about a year.

Upon motion by Andy Turowski, seconded by Tom Douce, Board members hereby approve the April 24, 2018 Executive Committee meeting minutes as printed. **Ayes** E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

IV. FINANCE COMMITTEE

A. April 19, 2018 Finance Committee Meeting Report

Mr. Luckring, Committee Chair, reported that the April 19, 2018 Finance Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Luckring reported the following topic was discussed at the April 19, 2018 Finance Committee meeting:

- **Educational Service Center Levy**

Seventeen of the twenty-three schools that the ESC serves have opted to participate in the levy. The levy is for school security, resources and mental health services.

Upon motion by Joe Luckring, seconded by Eileen Schwartz, Board members hereby approve the April 19, 2018 Finance Committee meeting minutes as printed. **Ayes** E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

1.) Resolution 18-04-049 – StarkMHAR March Financial Statements

Mr. Luckring stated that the balance sheet reflects that cash is down compared to this time last year. Providers are billing approximately \$1.8M higher in actuals compared to the same time last year.

RESOLVED, that upon **MOTION** by Pat Williams, **SECONDED** by Brandice Schnabel, Stark County Mental Health & Addiction Recovery does hereby approve, upon recommendation of the Finance and Executive Committees, StarkMHAR's financial statements listed below for the period ending March 31, 2018:

- Balance Sheet
- SFY 2018 Revenue and Expense (Budget vs. Actual)

Ayes E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

2) Resolution 18-04-050 – Pathway

Mr. Luckring stated that Northwest Schools has requested to partner with StarkMHAR to provide funding for services in their district. Northwest would like to have a mental health professional onsite, one day per week, during the summer.

WHEREAS, Pathway Caring for Children agrees to be contracted to provide consultation services in various county schools; and

WHEREAS, Northwest Local School District wishes to partner with StarkMHAR to provide funding for services within their district; and

WHEREAS, both the addition of the school district and the service provider were requested subsequent to the passage of the permanent budget which would create an allocation to this service provider; and

WHEREAS, the services align with Strategic Plan Goal B; now therefore be it

RESOLVED, that upon **MOTION** by Tom Douce, **SECONDED** by Eileen Schwartz, the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Program and Evaluation, Finance, and Executive Committees, SFY 2018 budget and allocation adjustments of the aforementioned funds for the support of consultation services in Stark County as detailed below:

Revenue

\$ 0

Expenses

Pathway Caring for Children

\$ 2,880

Total Expenses

2,880

Net Income

\$ (2,880)

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds.

Ayes E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams; **Nays:** none; **Abstentions:** none. **Motion carried.**

3) Resolution 18-04-051 – Electronic Health Record Project Budget Adjustment

Mr. Luckring stated that the Electronic Health Record project budgeted revenues and expenses that are not going to occur this fiscal year. These were related to ongoing services, additional license purchases and contracting with additional entities for licensing, implementation, and services. Therefore, a reduction in both budgeted revenues and expenses is proposed.

WHEREAS, StarkMHAR budgeted expenses related to the PartnerSolutions electronic health record project for SFY18 within resolution 17-06-067; and

WHEREAS, expenses, and related revenues, attributable to ongoing services, additional license purchases and contracting with additional entities for licensing, implementation, and services during SFY18 originally anticipated are not expected to occur within this fiscal year; now, therefore be it,

RESOLVED, that upon **MOTION** by Eileen Schwartz, **SECONDED** by Brandice Schnabel, the Stark County Mental Health & Addiction Recovery, does hereby approve, upon recommendation of the Finance, and Executive Committees, SFY 2018 budget adjustment of the aforementioned funds for the support of the electronic health record project as detailed below:

Revenue

Local Revenue

\$ (524,180)

Expenses

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(402,498)

Net Income

\$ (121,682)

and, be it further

RESOLVED, StarkMHAR does hereby authorize the transfer of appropriations from one account to another account within Fund #685 StarkMHAR and; therefore, be it finally

RESOLVED, StarkMHAR does hereby authorize the execution of the documents necessary to accomplish the intent of this resolution, including but not limited to appropriation, encumbrance, and disbursement of funds

Ayes E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams: Nays: none; Abstentions: none. **Motion carried.**

V. INFORMATION AND BUSINESS TECHNOLOGY

A. No April meeting. Next meeting is August 14, 2018.

VI. POLICY COMMITTEE

A. No April meeting. Next meeting TBD.

VII. PROGRAM AND EVALUATION COMMITTEE

A. April 12, 2018 Program and Evaluation Committee Meeting Report

Tom Douce, Committee Chair, reported that the April 12, 2018, Program and Evaluation Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Mr. Douce reported the following topics were discussed at the April 12, 2018 Program and Evaluation Committee meeting:

- **Child & Adolescent (C&A) Presentation**

Dr. Stephen Grcevich updated the committee on medical services redesign at C&A.

- **Domestic Violence Project (DVP) Renew Program**

DVP has shared that they are going to close their Renew Program. DVP was unable to house approximately 400 women in SFY 2017. They will be able to open an additional 10 beds by closing the Renew Program.

Upon motion by Tom Douce, seconded by Eileen Schwartz, Board members hereby approve the April 12, 2018 Program & Evaluation Committee meeting minutes as printed. Ayes E. Bowen, J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams: Nays: none; Abstentions: none. **Motion carried.**

VIII. COMMUNITY AFFAIRS COMMITTEE

A. No April meeting. Next meeting May 14, 2018

IX. EDUCATION AND TRAINING COMMITTEE

A. April 5, 2018 Education and Training Committee Meeting Report

Julie Gonzalez, Committee Chair, reported that the April 5, 2018, Education and Training Committee meeting minutes (as well as resolutions and committee meeting reports) were emailed to Board members for their review prior to the meeting. Ms. Gonzalez reported the following topic was discussed at the April 5, 2018 Education and Training Committee meeting:

- **SFY 2019 Training Calendar**

Committee members reviewed the proposed training schedule for SFY 2019.

Upon motion by Tom Douce, seconded by Eileen Schwartz, Board members hereby approve the April 12, 2018 Program & Evaluation Committee meeting minutes as printed. Ayes E. Bowen,

J. Cooper, T. Douce, E. Dunlap, J. Gonzalez, J. Luckring, B. Schnabel, E. Schwartz, L. Shaheen, A. Turowski, P. Williams: Nays: none; Abstentions: none. Motion carried.

X. EXECUTIVE DIRECTOR REPORT

A. Mr. Aller shared the following:

• **Crisis Intervention Team (CIT) Awards**

This is the first year that the CIT Awards are being presented locally. Stark County's recipient is also the national nominee for the CIT Awards.

• **Susan Tellone-McCoy at Leadership Breakfast**

Susan Tellone-McCoy, RN, MSN, CSN will be presenting at the June 1, 2018 Leadership Breakfast. Ms. Tellone-McCoy was employed by a school district that experienced suicide contagion. Ms. Tellone-McCoy was part of the school's recovery and assisted in developing a comprehensive crisis plan.

• **Behavioral Health Redesign**

Behavioral Health Redesign was implemented on January 1, 2018. Medicaid enrollees are now paying on a fee-for-service basis for services. Medicaid managed care plans will begin covering behavioral health redesign benefits on July 1, 2018. Providers are indicating that the changes are happening too fast and that they aren't ready for the transition. StarkMHAR continues to offer resources as needed.

XI. CORRESPONDENCE/INFORMATION

A. There was no correspondence.

XII. PUBLIC COMMENT

A. There was no public comment

XIII. ADJOURNMENT

Mr. Turowski adjourned the April 26, 2018 StarkMHAR Board meeting at 4:45 pm.

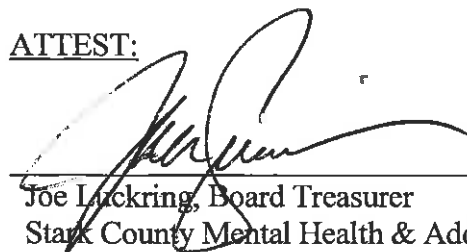


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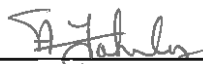
Director of Administrative Support Services

APPROVAL DATE:

ATTEST:



Joe Luckring, Board Treasurer
Stark County Mental Health & Addiction
Recovery



Stef Fakelis, Director of Business Operations
Stark County Mental Health & Addiction
Recovery